Minutes of the
Vacaville Library Commission
November 14, 2022

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present
Cathy Valdez
Peggy Rollins
Beatryce Clark
Steve Vidmar

Members Absent
Dave McCallum

Others Present
Suzanne Olawski, Director of Library Services, Solano County Library
Johnny Parker, Supervising Librarian, Vacaville Town Square Library
Cathy Sheldon, Office Assistant III, Solano County Library

INTRODUCTIONS

Steve Vidmar, new member to the Vacaville Library Commission.

APPROVAL OF MINUTES

The minutes of the meeting of September 12, 2022, Regular Meeting were unanimously approved on motion of Ms. Rollins and seconded by Mr. Vidmar. Motion carried. So ordered by 4-0 vote.

APPROVAL OF AGENDA

The November 14, 2022, agenda was unanimously approved on motion of Ms. Clark and seconded by Ms. Rollins. Motion carried. So ordered by 4-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda
None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported the library's new computer system, Polaris, will be live on January 11, 2023. The library will open two hours late (11 a.m.) that day so all records

can be downloaded. Ms. Olawski shared the library also will open two hours late in September due to an All-Staff meeting; she will remind the Commission once the date is closer. The Library's annual reading program for all ages, *Solano Reads*, kicks off 2023 by challenging readers to read 20 books from 50 different categories. Program information will be posted to the Library's website. The Library is looking into software for reserving meeting rooms and study rooms. The Vacaville Cultural Center Library project is moving forward. Ms. Olawski reported the library is working on an amendment to the service agreement with CannonDesign and a service agreement with Gilbane Building Company as next steps include developing a current cost model and determining feasibility of an addition for a total budget cost not to exceed $15M. Ms. Olawski will continue to update the Commission about the project.

OLD BUSINESS

None.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION

None.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, January 9, 2023, at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:15 p.m.

Suzanne Olawski, Director of Library Services