

**Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL**

November 21, 2022, 6:30 p.m.

1. **CALL TO ORDER**

The meeting was called to order by Co-Chair Dove at 6:45 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

No quorum was established.

Members Present: Noah Dove, Stephanie Cobb, Dotty Schenk, Nail Hall

Members Absent: Diane Barney, Sergio Maciel, Kelli Mahoney, Dave McCallum, Lloyd McCabe, Ariel Ortila

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Mike Eitner, Solano County Library Assistant Director; Mychal Threets, Solano County Library Digital Community Librarian; Jamie Nakamura, Solano County Library-Library Associate; Cathy Sheldon, Solano County Library Office Assistant III

3. **INTRODUCTIONS:**

Ms. Olawski introduced Mr. Threets and Ms. Nakamura.

4. **APPROVAL OF MINUTES of September 19, 2022 - Attachment 1**

No action was taken on the meeting minutes of September 19, 2022.

5. **APPROVAL OF AGENDA**

No action was taken on the approval of the agenda.

6. **PUBLIC COMMENT:**

None.

7. **CORRESPONDENCE**

None.

8. **DIRECTOR'S REPORT – Attachment 2**

In addition to Ms. Olawski's written report, she stated she reached out to Solano County Counsel about meetings and Brown Act changes. The library installed software for hybrid meetings and need to confirm changes to the Brown Act before offering hybrid meetings. The library received \$500,000 in Information Technology funding in partner with Solano County's Department of Information Technology to provide addition hot spots and, WiFi Chromebooks. This additional funding will help offset the costs for these devices. The library will open 2 hours later on January 11, 2023, due to the Polaris migration. Mr. Hall inquired about completion time frame on the work outside the FCC library. Ms. Olawski stated it will be another 1-2 weeks.

9. **OLD BUSINESS**

None.

10. NEW BUSINESS

- a. Library Marketing & Community Relations - Receive a presentation on Solano County Library marketing, communications, and outreach from Mychal Threets, Digital Community Librarian.

Mr. Threets gave a presentation on the library's marketing and communication services. Please see attached presentation.

- b. Discuss meeting locations for 2023

The meeting locations for 2023 will be discussed at the next meeting when more members are present. Ms. Olawski will draft a schedule of meeting dates and possible locations to meet.

11. ANNOUNCEMENTS/MEMBER REPORTS

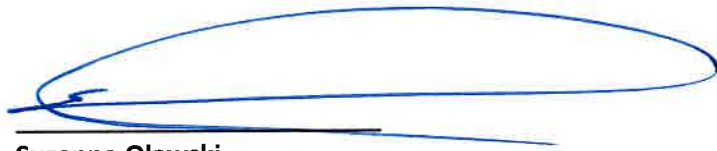
Mr. Dove commented on the solar project outside Fairfield Civic Center Library.

Mr. Hall read an article on the Author's Luncheon and commented that it looked like it went well.

Ms. Schenk reported the Author's Luncheon was a nice affair and thought the Solano County Library Foundation did a good job.

12. DATE OF NEXT MEETING: January 23, 2023

13. ADJOURNMENT



Suzanne Olawski
Director of Library Services