

DIXON PUBLIC LIBRARY
GOVERNING BOARD OF LIBRARY TRUSTEES
AGENDA: SPECIAL MEETING

5:00 P.M., Thursday, October 28, 2021

Zoom Virtual Meeting

1. CALL TO ORDER

2. ESTABLISH QUORUM/ROLL CALL

2.a. Roll Call of Trustees:

Jewel Fink, President
Melissa Maseda, Vice President
David Bowen, Clerk
Lloyd McCabe, Member
Caitlin O'Halloran, Member

Staff: Suzanne Olawski, Director of Library Services, Solano County Library

3. APPROVAL OF AGENDA

3.a. Approval of October 28, 2021 Agenda

Motion made by _____

Second _____

Ayes _____ Noes _____

4. PUBLIC COMMENT (Items on the agenda only)

Consistent with Executive Order N-29-20 from the Executive Department of the State of California and the Shelter in Place Order, the Dixon Library Governing Board of Library Trustees is not physically open to the public, and the meeting is held via teleconference.

PUBLIC COMMENTS: To submit public comments, please see the option below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81441151879?pwd=SkJRT21HRzNvSEY4K0ZTZlhQ09PZz09>

Meeting ID: 814 4115 1879

Passcode: 830603

Dial by your location

+1 669 900 6833 US (San Jose)

The moderator will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Governing Board after which the speaker will have five (5) minutes to speak.

NOTICE TO PUBLIC

Items on the agenda-Any member of the public wishing to speak to items on the agenda may do so during the PUBLIC COMMENT period identified in this agenda.

5. NEW BUSINESS

5.a. Receive and accept the 2020/21 Public Facilities Fee Impact Report (attachment)

Motion made by _____

Second _____

Ayes _____ Noes _____

6. ADJOURNMENT

Motion made by _____

Second _____

Ayes _____ Noes _____

Time _____

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-784-1831.

Dixon Public Library District
2020/21 Public Facilities Fee Impact Report
 Prepared for Solano County

In accordance with Governmental Code Section 66006 (b) (1) and (2), the Dixon Public Library District (the "District") provides the following report on the District's Fiscal Year (FY) 2020/21 Public Facilities Fee (PFF) to the Solano County Board of Supervisors to review and accept.

A. DESCRIPTION OF THE TYPE OF FEE

The Public Facilities Fee (PFF) is used to fund future public facilities and improvements needs caused by development within Solano County. The fee is comprised of several key county functions, including:

- Public Protection (Including Courts)
- Health and Social Services
- Library – fee revenues are used to expand library buildings, book holdings, audio/visual and computer equipment, and automation systems.
- General Government
- Transportation

B. AMOUNT OF THE PUBLIC FACILITIES FEE SUMMARY

Dixon Public Library District (effective February 8, 2016)	
Residential	Impact Fee per dwelling unit
Single Family Housing	\$ 968
Multi-Family Housing	\$ 875
Second/Accessory Unit	\$ 341
Nonresidential	Impact Fee per 1,000 building sq. ft.
Retail / Commercial	\$.07
Office	\$.11
Industrial	\$.05
Warehouse / Distribution	\$.01

C. BEGINNING AND ENDING OF THE ACCOUNT OR FUND

Fund 428 - 2020/21 Fiscal Year	
Beginning Fund Balance	901,866.45
Transfer in of Prior Year Fee Collection	93,759.96
Interest Income Less Treasury Fee	8,193.10
Less Distribution	0.00
Balance Forward	1,003,819.51
* Numbers prepared by Solano County	

D. AMOUNT OF FEES COLLECTED AND INTEREST EARNED

Transfer in of Prior Year Fee Collection	93,759.96
Interest Income Less Treasury Fee	8,193.10
*Numbers prepared by Solano County	

E. IDENTIFICATION OF EACH PUBLIC IMPROVEMENT ON WHICH FEES WERE EXPENDED: THE AMOUNT OF EXPENDITURES FOR EACH IMPROVEMENT AND TOTAL PERCENTAGE OF THE COST OF THE PUBLIC IMPROVEMENT THAT WAS FUNDED WITH THE REPORTABLE FEE

Fund 428 - 2020/21 Fiscal Year Public Improvement Identification				
	Total Project Cost	Estimated Public Facility Fee Budgeted Project	Public Facility Fee Expended as of June 30, 2021	Percent of Public Facility Fee Expended to Total Cost
Property Acquisition	-0-	-0-	-0-	-0-
Construction in Progress	-0-	-0-	-0-	-0-
Consulting Costs *	-0-	\$31,000.00	\$31,000.00	100%
Other costs related to purchasing, maintaining, and improving the above properties	-0-	-0-	-0-	-0-
Legal Fees	-0-	-0-	-0-	-0-
*Information retrieved from consultant invoices for Library Facility Master Plan completed in March 2021. The project was managed by Group 4 Architecture, Research + Planning Inc.				

F. IDENTIFICATION OF INCOMPLETE PROJECTS

No incomplete projects by the end of fiscal year 2021.

G. INTERFUND TRANSFER OR LOANS

No interfund transfers or loans from the account were made.

H. REFUNDS

No refunds to the current record owner/s, any unexpended fee revenues by direct payment, or temporary suspension of fee collection.

The Dixon Public Library Board of Trustees received and accepted this Report at their October 28, 2021 Special Board Meeting.

Jewel Fink, Board President

Date