

**DIXON LIBRARY**  
**GOVERNING BOARD OF LIBRARY TRUSTEES**  
**AGENDA: REGULAR MEETING**

5:00 P.M., Thursday, September 9, 2021

Zoom Virtual Meeting

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**1. CALL TO ORDER**

**2. BUSINESS MEETING**

2a. Pledge of Allegiance

2b. Roll Call of Trustees:

Jewel Fink, President

Melissa Maseda, Vice President

David Bowen, Clerk

Lloyd McCabe, Member

Caitlin, O'Halloran, Member

2c. Staff: Suzanne Olawski, Director of Library Services

**3. CLOSED SESSION**

A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Govt. Code 54957]

B. Conference with legal counsel-existing litigation [Govt. Code 54956.9 (d) (2)] [Arozena vs. Dixon Public Library District]

**RECONVENE TO OPEN SESSION**

**4. ANNOUNCEMENTS FROM CLOSED SESSION**

**5. APPROVAL OF AGENDA**

**5a. Approval of the September 9, 2021 Agenda**

Motion made by \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**6. APPROVAL OF MINUTES**

**6a. Approval of the June 10, 2021 Meeting Minutes (attachment)**

Motion made by \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**7. PUBLIC COMMENT**

Consistent with Executive Order N-29-20 from the Executive Department of the State of California and the Shelter in Place Order, the Dixon Library Governing Board of Library Trustees is not physically open to the public, and the meeting is held via teleconference.

**PUBLIC COMMENTS: To submit public comments, please see the option below.**

Join Zoom Meeting

<https://us02web.zoom.us/j/8960327132?pwd=OVk3c2VEN2lhWnpvMkphT0xNdGVPQT09>

Meeting ID: 896 032 7132

Passcode: LIBRARY

One tap mobile

+16699006833,,8960327132#,,,,\*6750325# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 896 032 7132

Passcode: 6750325

The moderator will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Governing Board after which the speaker will have five (5) minutes to speak.

**NOTICE TO PUBLIC**

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

**8. INFORMATION ITEMS**

**8a. Information Report-Suzanne Olawski**

**9. OLD BUSINESS**

**9a. Update on the Pereira House property**

**9b. Approve the revised FY 2021-2022 budget (attachment)**

Motion made by \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**10. NEW BUSINESS**

**10a. Agreement between Solano County Library and the Board of Trustees of the Dixon Library District**

**10b. Approve surplus of security gates and remove from inventory list**

Motion made by \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_

Noes \_\_\_\_\_

**11. ANNOUNCEMENT/MEMBER REPORTS**

**12. ADJOURNMENT**

Motion made by \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Time: \_\_\_\_\_

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-784-1831. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

**DIXON PUBLIC LIBRARY**

**GOVERNING BOARD OF LIBRARY TRUSTEES**

**MINUTES: REGULAR MEETING**

5:00 P.M., Thursday, June 10, 2021

Zoom Virtual Meeting

**1. CALL TO ORDER:** The meeting was called to order by Clerk Bowen at 5:07 p.m.

**2. CLOSED SESSION**

A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Govt. Code 54957]

B. Conference with legal counsel-existing litigation [Govt. Code 54956.9 (d) (2)] [Arozena vs. Dixon Public Library District]

**RECONVENE TO OPEN SESSION**

**3. ANNOUNCEMENTS FROM CLOSED SESSION-None**

**4. ESTABLISH QUORUM/ROLL CALL**

**4.a. Roll Call of Trustees:**

Jewel Fink, President	P
Melissa Maseda, Vice President	P
Lloyd McCabe, Member	P
David Bowen, Clerk	P
Caitlin O'Halloran, Member	P

Staff: Suzanne Olawski, Interim Director Library Services, Solano County Library P

Other Present: Denny Cheuk, Deputy Auditor-Controller with Solano County  
Lisa Lin, Admin Services Manager, Solano County Library  
Andrea Mena, member of public  
Cathy Sheldon, Office Assistant, Solano County Library

**5. APPROVAL OF AGENDA**

**5a. Approval of June 10, 2021 Agenda**

Motion made by Member McCabe

Second Clerk Bowen

Ayes 5 Noes 0

Yes Caitlin O'Halloran

Yes Jewel Fink

Yes Melissa Maseda

Yes Lloyd McCabe

Yes David Bowen

**6. APPROVAL OF MINUTES**

**6. a. Approval of the March 18, 2021 Meeting Minutes**

Motion made by Member O'Halloran

Second Clerk Bowen

Ayes 5 Noes 0

Yes Caitlin O'Halloran

Yes Jewel Fink

Yes Melissa Maseda

Yes Lloyd McCabe

Yes David Bowen

**7. PUBLIC COMMENT-None**

**8. INFORMATION ITEMS**

**8.a. Information Report-Interim Director of Library Services**

Ms. Olawski reported the library continues to move forward with the library reopening plan. The library is not quarantining materials anymore, no appointments are needed to visit the library, curbside service continues, outdoor storytimes are being held and the furniture that was stored during the pandemic for social distancing is now being repopulated in the libraries. The library serves as a cooling center during the heat related events. Last year, the library was not able to serve as a cooling center because of COVID-19 pandemic restrictions. Ms. Olawski reported the Friends of the Library groups are now back in the libraries and resuming operations. Summer Reading Program for all ages started June 1 and ends July 31, 2021. Lunch at the Library is being offered at the Fairfield Civic Center and Rio Vista libraries. The Dixon library staff will do outreach in the community delivering free books for children 0-18 to existing lunch sites throughout the summer. The Literacy program continues to offer student/tutor sessions. Ms. Olawski stated the library has 200 WiFi hotspots for checkout. Ms. Olawski stated Tutor.com increased in May with essay writing as the most popular subject. Ms. Olawski reported the library is having a library card design contest to promote the Library's new branding.

**9. ACTION ITEMS**

**9a. District Audit - The Governing Board will receive a report for the Library District for the years ending June 30, 2018 and June 30, 2019 and it is requested that the Board accept the Library District's Audit Report for Fiscal Years ending June 30, 2018 and June 30, 2019.**

Denny Cheuk, Deputy Auditor Controller, Solano County, presented the financial statements and independent audit report. He explained the audit report and explained the most important part is the audit opinion. This is a standard letter that the Auditor issues to the Board that indicates whether the District has accomplished their objectives from a financial standpoint. Mr. Cheuk thanked management and the Library District for their support in completing the report.

Motion made by Member McCabe to accept the audit

Second Member O'Halloran

Ayes 5 Noes 0

Yes Caitlin O'Halloran  
Yes Jewel Fink  
Yes Melissa Maseda  
Yes Lloyd McCabe  
Yes David Bowen

**9b. Proposed Budget FY 2021-2022 – the Governing Board will discuss the proposed budget for next year and may take action.**

Motion made by Member O'Halloran to approve the proposed budget FY 2021-2022 as presented with \$85,000 reduction in contingencies.

Second \_\_\_\_\_ Member McCabe  
Ayes 5 Noes 0

Yes Caitlin O'Halloran  
Yes Jewel Fink  
Yes Melissa Maseda  
Yes Lloyd McCabe  
Yes David Bowen

Mr. McCabe questioned the increase cost for insurance and stressed the increase cost for insurance is unacceptable. He inquired if the insurance company is mandated, or can the library go out for a bid for another insurance company? Ms. Lin, Admin Services Manager, stated this is a new company that offered lower rates; however, the projected increase is attributed to the statewide wildfire disasters. Ms. Lin explained this is a projected budget and there will be a revised budget presented to the Board in September.

**9c. Grant the Director of Library Services signing authority for contracts related to the demolition of the "Perreira House" located at 235 North Second Street, Dixon, CA for a total amount not to exceed \$85,000; and authorize the Director of Library Services to approve the appropriation transfer request and any contract amendments not to exceed 10% of the contract amount.**

Motion made by \_\_\_\_\_ Clerk Bowen  
Second \_\_\_\_\_ Member McCabe  
Ayes 5 Noes 0

Yes Caitlin O'Halloran  
Yes Jewel Fink  
Yes Melissa Maseda  
Yes Lloyd McCabe  
Yes David Bowen

**9d. Appoint a member to the Solano County Library Advisory Council**

Mr. McCabe stated he has been attending the Solano County Library Advisory Council meetings until a member was appointed. He stated he will gladly continue.

Motion made by Clerk Bowen to appoint Mr. McCabe to the Solano County Library Advisory Council

Second Vice-President Maseda  
Ayes 5 Noes 0

Yes Caitlin O'Halloran  
Yes Jewel Fink  
Yes Melissa Maseda  
Yes Lloyd McCabe  
Yes David Bowen

**9e. Appoint a member to the Independent Citizens Oversight Committee for Measure L**

Ms. Olawski stated the members of the Independent Citizen's Oversight Committee for Measure L were appointed by the Board of Supervisors on August 8, 2017, to serve at four-year term expiring June 30, 2021. Ms. O'Halloran recommended Ms. Olawski to reach out to Ms. Ginger Emerson to see if she would like to be reappointed to the Independent Citizens Oversight Committee for Measure L.

The Board postponed appointing a member to the Independent Citizens Oversight Committee for Measure L until the September 9, 2021 meeting.

Motion made by \_\_\_\_\_  
Second \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

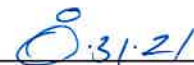
**10. ADJOURNMENT**

Motion made by Member O'Halloran  
Second Clerk Bowen  
Time: 6:35 p.m.

Yes Caitlin O'Halloran  
Yes Jewel Fink  
Yes Melissa Maseda  
Yes Lloyd McCabe  
Yes David Bowen



Suzanne Olawski, Interim Director of Library Services



Date

SOLANO COUNTY LIBRARY

TO: Dixon Unified School Board/Library Board of Trustees  
FROM: Suzanne Olawski, Director of Library Services  
SUBJECT: FY 2021/22 Revised Budget for the Dixon Library  
DATE: September 9, 2021

Attached is the revised budget of \$4.1 million, for the Dixon Library District for FY2021/22. This amount is approximately \$120,000 more than the FY2021/22 proposed budget which your Board passed in June 2021. The increase occurred from various line item changes in the budget which are delineated below.

On the budget document, changes from the proposed budget to the revised budget are in bold. Some line items on the budget document are:

- Line 2250 Charge for Service for Operating the Dixon Library shows a slight decrease of \$30,074 due to underestimating the unexpended direct funds from not employing extra help due to COVID-19.
- Line 2250 Other Professional Services shows an increase of \$85,000 to cover the demolition project your Board approved in June 2021.
- Line 8101 Contingencies shows an increase of \$59,850 to reflect the overall increase in property and sales taxes.
- Line 9001 Property tax shows an increase of \$8,816.
- Line 9015 Library sales tax shows a decrease of \$96,077 due to 13 months of revenues received in FY2020/21.
- Line 9019,9020 Redevelopment shows an increase of \$29,142.
- Line 9806 Fund Balance Available shows an increase of \$178,517.



**SOLANO COUNTY LIBRARY**

**FY2021/22 BUDGET  
DIXON PUBLIC LIBRARY DISTRICT - FUND 426**

<b>ACCOUNT/DESCRIPTION</b>	<b>FY2020/21 ACTUALS</b>	<b>FY2021/22 PROPOSED</b>	<b>FY2021/22 REVISED</b>
<b><u>EXPENSES</u></b>			
1110 Salary/Regular	\$0	\$0	\$0
1121 Salary/Extra Help	\$0	\$0	\$0
1131 Salary/OT/Call back	\$0	\$0	\$0
1210 Retirement (Unfunded Liability)	\$41,787	\$51,679	\$51,679
1220 FICA	\$0	\$0	\$0
1230 Health	\$0	\$0	\$0
1231 Vision	\$0	\$0	\$0
1240 Comp Insurance	\$0	\$0	\$0
1250 Unemployment	\$0	\$0	\$0
1260 Dental	\$0	\$0	\$0
1270 Accrued Leave CTO	\$0	\$0	\$0
<b>1000 Total Salaries and Employee Benefits</b>	<b>\$41,787</b>	<b>\$51,679</b>	<b>\$51,679</b>
2028 Telephone Services	\$0	\$0	\$0
2035 Household Expense	\$0	\$0	\$0
2050 Insurance-Risk Management	\$0	\$0	\$0
2051 Liability Insurance	\$0	\$0	\$0
2055 Insurance (Property & Special Liability)	\$21,238	\$27,609	\$27,609
2120 Maintenance Equipment	\$0	\$0	\$0
2140 Building Maintenance	\$0	\$0	\$0
2141 Materials and Supplies	\$0	\$0	\$0
2170 Memberships	\$0	\$0	\$0
2175 Miscellaneous Expense	\$5,521	\$0	\$0
2176 Fees and Permits	\$0	\$0	\$0
2178 Cash Shortage	\$0	\$0	\$0
2180 Books& Subscriptions	\$0	\$0	\$0
2200 Office Expense	\$0	\$0	\$0
2201 Equipment Under \$1,500	\$0	\$0	\$0
2203 Computer Components <\$1,500	\$0	\$0	\$0
2204 Computer Related Items <\$500	\$0	\$0	\$0
2205 Postage	\$0	\$0	\$0
2220 Microfilm/Fiche/Photo	\$0	\$0	\$0
2235 Accounting/Financial Services	\$23,580	\$30,000	\$30,000
2239 Legal Service	\$51,407	\$60,000	\$65,000
2245 Contracted Services	\$0	\$0	\$0
2250 Charge for Service (Operating Dixon Library)	\$968,654	\$1,113,199	\$1,083,125
2250 Property Tax Administration Fee	\$6,032	\$7,000	\$7,000
2250 Other Professional Services	\$0	\$10,000	\$95,000
2261 Software Maintenance & Support	\$0	\$0	\$0
2281 Advertising/Marketing	\$0	\$0	\$0
2285 Rents & Leases - Equipment	\$0	\$0	\$0
2310 Education & Training	\$0	\$0	\$0
2311 Tuition Reimbursement	\$0	\$0	\$0
2312 Special Departmental Expense	\$0	\$0	\$0

<b>ACCOUNT/DESCRIPTION</b>	<b>FY2020/21 ACTUALS</b>	<b>FY2021/22 PROPOSED</b>	<b>FY2021/22 REVISED</b>
<b><u>EXPENSES</u></b>			
2322 Library Adult Books	\$0	\$0	\$0
2323 Library Juvenile Books	\$0	\$0	\$0
2324 Library Periodicals/Microforms	\$0	\$0	\$0
2325 Library Audio-Visual	\$0	\$0	\$0
2326 Library Book Rental	\$0	\$0	\$0
2327 Library Materials Processing	\$0	\$0	\$0
2328 Library Materials	\$0	\$0	\$0
2335 Travel Expense	\$0	\$0	\$0
2336 Travel Out-of-State	\$0	\$0	\$0
2337 Meals/Refreshments	\$0	\$0	\$0
2355 Personal Mileage	\$0	\$0	\$0
2360 Utilities	\$0	\$0	\$0
2361 Water	\$0	\$0	\$0
3020 Refund of Prior Year Charges	\$1,719	\$3,000	\$3,000
3242 Interest Exp On County Pool	\$27	\$0	\$0
4303 Equipment	\$0	\$0	\$0
8101 Contingency	\$0	\$2,687,707	\$2,747,557
8301 Reserves	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$1,119,965</b>	<b>\$3,990,194</b>	<b>\$4,109,970</b>
<b><u>REVENUES</u></b>			
9001 Property Taxes-Secured	\$422,660	\$432,375	\$441,191
9002 Property Taxes-Unsecured	\$19,970	\$20,179	\$19,381
9003 Property Taxes-Prior	\$713	\$381	\$381
9004 Property Taxes-Supplemental	\$5,490	\$5,343	\$5,566
9005 Property Taxes-Prior Supplemental	\$165	\$31	\$31
9015 Library Sales Tax	\$1,108,770	\$982,837	\$886,760
9018 Unitary	\$20,435	\$20,437	\$20,436
9019 ABX1 26 Residual Taxes	\$22,752	\$0	\$23,207
9020 ABX2 26 Pass Through	\$43,717	\$38,656	\$44,591
9021 LM1HF & Other Assets	\$0	\$0	\$0
9401 Interest	\$22,143	\$19,190	\$19,190
9405 Building Rental	\$0	\$0	\$0
9504 Fish and Game	\$29	\$0	\$0
9505 State Highway Rentals	\$1	\$0	\$0
9507 Homeowner's Relief	\$3,356	\$3,307	\$3,261
9511 Other Governmental Agencies	\$40,000	\$40,000	\$40,000
9599 Fed Other	\$14	\$0	\$0
9603 Photo/Microfiche Copies	\$0	\$0	\$0
9605 Library Services	\$0	\$0	\$0
9702 Cash Overage	\$0	\$0	\$0
9703 Other Revenue	\$1,945	\$0	\$0
9704 Donations and Contributions	\$0	\$0	\$0
9708 Miscellaneous Sales-Other	\$0	\$0	\$0
9806 Fund Balance Available	\$2,605,975	\$2,427,458	\$2,605,975
<b>TOTAL REVENUES</b>	<b>\$4,318,135</b>	<b>\$3,990,194</b>	<b>\$4,109,970</b>

<u>CHARGE FOR SERVICE</u> <u>DIXON LIBRARY OPERATING COSTS</u>	<u>FY2020/21</u> <u>ACTUALS</u>	<u>FY2021/22</u> <u>PROPOSED</u>	<u>FY2021/22</u> <u>REVISED</u>
<b>**EXPENSES</b>			
Expenses in the Dixon Library Overhead for Fiscal Year	<b>\$803,825</b>	<b>\$1,062,135</b>	<b>\$1,082,697</b>
Administration	\$0	\$149,729	\$149,729
Technical Svs. Fees	\$0	\$20,379	\$20,379
Automation	\$0	\$8,319	\$8,319
Telephone Assistance Center	\$0	\$2,173	\$2,173
<b>TOTAL EXPENSES</b>	<b>\$803,825</b>	<b>\$1,242,735</b>	<b>\$1,263,297</b>
<b>**CREDITS</b>			
Revenue collected in the Dixon Library for Fiscal Year			
Library Fines/Fees	\$0	\$0	\$0
Building Use Fees	\$0	\$0	\$0
Photo/Microfiche Copies	\$0	\$0	\$0
Cash Overage	\$0	\$0	\$0
Other Revenue - Federal CARES Act revenue	\$0	\$6,012	\$6,012
Tax area code credit	\$0	\$0	\$0
Unexpended Direct Funds	(\$164,829)	\$123,524	<b>\$174,160</b>
<b>TOTAL CREDITS</b>	<b>(\$164,829)</b>	<b>\$129,536</b>	<b>\$180,172</b>
<b>TOTAL CHARGE</b>	<b>\$968,654</b>	<b>\$1,113,199</b>	<b>\$1,083,125</b>

\*\*Per Auditor's recommendation using last full fiscal year actual costs.

**SOLANO COUNTY LIBRARY**

**FY2021/22 BUDGET  
DIXON PUBLIC LIBRARY DISTRICT-PFF - FUND 428**

<u>Account/Description</u>	<u>FY2020/21 ACTUALS</u>	<u>FY2021/22 PROPOSED</u>	<u>FY2021/22 REVISED</u>
<b><u>EXPENSES</u></b>			
2235 Accounting/Financial Services	0	0	0
2245 Contracted Services	0	0	0
2250 Other Professional Services	31,000	0	0
4201 Buildings & Improvements	0	0	0
4202 Construction in Progress	0	0	0
4303 Equipment	0	0	0
4304 Computer Equipment	0	0	0
8101 Contingency	0	1,182,001	1,372,154
8301 Reserves	0	0	0
<b>Total - Expenses</b>	<b>31,000</b>	<b>1,182,001</b>	<b>1,372,154</b>
<b><u>REVENUES</u></b>			
9401 Interest	8,193	9,380	9,380
9502 Federal CARES Act Revenue	0	0	0
9511 Other Governmental Agencies	0	0	0
9569 State Aide	0	0	0
9601 Capital Facilities Fees	124,760	168,980	358,954
9604 Contract Services	0	0	0
9637 Other Prof. Services	0	0	0
9663 Redevelopment	0	0	0
9703 Other Revenue	0	0	0
9803 Op. Transfers In	0	0	0
9805 Reserve Transfer	0	0	0
9806 Fund Balance Available	1,003,820	1,003,641	1,003,820
<b>Total Revenue</b>	<b>1,136,773</b>	<b>1,182,001</b>	<b>1,372,154</b>

**SOLANO COUNTY LIBRARY**

**DIXON PUBLIC LIBRARY  
BUDGET**

<u>Account/Description</u>	<u>FY2020/21</u> <u>ACTUALS</u>	<u>FY2021/22</u> <u>PROPOSED</u>	<u>FY2021/22</u> <u>REVISED</u>
1110 Salary/Regular	373,679	446,515	446,515
1121 Salary/Extra Help	-	21,024	40,125
1131 Salary/OT/Call back	-	120	120
1141 Salary/Premium	0	0	0
1210 Retirement	101,683	129,310	129,310
1211 PARS Retirement Costs	0	0	0
1212 Deferred Comp County Match	437	405	405
1213 OPEB costs	7,474	8,931	8,931
1220 FICA	29,293	35,776	37,237
1230 Health	91,706	118,132	118,132
1231 Vision	1,012	1,212	1,212
1240 Comp Insurance	0	4,066	4,066
1241 Long Term Disability Ins	0	0	0
1250 Unemployment	3,010	1,476	1,476
1260 Dental	4,670	7,319	7,319
1270 Accrued Leave CTO	1,794	1,000	1,000
1290 Life Insurance	313	434	434
<b>Subtotal 1000's</b>	<b>615,070</b>	<b>775,720</b>	<b>796,282</b>
2020 Com/Radio Services	0	0	0
2021 Telephone/County	-	1,200	1,200
2022 Telephone/AMC's	-	160	160
2023 Voice Mail	-	0	0
2025 Cellular Phone Service	0	0	0
2028 Telephone/Non County	8,545	10,000	10,000
2035 Household Expenses	19,953	26,748	26,748
2050 Liability/Risk Management	0	0	0
2051 Liability Insurance	0	53	53
2110 Independ. K - Travel Exp.	0	0	0
2120 Equipment Maintenance	-	750	750
2140 Maintenance/Buildings	7,144	73,600	73,600
2170 Memberships	0	0	0
2175 Miscellaneous Expense	12	0	0
2178 Cash/Inventory Shortage	-	20	20
2200 Office Expense	1,809	4,000	4,000
2201 Office Equipment	1,083	10,000	10,000
2202 Controlled Asset (>1500<5000)	0	0	0
2203 Computer Componets <1500	0	0	0
2207 Ergonomic Under \$1500	684	1,000	1,000
2215 Managed Print Services	1,350	0	0
2220 Microfilm/Fiche/Photo	0	0	0
2235 Accounting/Financial Svs.	0	0	0
2240 Legal - Minors	0	0	0

<u>Account/Description</u>	<u>FY2020/21</u> <u>ACTUALS</u>	<u>FY2021/22</u> <u>PROPOSED</u>	<u>FY2021/22</u> <u>REVISED</u>
2250 Other Professional Svs.	12,105	7,000	7,000
2260 Software (CMSI)	0	0	0
2261 Software Licenses	5,651	7,230	7,230
2266 Central Data Processing	0	0	0
2267 HRIS Infrastructure Costs	0	0	0
2268 CDP - Supplemental Svs.	0	0	0
2280 Publications/Legal Notes	0	0	0
2281 Advertising/Marketing	0	0	0
2285 Rent/Lease - Equipment	11,390	12,800	12,800
2295 Rent/Lease - Building	0	0	0
2301 Small Tools	0	0	0
2310 Education/Training	0	0	0
2311 Tuition Reimbursement	0	0	0
2312 Special Depart. Expense	0	100	100
2327 Library Materials Process.	0	0	0
2328 Library Materials	85,000	85,000	85,000
2335 Travel Expense	18	0	0
2336 Travel Out-of-State	0	0	0
2337 Refreshments	0	0	0
2339 Management Expense	0	0	0
2345 Moving/Freight	0	0	0
2350 County Garage Services	0	0	0
2355 Personal Mileage	97	1,000	1,000
2360 Utilities	23,726	34,320	34,320
2361 Water	4,047	4,400	4,400
<b>Subtotal 2000's</b>	<b>182,614</b>	<b>279,381</b>	<b>279,381</b>
3020 Refund of Prior Year Chrg.	0	0	0
3231 Capital Lease-Equipment	0	0	0
3301 Penalties	289	0	0
3690 Interfund Svs. - Sheriff	0	0	0
3694 Interfund Svs. - Professional	0	0	0
3695 Interfund Svs. - Main./Mat.	0	0	0
3696 Interfund Svs. - Small Projects	0	0	0
3697 Interfund Svs. - Postage	0	0	0
3698 Interfund Svs. - Main./Labor	0	0	0
3701 Contribution - Non County	0	0	0
3710 County Admin. Overhead	0	0	0
<b>Subtotal 3000's</b>	<b>289</b>	<b>0</b>	<b>0</b>
4201 Buildings & Improvements	0	0	0
4202 Construction in Progress	0	0	0
4303 Equipment	0	0	0
4304 Computer Equipment	0	0	0
<b>Subtotal 4000's</b>	<b>0</b>	<b>0</b>	<b>0</b>
5040 Transfer Out - POB's	5,852	7,034	7,034
8101 Contingency	0	0	0
8301 Reserves	0	0	0
9304-8101 Contingency	0	0	0
<b>Total - Expenses</b>	<b>803,825</b>	<b>1,062,135</b>	<b>1,082,697</b>

<u>Account/Description</u>	<u>FY2020/21</u> <u>ACTUALS</u>	<u>FY2021/22</u> <u>PROPOSED</u>	<u>FY2021/22</u> <u>REVISED</u>
9001 Prop. Taxes/Secured	0	0	0
9002 Prop. Taxes/Unsecured	0	0	0
9004 Prop. Taxes/Supplement	0	0	0
9005 Prop. Taxes/Prior	0	0	0
9401 Interest	0	0	0
9405 Building Rental	0	0	0
9407 Telephones	0	0	0
9502 Federal CARES Act Revenue	8,742	0	0
9507 Homeowner's Relief	0	0	0
9511 Other Governmental Agen.	0	0	0
9569 State Aide	0	0	0
9601 Building Use Fees- Now 9405	0	0	0
9603 Photo/Microform copies	239	200	200
9604 Contract Services	0	0	0
9605 Library Fines	346	352	352
9637 Other Prof. Services	0	0	0
9663 Redevelopment	0	0	0
9702 Cash Overage	0	0	0
9703 Other Revenue	3	0	0
9705 Insurance Proceeds	0	0	0
9803 Op. Transfers In	0	0	0
9805 Reserve Transfer	0	0	0
9806 Fund Balance Available	0	0	0
<b>Total Revenue</b>	<b>9,331</b>	<b>552</b>	<b>552</b>