

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
Monday, January 27, 2020

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**  
  
**Members Present:** Stephanie Cobb, Dotty Schenk, Diane Barney, Ronald Heinrich, Neil Hall, Kurt Overholt, Maria Hernandez, Gloria Felder  
  
**Members Absent:** Kathryn Clark Silveira, Dave McCallum  
  
**Others Present:** Bonnie Katz, Director of Library Services, Mike Eitner, Deputy Director of Library Services, Cathy Sheldon, clerical
3. **INTRODUCTIONS:** Ms. Katz introduced Mike Eitner, Deputy Director of Library Services and Cathy Sheldon, Office Assistant. Members introduced themselves to Mr. Eitner and shared what district/city they represent.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 16, 2019:** Ms. Barney moved to approve the minutes of the September 16, 2019 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 8-0 vote.
5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for the January 27, 2020 meeting; Mr. Overholt seconded. Motion carried. So ordered by 8-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's written report, she reported the library continues to recruit to fill vacant positions. She reported Dixon library personnel became county employees effective January 1, 2020. Ms. Katz distributed the 2019 Solano County annual report which highlights the JFK Makery and the Library's Promises Made/Promises Kept annual report which shows how 1/8<sup>th</sup> cent added to the local sales tax helps maintain library hours, collections and improves services for children and youth. The library will be celebrating Black History Month in February with quilts that are displayed throughout the libraries. These quilts are the work of the Quilting Sisters. The library will participate in Super Saturday with Free Tax Preparation. The format has been changed by United Way and the library will only be able to provide this service at the Fairfield Civic Center Library on Saturday, February 1<sup>st</sup>. The last brochure Ms. Katz distributed was the Women's History Month events calendar. Under the auspices of the Solano County Library Foundation, the Women's History Luncheon Committee raises funds so that the Library is able to offer a special event with author Amy Tan. This event is free however tickets are required. Free tickets are available beginning Saturday, February 1<sup>st</sup> at all Solano County Library branches. Other events include after hour paint nights at JFK, FCC and VCC. The annual Women's History luncheon will take place at the Hilton Garden Inn on Friday,

March 27, 2020. Ms. Katz announced a program, Reading @ the Barbershop, which promotes reading for young boys to help eliminate the perceived barrier that “reading is for girls.” SCL has partnered with local barbershops in Vacaville, Fairfield and Vallejo. This project was funded by a grant from the CA State Library.

Ms. Katz reported effective 1/1/2020, Dixon Library became a part of Solano County Library. The first part of the transition was Dixon Library staff became Solano County employees. In order to have Dixon fully operating as a branch of the Solano County Library system, infrastructure and RFID need to be in place. Ms. Katz stated it will take until next fiscal year to get Dixon Library totally onboard as part of Solano County Library.

Ms. Katz stated the library is working on a Facility Master Plan. The Council will be part of a focus group to share input for the Facility Master Plan. Ms. Katz will update the Council as the process moves forward.

Ms. Katz reported the library is participating in a new health literacy initiative, Live Well with your Library. The library’s goal is to provide physical, mental and community health literacy resources to our customers/community.

**9. OLD BUSINESS: None**

**10. NEW BUSINESS:**

- a. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

The Council discussed what Library programs they would like to have more information about in order to better enable them to be a voice for the Library in the community. The Council agreed on the following topics for the year:

- Marketing and Communication
- Friends of the Library Groups (Vacaville, Fairfield, Rio Vista, Vallejo)
- Equity, Diversity, Inclusion (EDI)
- Literacy

- b. Election of Officers– the Council will elect a Chair and Vice-Chair for 2020

Mr. Heinrich moved to elect Ms. Clark Silveira as Chair of the Solano County Library Advisory Council; Ms. Felder seconded. Motion carried. So ordered by 8-0 vote.

Mr. Heinrich moved to elect Mr. Hall as Vice-Chair; Ms. Felder seconded. Motion carried. So ordered by 8-0 vote.

- c. Mike Eitner, Deputy Director of Library Services, will present and discuss his plans for Support Services.

Mr. Eitner, Deputy Director of Library Services, introduced himself to the Council and gave a brief background on his work history. Mr. Eitner reported he has visited all the libraries within Solano County Library system. Mr. Eitner stated he is compiling data on what our libraries are doing and this data will help him understand the needs and demands of the communities we serve. He wants to have materials available before the customers even know they want them. He reported Fairfield Cordelia Library is the next library to install AMH (automated material handling) system. Cordelia Library will be the first library to have an exterior AMH (after hours) and should be completed at the end of February; Vacaville Town Square Library will follow with AMH installation and then Vacaville Cultural Center Library. Mr. Eitner reported both customers and staff are enjoying AMH system. Mr. Eitner stated he will come back periodically to give the Council updates. Ms. Katz reported all students in the Fairfield-Suisun Unified School District have a library access card. The Library is currently working with the Travis Unified School District on the library access card project. Ms. Katz stated the Library is working to get all school children in Solano County school districts a library student access card.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Cobb inquired about the Macmillan Publishers restriction on eBooks (single copy per title to each library). Ms. Cobb asked if there is anything that can be done about this. Ms. Katz stated we have information on the website about the issue. Ms. Katz said we are only able to buy one copy. The American Library Association is actively looking into this issue.
- b. Ms. Felder stated she has been trying to set up an appointment with the Suisun City Mayor. Ms. Felder reported her term on the Council has expired. Ms. Felder inquired about expanding the Suisun City Library. Ms. Katz explained how the Suisun City Library was developed and funded.
- c. Ms. Schenk reported her book, *Fire in Wine Country* is in its 2<sup>nd</sup> printing since a winery bought a lot of the books. A book she illustrated is coming out soon and her Christmas story should be out in April. Ms. Schenk reported her needle felting class at VTS is coming up. She commented on a bench outside the conference room at VTS; Ms. Katz is aware of the situation however the bench belongs to the City of Vacaville; the City is aware of the situation as well.
- d. Mr. Overholt reported the mobile library at White School is very successful. Rio Vista Library's heater was replaced by the City of Rio Vista.
- e. Ms. Hernandez commented the Makery at JFK is very successful and gets the teenagers involved. She reported the Mindful Movement classes for kids are great; grandmothers were asking to have their own class.
- f. Ms. Barney reported there have been a lot of library news stories making the front page of the newspapers.

**12. DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, March 16, 2020 at 6:30 p.m.

**13. ADJOURNMENT:** The meeting adjourned at 7:35 p.m.

  
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**BONNIE A. KATZ**  
Director of Library Services