

Vacaville Public Library-Cultural Center
1020 Ulatis Drive
Vacaville, CA 95687

Library Commission Meeting
June 10, 2019
Meeting Room

CALL TO ORDER

In the absence of President Carol Sue Robison, former President Beatryce Clark called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Beatryce Clark
Dave McCallum
Cathy Valdez

Members absent:

Cassandra Patton
Carol Sue Robison

Others present:

Bonnie Katz, Director of Library Services
Stephanie Hope-Cochran, Library Branch Manager
Nancy Redfield, Supervising Librarian
Johnny Parker, Supervising Librarian
Tamie Tvrdik, Clerical Operations Supervisor

INTRODUCTIONS

None.

APPROVAL OF MINUTES

The minutes of the meeting of May 13, 2019 were unanimously approved on motion of Ms. Valdez and seconded by Mr. McCallum. So ordered by 3-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Valdez and seconded by Mr. McCallum. So ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In response to Ms. Valdez' inquiry, Mr. Parker informed the Commission that the average attendance for each story time program (Baby Bounce, Toddler and Preschool) at the Town Square library is around 300 per month. Ms. Redfield stated that there has been 777 signups for the Summer Reading Challenge at the Cultural Center Library and 444 at the Town Square Library so far.

Ms. Katz stated the innovation grant for Wi-Fi hot spots will be circulating soon as well as the musical instruments.

Ms. Katz added that the Library has been approached by the Dixon Public Library for them to contract with the County to provide the operations for the Dixon Public Library. The agenda action item, as to whether or not to enter into formal negotiations with the County, goes before the Dixon Public Library board at its June 27th board meeting.

OLD BUSINESS

FY2019-2020 budget update – The Commission will hear a budget update and may take action. **ACTION**

Ms. Katz informed the Commission there have been no changes between May and June to the budget that the Commission recommended approval for at the May 13, 2019 meeting. Therefore, Ms. Valdez recommended the Board approve the FY2019-2020 budget as presented; Mr. McCallum seconded. So ordered by 3-0 vote.

Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library and may make a recommendation for the lot line adjustment. **ACTION**

Ms. Katz reported the City engineer has reviewed the lot line adjustment and the re-application and has stated that if there are issues the Public Works Director will be in touch within 5 weeks. Ms. Katz stated if there are no additional contract revisions or negotiations, this item should be on the City Council agenda in July. Because the Commission does not meet again until September, Ms. Valdez made a recommendation that the Board accept the lot line as adjusted; Mr. McCallum seconded. So ordered by a 3-0 vote.

NEW BUSINESS

Election of President – the Commission will elect a President for the fiscal year 2019-2020. **ACTION**

Due to the absence of two Commission members, Ms. Clark, Mr. McCallum and Ms. Valdez agreed to postpone the election of the President until the September meeting.

ITEMS OF INTEREST TO THE COMMISSION.

Commission members were interested in their term limits. Each Commission member can hold three consecutive three-year terms. Mr. McCallum and Ms. Valdez reappointments will be agendized at the September meeting.

Ms. Katz announced there is a Library Board meeting on June 27th and she will send out a link to the agenda and ask that a representative of the Commission be present.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, September 9, 2019 at 6:30 p.m. at the Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.



Stephanie Hope-Cochran, Library Branch Manager