

**Vacaville Library Board Organizational Meeting (Thursday, December 16, 2021)**

*Generated by Teresa Flores on Wednesday, January 5, 2022*

**Members present**

Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

**Meeting called to order at 7:47 PM**

**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

Procedural: A. Options to view and/or participate in meeting

**2. OPENING OF MEETING**

Procedural: A. Establish Quorum/Call to Order

President Jansen called the meeting to order at 7:47 p.m.

Action: B. Approval of December 16, 2021 Agenda

It is requested that the Board approve the December 16, 2021 agenda as presented.

Board Member Vote:

Motion by Michael Kitzes, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Action, Minutes: C. Approval of September 23, 2021 Minutes (attachment)

It is requested that the Board approve the September 23, 2021 minutes as presented.

Board Member Vote:

Motion by Cecil Conley, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

**3. COMMENTS FROM THE FLOOR**

Public Comment: A. Comments from the Floor

There were no comments from the floor.

**4. ELECTION OF OFFICERS**

Action: A. Election of President

Approve the election of Jansen as President of the Library Board for the term December 16, 2021 through December 15, 2022.

Board Member Vote:

Motion by Michael Kitzes, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Abstain: Cecil Conley

Action: B. Election of Secretary

Approve the election of Daniel Santellan as Secretary of the Library Board for the term December 16, 2021 through December 15, 2022.

Board Member Vote:

Motion by Michael Kitzes, second by Cecil Conley.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

**5. ACTION ITEMS**

Action: A. Adoption of Resolution No. 1, 2021-22, Resolution for Vacaville Library Board Establishing Quarterly Meetings (attachment)

It is requested that the Board approve Resolution No. 1, 2021-22, Establishing Quarterly Library District Meetings.

ROLL CALL VOTE:

Motion by Michele Dally, second by Cecil Conley.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Action: B. Establish Library Board Meeting Dates and Locations

It is requested that the Board approve the recommended Library Board meeting dates for 2022, as presented.

Board Member Vote:

Motion by Cecil Conley, second by Michele Dally.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

## 6. STAFF REPORTS AND PRESENTATIONS

### Information: A. Library Commission Report

Library Commissioner Cathy Valdez reported that the Library Commission met on November 18; childrens' story time participation at the Cultural Center library is increasing; the new Veteran's Connect program supports veterans throughout the area; the Tuesday Afternoon Adventures program is available at the Cultural Center library; visitors to the Town Square library has greatly increased; and a Gingerbread House challenge was held today. Ms. Valdez also reported that the Friends of the Library has requested permanent space to sell used library books in the Cultural Center library's upcoming expansion.

### Information: B. Library Director's Report

Library Director Suzanne Olawski reported that the Friends of Library has requested space as part of the expansion at the Cultural Center library; library staff is moving ahead with the design process for the new expansion, and a timeline will be available in the Winter, as facility assessments and infrastructure needs are being evaluated at this time. Ms. Olawski also reported that the library is partnering with VUSD to provide library cards for all students; Author Amy Tam will be appearing at the Vacaville Performing Arts Theater on March 20; the annual reading program has begun; and a new database, Artist Works, provides digital resources for music instruction.

## 7. ADJOURNMENT

### Procedural: A. Adjourn December 16, 2021 Meeting

There being no further business, President Jansen adjourned the meeting at 8:02 p.m.