

**Vacaville Library Board Meeting  
Vacaville USD  
March 18, 2021 6:20PM  
EDUCATIONAL SERVICES CENTER 401 Nut Tree Road Vacaville, CA 95687**

**1. TO TELECONFERENCE/ATTEND THE MEETING SEE THE LINK BELOW  
Quick Summary / Abstract:**

There are three options to view and/or participate in this meeting:

1) Join Zoom Webinar:

[https://vacavilleusd.zoom.us/webinar/register/WN\\_Whj\\_4TScQpKtX\\_r7ZKKZ1w](https://vacavilleusd.zoom.us/webinar/register/WN_Whj_4TScQpKtX_r7ZKKZ1w)

(This option is available for those who would like to listen/view the meeting online and make public comments under "Comments from the Floor". For this option, participants must register in advance by clicking on the Zoom Webinar link above).

2) View Granicus live stream: <https://www.vacavilleusd.org/streaming>.

3) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687: There is a limited number of seats available due to social distancing guidelines. Seating is first-come, first-served.

**2. ESTABLISH QUORUM/CALL TO ORDER**

**3. APPROVAL OF AGENDA**

**3.a. Approval of March 18, 2021 Agenda**

**Quick Summary / Abstract:**

RECOMMENDED ACTION: It is requested that the Board approve the March 18, 2021 Library Board agenda as presented.

Board Member Vote:

**4. APPROVAL OF MINUTES**

**4.a. Approval of the December 17, 2020 Organizational Meeting Minutes (attachment)**

**Quick Summary / Abstract:**

RECOMMENDED ACTION: It is requested that the Board approve the December 17, 2020 Library Board Organizational Meeting minutes as presented.

Board Member Vote:

**Attachments:**

December 17, 2020 Library Board Organizational Meeting Minutes

**5. COMMENTS FROM THE FLOOR**

**5.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 21-minute time limit per topic**

**Quick Summary / Abstract:**

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in

advance, please fill out this form by 5:00 p.m. on the day of the meeting. Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

## **6. ACTION ITEMS**

### **6.a. Approval of Name Changes for Vacaville Libraries**

#### **Quick Summary / Abstract:**

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Solano County Library Director Bonnie Katz requests that the Library Board approve the name changes of the Vacaville Libraries as follows:

- 1) Vacaville Public Library Cultural Center be renamed to "Vacaville Cultural Center Library".
- 2) Vacaville Public Library-Town Square be renamed to "Vacaville Town Square Library".

**RECOMMENDED ACTION:** It is requested that the Library Board approve the name changes to both Vacaville Libraries as presented.

Board Member Vote:

## **7. LIBRARY COMMISSION REPORT**

### **7.a. Library Commission Report**

#### **Quick Summary / Abstract:**

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Library Commissioner Dave McCallum will report on issues and items of interest to the Library Board.

## **8. DIRECTOR'S REPORT**

### **8.a. Solano County Library Director's Report**

#### **Quick Summary / Abstract:**

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Solano County Library Director Bonnie Katz will provide a report on current issues and items of interest to the Library Board.

## **9. ADJOURNMENT**

**Published: March 12, 2021, 12:14 PM**

# ***Vacaville Unified School District Minutes***

## **Vacaville Library Board Organizational Meeting**

December 17, 2020 6:45 PM

EDUCATIONAL SERVICES CENTER  
401 Nut Tree Road  
Vacaville, CA 95687

This meeting will be held via teleconference using the Zoom platform only. To join the Zoom webinar meeting, please see information in Agenda Item #1.

### **Attendance Taken at 6:51 PM:**

#### Present:

Cecil Conley  
Michele Dally  
John Jansen  
Michael Kitzes  
Daniel Santellan  
Kelly Welsh

### **1. TO TELECONFERENCE/ATTEND THE MEETING SEE THE LINK BELOW**

### **2. ESTABLISH QUORUM/CALL TO ORDER**

President Kitzes called the meeting to order at 6:51 p.m.

### **3. APPROVAL OF AGENDA**

#### **3.a. Approval of December 17, 2020 Agenda**

**Motion Passed:** Approve the December 17, 2020 Library Board agenda as presented passed with a motion by John Jansen and a second by Michele Dally.

Yes Cecil Conley  
Yes Michele Dally  
Yes John Jansen  
Yes Michael Kitzes  
Yes Daniel Santellan  
Yes Kelly Welsh

### **4. APPROVAL OF MINUTES**

#### **4.a. Approval of September 24, 2020 Library Board Meeting Minutes (attachment)**

**Motion Passed:** Approve the September 24, 2020 Library Board meeting minutes as presented passed with a motion by John Jansen and a second by Michele Dally.

Yes Cecil Conley  
Yes Michele Dally  
Yes John Jansen  
Yes Michael Kitzes  
Yes Daniel Santellan  
Yes Kelly Welsh

## 5. COMMENTS FROM THE FLOOR

### 5.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 21-minute time limit per topic

There were no comments from the floor.

## 6. ELECTION OF OFFICERS

### 6.a. ELECTION OF PRESIDENT

**Motion Passed:** Approve the election of Michael Kitzes as President of the Library Board for the term December 17, 2020-December 16, 2021, passed with a motion by John Jansen and a second by Cecil Conley.

Yes Cecil Conley  
Yes Michele Dally  
Yes John Jansen  
Yes Michael Kitzes  
Yes Daniel Santellan  
Yes Kelly Welsh

### 6.b. ELECTION OF SECRETARY

**Motion Passed:** Approve the election of John Jansen as Secretary of the Library Board for the term December 17, 2020-December 16, 2021, passed with a motion by Michael Kitzes and a second by Cecil Conley.

Yes Cecil Conley  
Yes Michele Dally  
Yes John Jansen  
Yes Michael Kitzes  
Yes Daniel Santellan  
Yes Kelly Welsh

## 7. ACTION ITEMS

### 7.a. Adoption of Resolution No. 1, 2020-21, Resolution for Vacaville Library Board Establishing Quarterly Meetings (attachment)

**Motion Passed:** Approve Resolution No. 1, 2020-21, Establishing Quarterly Meetings, passed with a motion by Kelly Welsh and a second by John Jansen.

Yes Cecil Conley  
Yes Michele Dally

Yes John Jansen  
Yes Michael Kitzes  
Yes Daniel Santellan  
Yes Kelly Welsh

**7.b. Establish Library Board Meeting Dates and Locations**

**8. LIBRARY COMMISSION REPORT**

**8.a. Library Commission Report**

There was no Library Commission report given at this meeting.

**9. DIRECTOR'S REPORT**

**9.a. Solano County Library Director's Report**

Assistant Solano County Library Director Suzanne Olawski reported that the Vacaville libraries have will suspend in-patron access beginning tomorrow due to COVID-19 restrictions and will be conducting business via appointment only; and construction at the Cultural Center location has begun to install a new automated material handling system, which should be completed by March.

**10. ADJOURNMENT**

There being no further business, President Kitzes adjourned the meeting at 6:58 p.m.

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Board President

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Secretary