

Minutes of the
Vacaville Library Commission
March 13, 2023

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Cathy Valdez

Beatryce Clark

Steve Vidmar

Members Absent

Dave McCallum

Peggy Rollins

Others Present

Suzanne Olawski, Director of Library Services, Solano County Library

Nancy Redfield, Branch Manager, Solano County Library

Brenda Guzman, Office Assistant II, Solano County Library

INTRODUCTIONS

None.

APPROVAL OF MINUTES

The minutes of the meeting of January 9, 2023, Regular Meeting were unanimously approved on motion of Ms. Clark and seconded by Mr. Vidmar. Motion carried. So ordered by 3-0 vote.

APPROVAL OF AGENDA

The March 13, 2023, agenda was unanimously approved on motion of Mr. Vidmar and seconded by Ms. Clark. Motion carried. So ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski updated the Commission on the Polaris database migration and planning being done to upgrade the library's IT infrastructure, such as updating routers, switches, and security equipment. The project is expected to be in the fall. The library is receiving ARPA funds through the

County Department of IT and will add 300 5G mobile hotspots, 25 Chromebooks with built-in hotspots, 250 tablets with built-in hotspots, and 1 mobile router for its forthcoming outreach van. The tablets will be loaded with either literacy resources to be lent out to learners waiting for a tutor or children's resources to be lent out to Solano County Library card holders. The library expanded access to New York Times to include the Cooking, Games, and Sports modules. GetSetUp, online classes for older adults, and HelpNow, 24/7 online tutoring, is being offered through the California State Library.

With the recent heavy rains, both Vacaville Town Square and Cultural Center libraries had some leaks, which are being addressed. Nine HVAC units will be replaced at Town Square Library. The projected is funded in the FY23 budget and installation is expected late fall, as there is a 38-week lead time for equipment.

Ms. Olawski stated that the design team working on the proposed expansion of the Cultural Center Library is exploring an option of a smaller addition that would meet the needs of the library and not need to incur debt for the Library District. She will bring more information to the Commission and schedule a special meeting of the Library District Board to update and receive direction for proceeding with the project.

OLD BUSINESS

None.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION

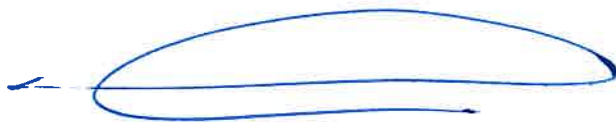
None.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, May 8, 2023, at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:49 p.m.



Suzanne Olawski, Director of Library Services