



**Thursday, March 24, 2022
Vacaville Library Board Regular Meeting**

**Vacaville Unified School District
Regular Library District Meeting**

**EDUCATIONAL SERVICES CENTER
401 Nut Tree Road
Vacaville, California 95687
6:20 PM**

VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.

1. TELECONFERENCE/ATTEND MEETING INFORMATION

Subject **A. Options to view and/or participate in meeting**
Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting
Category 1. TELECONFERENCE/ATTEND MEETING INFORMATION
Type Procedural

There are three options to view and/or participate in this meeting:

- 1) Join Zoom webinar: https://vacavilleusd.zoom.us/webinar/register/WN_tHpNKCntTsSTORUkg7wbMg
(This option is available for those who would like to listen/view the meeting online and make public comments under "Comments from the Floor". For this option, participants must register in advance by clicking on the Zoom Webinar link above. After registering, participants will receive a confirmation email with instructions about joining the webinar).
- 2) View YouTube live stream: <https://www.youtube.com/playlist?list=PLA4TLF5sgWi04EUU5-MmH0Ip66HNJU2ZZ>
- 3) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Open session begins at 6:20 p.m.

2. OPENING OF MEETING

Subject **A. Establish Quorum/Call to Order**
Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting
Category 2. OPENING OF MEETING

Type Procedural

Subject B. Approval of March 24, 2022 Agenda

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 2. OPENING OF MEETING

Type Action

Recommended Action It is requested that the Board approve the March 24, 2022 agenda as presented.
Board Member Vote:

Motion & Voting

It is requested that the Board approve the March 24, 2022 agenda as presented.
Board Member Vote:

Motion by Daniel Santellan, second by Michele Dally.
Final Resolution: Motion Passed
Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Subject C. Approval of December 16, 2021 Minutes

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 2. OPENING OF MEETING

Type Action

Recommended Action It is requested that the Board approve the December 16, 2021 Library Board Organizational meeting minutes as presented.
Board Member Vote:

File Attachments
[December 16, 2021 Library Board Organizational Meeting Minutes.pdf \(47 KB\)](#)

Motion & Voting

It is requested that the Board approve the December 16, 2021 Library Board Organizational meeting minutes as presented.
Board Member Vote:

Motion by Daniel Santellan, second by Cecil Conley.
Final Resolution: Motion Passed
Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

3. COMMENTS FROM THE FLOOR

Subject A. Comments from the Floor

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 3. COMMENTS FROM THE FLOOR

Type Public Comment

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced.

It is recommended that speakers attend the meeting in-person to guarantee their comment is heard by the Board and to avoid any technical issues with the delivery of public comment via Zoom.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

4. STAFF REPORTS AND PRESENTATIONS

Subject **A. Library Commission Report**

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 4. STAFF REPORTS AND PRESENTATIONS

Type Information

Library Commissioner Beatryce Clark will report on issues and items of interest to the Library Board.

Subject **B. Library Director's Report**

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 4. STAFF REPORTS AND PRESENTATIONS

Type Information

Solano County Director of Library Services Suzanne Olawski will provide a report on current issues and items of interest to the Library Board.

5. ADJOURNMENT

Subject **A. Adjourn March 24, 2022 Meeting**

Meeting Mar 24, 2022 - Vacaville Library Board Regular Meeting

Category 5. ADJOURNMENT

Type Procedural

Vacaville Library Board Organizational Meeting (Thursday, December 16, 2021)

Generated by Teresa Flores on Wednesday, January 5, 2022

Members present

Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Meeting called to order at 7:47 PM

1. TELECONFERENCE/ATTEND MEETING INFORMATION

Procedural: A. Options to view and/or participate in meeting

2. OPENING OF MEETING

Procedural: A. Establish Quorum/Call to Order

President Jansen called the meeting to order at 7:47 p.m.

Action: B. Approval of December 16, 2021 Agenda

It is requested that the Board approve the December 16, 2021 agenda as presented.

Board Member Vote:

Motion by Michael Kitzes, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Action, Minutes: C. Approval of September 23, 2021 Minutes (attachment)

It is requested that the Board approve the September 23, 2021 minutes as presented.

Board Member Vote:

Motion by Cecil Conley, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

3. COMMENTS FROM THE FLOOR

Public Comment: A. Comments from the Floor

There were no comments from the floor.

4. ELECTION OF OFFICERS

Action: A. Election of President

Approve the election of Jansen as President of the Library Board for the term December 16, 2021 through December 15, 2022.

Board Member Vote:

Motion by Michael Kitzes, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Abstain: Cecil Conley

Action: B. Election of Secretary

Approve the election of Daniel Santellan as Secretary of the Library Board for the term December 16, 2021 through December 15, 2022.

Board Member Vote:

Motion by Michael Kitzes, second by Cecil Conley.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

5. ACTION ITEMS

Action: A. Adoption of Resolution No. 1, 2021-22, Resolution for Vacaville Library Board Establishing Quarterly Meetings (attachment)

It is requested that the Board approve Resolution No. 1, 2021-22, Establishing Quarterly Library District Meetings.

ROLL CALL VOTE:

Motion by Michele Dally, second by Cecil Conley.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

Action: B. Establish Library Board Meeting Dates and Locations

It is requested that the Board approve the recommended Library Board meeting dates for 2022, as presented.

Board Member Vote:

Motion by Cecil Conley, second by Michele Dally.

Final Resolution: Motion Passed

Yes: Cecil Conley, Michele Dally, John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Kelly Welsh

6. STAFF REPORTS AND PRESENTATIONS

Information: A. Library Commission Report

Library Commissioner Cathy Valdez reported that the Library Commission met on November 18; childrens' story time participation at the Cultural Center library is increasing; the new Veteran's Connect program supports veterans throughout the area; the Tuesday Afternoon Adventures program is available at the Cultural Center library; visitors to the Town Square library has greatly increased; and a Gingerbread House challenge was held today. Ms. Valdez also reported that the Friends of the Library has requested permanent space to sell used library books in the Cultural Center library's upcoming expansion.

Information: B. Library Director's Report

Library Director Suzanne Olawski reported that the Friends of Library has requested space as part of the expansion at the Cultural Center library; library staff is moving ahead with the design process for the new expansion, and a timeline will be available in the Winter, as facility assessments and infrastructure needs are being evaluated at this time. Ms. Olawski also reported that the library is partnering with VUSD to provide library cards for all students; Author Amy Tam will be appearing at the Vacaville Performing Arts Theater on March 20; the annual reading program has begun; and a new database, Artist Works, provides digital resources for music instruction.

7. ADJOURNMENT

Procedural: A. Adjourn December 16, 2021 Meeting

There being no further business, President Jansen adjourned the meeting at 8:02 p.m.