

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

July 17, 2023, 6:30 p.m.

LOCATION: Meeting Room-John F. Kennedy Library

505 Santa Clara Street, Vallejo, CA 94591

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Library, 1150 Kentucky St., Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
4. APPROVAL OF MINUTES of May 15, 2023 - Attachment 1 **ACTION**
5. APPROVAL OF AGENDA **ACTION**
6. PUBLIC COMMENT
Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.
7. CORRESPONDENCE
8. DIRECTOR'S REPORT – Attachment 2
9. OLD BUSINESS
10. NEW BUSINESS
 - a. The Council will receive a Technical Services, Collections, SPLASH, Link+ presentation.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING: September 18, 2023
Fairfield Civic Center Library
1150 Kentucky St., Fairfield, CA 94533
13. ADJOURNMENT

**Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
May 15, 2023 6:30 p.m.**

1. **CALL TO ORDER**
The meeting was called to order by Chair McCallum at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM**
Members Present: Noah Dove, Stephanie Cobb, Dotty Schenk, Dave McCallum, Diane Barney, Ariel Ortila

Members Absent: Sergio Maciel, Kelli Mahoney, Neil Hall, Lloyd McCabe

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Mike Eitner, Solano County Library Assistant Director of Library Services; Jamie Poirier, Solano County Library Deputy Director of Library Services; Brenda Guzman, Solano County Library Office Assistant II
3. **INTRODUCTIONS**
None.
4. **APPROVAL OF MINUTES** of March 20, 2023- Attachment 1
Ms. Cobb moved to approve March 20, 2023, meeting minutes; Ms. Barney seconded. Motion carried. So ordered by 6-0 vote.
5. **APPROVAL OF AGENDA**
Ms. Cobb moved to approve the May 15, 2023, agenda; Ms. Barney seconded. Motion carried. So ordered by 6-0 vote.
6. **PUBLIC COMMENT**
Betty Lucke inquired how events are promoted on the library's website and how to navigate the events calendar on the Library's website. She stated the Local Author Showcase at Vacaville Town Square library was not promoted on the Library's website. Ms. Olawski stated the Library promotes countywide events on its website. Branch events are promoted on the events calendar, at outreach events, via social media, through media releases, via partnerships, and in library branches. Ms. Lucke also stated it is hard to find books when searching the catalog as the call numbers are not evident; they appear by clicking on the library branch where the book is shelved. Ms. Lucke stated something needs to be fixed in the system when searching the catalog.
7. **CORRESPONDENCE**
Ms. Olawski reported she received a letter from the Friends of the Vacaville Library in support of a bookstore for the Friends with the expansion of the Vacaville Cultural Center Library.
8. **DIRECTOR'S REPORT** – Attachment 2
The Council reviewed Ms. Olawski's written report. Ms. Olawski reported at the May 2, 2023 Solano County Board of Supervisors meeting, the Board took action to merge the Independent Citizens Oversight Committee for Measure L with the Solano County Library Advisory Council. Ms. Olawski stated she is working with the County Administrator's office on merger of both committees and will bring back more information to the Council when it is available.

The City of Vallejo approved a contract with Restoration Management Company to start fire damage repairs to the JFK Library.

Ms. Olawski highlighted from her report that the library will be implementing a new marketing software tool, Savannah by OrangeBoy. This software allows the library to reach out to people in our service population who do not have library cards. The library has partnered with the Behavioral Health division of Solano County Health and Social Services to offer two events, "1 Degree of Separation: A Look at Depression" at Vallejo JFK Library and Fairfield Civic Center Library

9. OLD BUSINESS

a. The Council will receive a budget update.

FY 2023/2024 recommended budget will go to the Board of Supervisors in June for approval.

10. NEW BUSINESS

a. The Council will receive a presentation on Staff Innovation Grants

Ms. Poirier, Deputy Director of Library Services, gave a presentation on staff innovation grants (see attached presentation).

11. ANNOUNCEMENTS/MEMBER REPORTS

Ms. Schenk shared the Local Author's Showcase at Vacaville Town Square Library was not featured at all Solano County libraries. Mr. Callum stated the radio is an option to announce events and Mr. Dove stated each branch has a bulletin board to post events.

Ms. Cobb shared each library has so many events.

12. DATE OF NEXT MEETING: July 17, 2023
John F. Kennedy Library
505 Santa Clara Street, Vallejo, CA 94591

13. ADJOURNMENT 7:40 p.m.

Suzanne Olawski
Director of Library Services



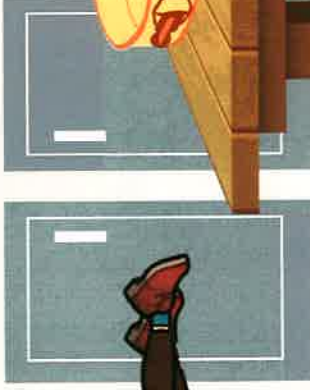
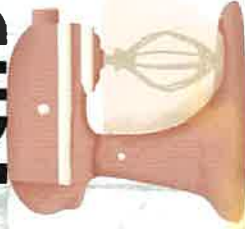
Solano County
LIBRARY

Gardening Tool Lending Library
Innovation Grant

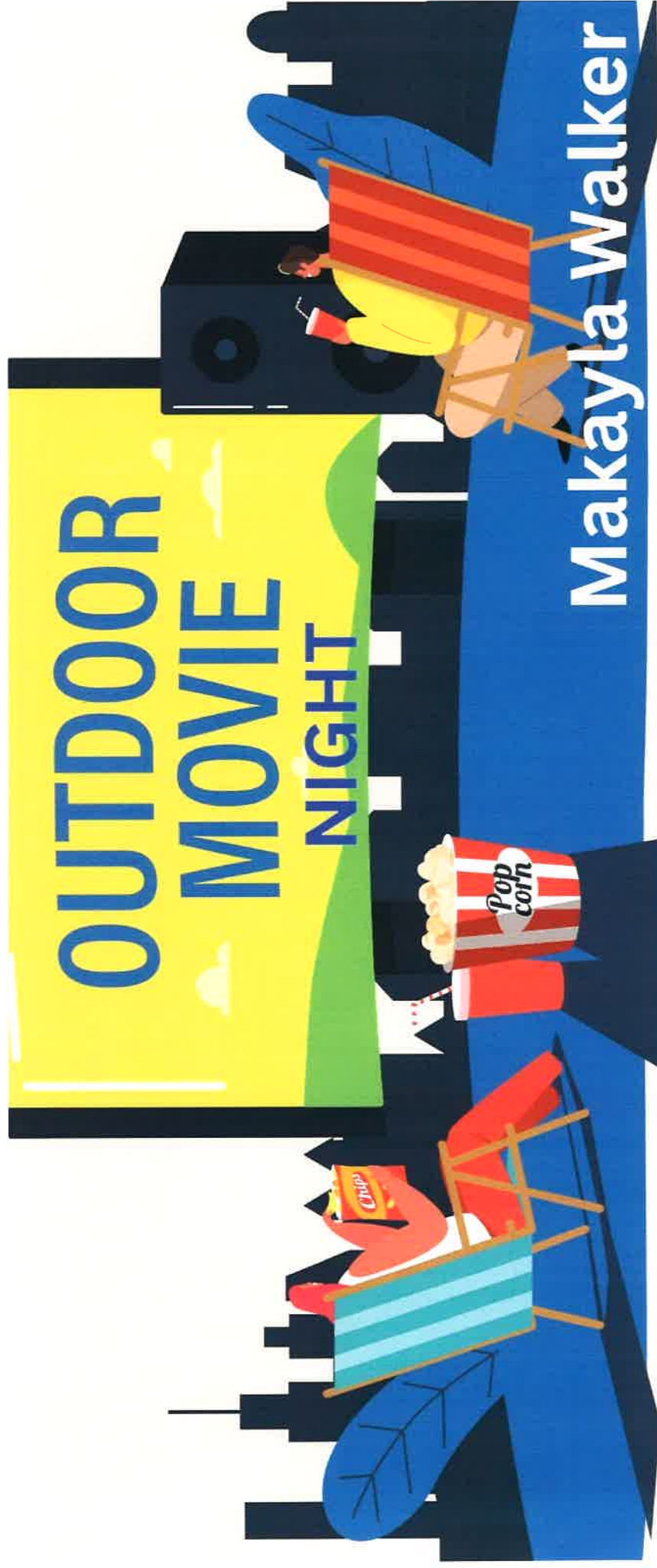
- Mychal Threats
- Jamie Nakamura
- Melissa Padaca
- Karina Ortega Delgadillo
- Amanda Raver



BAKEWARE / KITCHEN TOOLS LENDING LIBRARY



BY ERIKA AMAYA AND SANDY SIEUERS



Makayla Walker

**Equipment includes:
20 ft outdoor screen, speaker,
projector and stand.**

In partnership with Kulture City, an internationally recognized non-profit organization that specializes in certifying venues to be Sensory Inclusive for those who suffer from Sensory Processing Issues, my proposal is for at least one branch in the Solano Library system to act as a pilot program by becoming the very first library designated “Sensory Inclusive” in the state of California.

A Proposal for Solano Library to Become a Certified Sensory Inclusive Location

Submitted by Rey De Guzman



Supporting and Enabling the Filipino Community in Solano County (and Beyond)



**CONTRIBUTORS: LAURENCE BACUD
& ANJELI WORRELL**



Teen Rainbow Reads Expansion

Elizabeth Bell, Young Adult Services Librarian (FCC)

Victoria Bristow, Library Aide (JFK)

Tyler Cavett, Library Assistant (JFK)

What is Teen Rainbow Reads? It's a monthly book club for teens where they get a chance to read & discuss books featuring LGBTQ+ themes and/or LGBTQ+ authors.

Project Summary: Provide an expansion for the already successful Teen Rainbow Reads book club to other branches in the Solano County Library system where there is an established interest, need or demand for this program.



- ❖ Continue TRR at FCC and JFK and expand it to one of the Vacaville libraries.



- ❖ Funding for materials, which will be shared between branches.



- ❖ Offer virtual RR meetings.



**Report of the Director of Library Services
to the Solano County Library Advisory Council
July 2023**

PERSONNEL

The Library is pleased to share the following staff announcements:

- **Samantha Olesen** accepted a position as **Library Aide** at **Fairfield Civic Center Library**. Samantha previously worked for Nashville Public Library and Vanderbilt University Library.
- **Koko Kawasaki** has accepted the position of **Extra-Help Library Associate**. Koko has a background in gerontology and providing care to older adults.
- **Wendy Arredondo** has accepted the position of **Extra-Help Library Associate**. Wendy has worked as a Library Assistant at Napa County Library and a Solano County Library Departmental Aide.
- **Casey McConnell** has accepted the position of **Extra-Help Library Associate**. Casey has worked as a Library Associate at St. Helena Public Library.
- **Magali Ceballos** has accepted the position of **Extra-Help Library Associate**. Magali has worked as a Library Associate at Napa County Library.

The Library is in the process of filling the following positions:

Fairfield Civic Center Library

- 0.4 Library Aide

Vacaville Town Square Library

- 1.0 Library Assistant

Vallejo John F. Kennedy

- 1.0 Library Assistant
- 0.4 Library Aide
- 0.4 Library Aide

Vallejo Springstowne Library

- 0.4 Library Aide

OPERATIONS

Facilities

- **Vallejo Springstowne Library**
The new air conditioner unit has been malfunctioning lately. The County has loaned a portable AC unit to the branch as backup until the permanent unit is repaired.
- **Vacaville Cultural Center Library**
The Vacaville Unified School District/Library District Board has approved a budget and schematic design of an addition to and renovation of the Vacaville Cultural Center Library.
- **Cooling Centers**
All library branches serve as cooling centers during heat related events. Office of Emergency Services promotes the locations and provides cases of water for community access.

Information Technology

People Counters: Sensore people counters have been installed at each of our nine branches. These new people counters are mounted on the ceiling (or somewhere else high up) near the entrance and use 3D imaging for more accurate counts. Along with more accurate people counts that can, for example, tell the difference between an adult and a child, we will also get information on traffic patterns, which would show us our busiest days/times. Many libraries are using these sensors to get more accurate counts than security gates can give.

Communico: Communico is a software company that provides one system for event booking, room booking, digital signage that is connected to the calendar system, and patron self-service (checking out, account maintenance, etc.) that will run on ELO kiosks. All the Communico modules are connected so there is only one staff interface to access all these modules.

Devices: 300 T-Mobile hotspots, 250 tablets (175 going to Literacy, the rest going into regular circulation), and 25 Chromebooks are available for the public to check out. These devices were purchased with ARPA funds from the County. These funds cover two years' worth of data built into each of the devices. We have 63 more hotspots from Verizon that are currently in processing. These 63 hotspots will be dedicated to Rio Vista to help close the coverage gap in that city.

FY2023-24 Budget

The Board of Supervisors passed the County's FY2023-24 budget of \$1.5B on June 22, 2023, inclusive of the Library's \$32.7M budget, which your Council approved in March 2023. The Library had submitted the following Supplemental items: \$1,000,000 increase in Library Fund Reserves offset by a decrease to Fund Balance – Contingency to ensure adequate reserve levels in the event of an economic downturn; \$100,000 increase professional services costs for mass mailing marketing services and to reupholster chairs at the Fairfield Civic Center Library, offset by a decrease in Fund Balance – Contingency; \$42,000 increase in building improvement costs for the Fairfield Civic Center Library Parking Lot Improvement Project, offset by a decrease in Fund Balance – Contingency.

STAFF DEVELOPMENT

- California Library Association (CLA) Conference - June 1-3, 2023 in Sacramento. This annual conference serves as the foremost professional development opportunity in the state for librarians and library staff. Twenty (20) staff members attended the conference. **Kevin Tolley**, Library Branch Manager, serves on the CLA membership committee and assisted with the planning and implementation of this year's conference. **Rali Garcia**, Library Associate, serves on the CLA African American Librarians Interest Group and was the group's Outreach & Recruitment Chair at the conference.
- American Library Association (ALA) Annual Conference – June 22-27, 2023 in Chicago, IL. The ALA Annual Conference & Exhibition draws thousands of librarians and library staff, educators, authors, publishers, friends of libraries, trustees, special guests, and exhibitors from across the country. The conference offers educational programming; important announcements and updates; relevant legislation and policies; and discussions that majorly impact libraries, their roles, and their ongoing transformation. **Makayla Walker**, Library Associate, was selected as a Spectrum Scholar of the American Library Association. Makayla was one of 60 individuals in the U.S. to obtain this prestigious scholarship, which is awarded to individuals pursuing graduate degrees in library and information studies. Through the Spectrum Scholarship Program, *ALA affirms its commitment to diversity and inclusion by seeking the broadest participation of new generations of racially and ethnically diverse librarians to position ALA to provide leadership in the transformation of libraries and library services.*
- Future of Libraries Conference – October 18, 2022 in San Francisco. This is a one-day annual conference held in the fall highlighting innovations taking place in libraries today. This year's program featured how to serve communities in a rapidly changing world and the librarians' role in teaching critical thinking and empathy in an

age of disinformation. Other topics included conflicts around digital lending and non-traditional library collections. Twelve (12) staff members attended the conference.

COLLECTIONS, RESOURCES & SERVICES

Collections

- Dash Robot: Dash is a robot for kids 6 years and older. It teaches kids how to code and is used in STEAM/STEM programming. These will be available as kits for checkouts as well as for programming. This item will be available to check out soon.
- Musical Instruments: Newly added instruments include an Otamatone (a Japanese musical instrument that's shaped like a musical note and sounds like a theremin, an electronic musical instrument invented in 1919), Pearl Cajon (a box-shaped percussion instrument originally from Peru, played by slapping the front or rear faces with the hands, fingers, or sometimes implements such as brushes, mallets, or sticks); banjo; and left-handed guitar.
- Tonies and Toniebox: a child-friendly audio system that allows kids to listen to music and stories using a portable speaker called a Toniebox which is operated using colorful figures called Tonies. A headphone jack also allows the Toniebox to be used at quieter times. Its intent is to introduce pre-readers and developing readers to the wonders of narrative before they can read the words in a book.

PROGRAMS

2023 Annual Reading Program: Solano Reads

Solano Reads is an all-ages, community-wide celebration of all kinds of reading and encourages reading 20 books during calendar year 2023. Registration is online or at any Solano County Library branch. Commemorative pins are available at sign-up, when 20 books have been read, and if more than 20 books have been read. There currently are **2,675 registrations**.

JUL 2023	COR	DIX	FCC	JFK	LIT	RIO	SPR	SUI	VCC	VTS
REG #	197	542	528	199	7	286	225	148	328	215

Student Access Card Program Update

- Completed: Dixon Unified School District (DUSD)
- Completed: Fairfield-Suisun Unified School District (FSUSD)
- Completed: Travis Unified School District (TUSD)
- Completed: Griffin / MIT Academies (Vallejo Charter Schools)
- Completed: Vacaville Unified School District (VUSD)
- Completed: Vallejo City Unified School District (VCUSD, June 2023)
- Contacted: River Delta Unified School District
 - No response
- Contacted: Caliber Changemakers Academy (Vallejo)
 - Preliminary discussion
- Contacted: Dixon Montessori Charter School
 - Preliminary discussion

As of June 30, 2023 there were **71,151 student access cards** registered. From July 1, 2022 to June 30, 2023, users with student access cards checked out **68,814 physical items**.

FY 2023	DUSD	FSUSD	TUSD	Griffin / MIT	VUSD	VCUSD
Checkouts	3,998	39,070	7,751	1,362	16,468	165

2023 Summer Reading Challenge (June 1 - July 31)

Participants of all ages are welcome to pick up an activity booklet and set their goals for the number of activities they plan to complete over the summer. Once goals are completed, participants come into the library to get a completion prize. Everyone receives a tote bag at registration. There will be prize drawings each week for ferry passes, baseball tickets, and Jelly Belly gifts. Goal prizes: Adults/commemorative pin, Children/YA book. Book prizes are sponsored by the Solano County Library Foundation. Branch activities sponsored by local Friends of the Library groups. There currently are **6,900 registrants**.

JUL 2023	COR	DIX	FCC	JFK	LIT	RIO	SPR	SUI	VCC	VTS
REG #	637	782	1,183	1,022	12	310	679	447	1,122	706

2023 Lunch at the Library

All branches are participating as either a library meal site, pop-up library at a community meal site and/or a farm to summer site. **Dixon Library, Fairfield Civic Center Library, Vacaville Town Square Library, and Vallejo John F. Kennedy Library** are serving as **meal sites**. Vacaville Town Square Library also is serving breakfast. Each of the sites is hosting programs and activities around the lunchtimes so families have access to enrichment and educational opportunities as part of the program. The State Library's Lunch at the Library grant also allows for the provision of free books for the children attending the lunch programs with the intent of helping families create home libraries. Grant funds also support programs that emphasize eating healthy, local produce as well as gardening. All branches are offering cooking and gardening programs. Of note: the Rio Vista Library has added a small demonstration garden; the Vallejo Springstowne Library is partnering with Loma Vista Farm for its Summer Fun on the Farm camp by using grant funds for book giveaway for children participating in the summer camp; and several branches have offered smoothie programs that have been popular with all ages. Grant funds also will be used to purchase garden tools, which users will be able to borrow to start their own vegetable gardens, and seeds for our seed libraries.

To date, **5,384 meals** have been served at the Library.

2023 L@L	DIX	FCC	JFK	VTS
Meals Served	1,121	795	336	B: 696, L: 2,436

UPCOMING

- August National Night Out – Staff will be conducting outreach to various city events
- September Library Card Sign-up Month – Children will receive a special book tote when they sign up for their first library card.
- Hispanic Heritage Month – Library will offer special programs and highlight collections.
- Banned Books Month – Library will highlight commonly banned books and promote the freedom to read.

SUMMER 2023 @ SOLANO COUNTY LIBRARY



SUMMER 2023 @ SOLANO COUNTY LIBRARY



Thousands following North Bay librarian on TikTok for his real-life stories from the library

By Garvin Thomas | Updated on Jul 20, 2023 | 3:48 pm



- Trending Stories**
- Woman**
Woman, 55, dies in Dublin after a CPRF has shared 7 days
 - San Francisco**
San Francisco's first woman mayor is a surprise of the city
 - California**
California's first woman mayor is a surprise of the city
 - California**
California's first woman mayor is a surprise of the city
 - California**
California's first woman mayor is a surprise of the city

SUMMER 2023 @ SOLANO COUNTY LIBRARY



SUMMER 2023 @ SOLANO COUNTY LIBRARY

END OF YEAR (2022-2023) STATISTICS

Year	Circulation	Reference	Registration	Gate Count	Volunteer Hours	Adult Programs / Attendance	YA Programs / Attendance	School Age Programs / Attendance	Pre-School Programs / Attendance	
June 2023	1,969,509	70,471	39,217	741,499	15,852	721	17,066	1,250	1,191	33,324
June 2022	1,854,559	62,040	17,876	552,804	10,480	378	12,818	668	673	17,543
June 2021	1,335,346	32,995	6,354	306,870	3,923	73	1,753	306	109	2,899
June 2020	1,398,840	125,263	18,918	1,016,124	21,568	724	13,617	657	1,042	2,687
June 2019	1,889,095	155,153	32,891	1,454,986	31,741	1,026	25,264	1,210	1,371	42,993

Circulation: Number of check outs including renewals. Total includes digital and Law Library circulation.

Reference: The number of questions asked; including Law Library reference questions.

Registration: The number of new library cards issued. The total includes e-cards.

Gate Count: The number of visits to the libraries.

Volunteer Hours: The total includes adult literacy program volunteer hours.

Adult Programs / Attendance: The total includes seniors, outreach and in-library programs / attendance.

YA Programs / Attendance: The total includes grades 6-12, outreach and in-library programs / attendance.

School Programs / Attendance: The total includes grades K-5, outreach and in-library programs / attendance.

Pre-School Programs / Attendance: The total includes ages 0-5, outreach and in-library programs / attendance.

End of Year (2022-2023) Digital Statistics

Year	Overdrive	Hoopla	Kanopy	Freemal Music	Total
June 2023	296,957	91,694	9,474	85,669	483,794
June 2022	223,760	82,733	9,486	38,164	354,143

End of Year (2022-2023) Miscellaneous Statistics

	WiFi Hotspots	WiFi Sessions / Minutes	Public PC Bookings	State Park Passes	Discover & Go
Circulation	772	200,212 / 6,303,594	110,312	753	842
	1,491	107,397 / 9,692,352	78,139		336

End of Year (2022-2023) Social Media Statistics

Website Visits	Website Page Views	Facebook Followers	Twitter Followers	Instagram Followers	TikTok Followers
601,659	1,369,244	14,000	3,000	4,300	10,000

Website Visits: Number of visits to solanoliberalry.com

Website Page Views: Total number of library website pages visited. One visitor can view multiple solanoliberalry.com webpages.