

VACAVILLE LIBRARY COMMISSION
ZOOM MEETING

January 10, 2022

6:30 p.m.

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AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. ADOPT RESOLUTION 2022-01 OF THE VACAVILLE LIBRARY COMMISSION REMOTE TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361 and make findings and determinations regarding the same-Attachment 1-**ACTION**
4. INTRODUCTIONS
5. APPROVAL OF MINUTES of November 8, 2021-Attachment 2 -**ACTION**
6. APPROVAL OF AGENDA – **ACTION**
7. PUBLIC COMMENT (5-minute time limit per individual)
 - a. Items on the Agenda – Persons wishing to speak to items on the agenda should so indicate to the President of the Commission at this time. You will be given an opportunity to speak on the subject at the time the item is discussed by the Commission.
 - b. Items Not on the Agenda – Persons wishing to speak to items not on the agenda should so indicate to the President of the Commission at this time. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please state your name and address.

8. CORRESPONDENCE
9. LIBRARIANS' REPORTS – Attachment 3
10. OLD BUSINESS
11. NEW BUSINESS
12. ANNOUNCEMENTS / MEMBERS REPORTS
13. DATE OF NEXT MEETING: March 14, 2022
14. ADJOURNMENT

RESOLUTION NO. VLC-2022-01

**A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS
PURSUANT TO ASSEMBLY BILL 361**

WHEREAS, all meetings of the Vacaville Library Commission are held pursuant to the Ralph M. Brown Act, ensuring that any member of the public may participate in local government meetings; and

WHEREAS, on February 27, 2020, Solano County declared a local health emergency throughout Solano County related to the novel coronavirus COVID-19; and

WHEREAS, on March 3, 2020, the Solano County Board of Supervisors ratified and extended this declaration of a local health emergency;

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19 and ordered all residents to obey orders and guidance issued by state and local health officials, including but not limited to, the imposition of social distancing measures to control the spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 (2021) into law, which allows for local legislative bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the legislative bodies make specific findings; and

WHEREAS, the Governor has declared a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta variant of COVID-19 has emerged, causing an increase in COVID-19 cases throughout the State and Solano County; and

WHEREAS, the California Department of Public Health currently recommends that all individuals, regardless of vaccination status, wear a mask while indoors in public spaces; and

WHEREAS, the CDC continues to recommend physical distancing of at least 6 feet from others outside of the household; and

WHEREAS, California Code of Regulations Title 8, section 3205 "COVID-19 Prevention," subparagraph (c)(5) states: "Training and instruction. The employer shall provide effective training and instruction to employees that includes the following: . . . (D) The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19, but are most effective when used in combination"; and

WHEREAS, because state or local health officials have imposed or are recommending measures to promote social distancing, the Vacaville Library Commission finds it prudent to and desires to continue holding meetings via teleconference; and

WHEREAS, the Vacaville Library Commission shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, the Vacaville Library Commission does resolve as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.

2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the requirements of Government Code section 54953(b)(3) of the Brown Act, the Vacaville Library Commission makes the following findings:

- a) The Vacaville Library Commission has considered the circumstances of the state of emergency; and
- b) The state of emergency, as declared by the Governor and Solano County, continues to exist; and
- c) The state of emergency due to the presence of COVID-19 in the community continues to directly impact the ability of the members of the Vacaville Library Commission to meet safely in person; and
- d) State and local officials continue to impose or recommend measures to promote social distancing.

3. The Vacaville Library Commission may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.

4. The Vacaville Library Commission will revisit the need to conduct meetings

remotely no later than 30 days after teleconferencing for the first time, or at its next meeting.

5. This resolution shall take effect immediately upon its adoption.


PASSED AND ADOPTED by the Vacaville Library Commission, State of California, this 10th day of January 2022, by the following vote:

AYES:4- Beatryce Clark, Dave McCallum, Cathy Valdez, Peggy Rollins

NOES:0

ABSENT:1-Carol Sue Robison

ABSTAIN:0



Cathy Valdez, President

Minutes of the
Vacaville Library Commission
November 8, 2021

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Cathy Valdez, President

Peggy Rollins

Dave McCallum

Others present:

Suzanne Olawski, Director of Library Services

Malissa Knapp, Branch Manager, Solano County Library

Cathy Sheldon, Office Assistant III, Solano County Library

INTRODUCTIONS

None

APPROVAL OF MINUTES

The minutes of the meeting of September 13, 2021, were unanimously approved on motion of Mr. McCallum and seconded by Ms. Valdez. So, ordered by 3-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Rollins and seconded by Mr. McCallum. So, ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

None.

CORRESPONDENCE

Ms. Olawski received a letter from Kaye Juhl, Secretary of the Friends of the Vacaville Libraries, about the Friends interest in a dedicated space for a bookstore with the Vacaville Cultural Center Library expansion project. The Commission expressed support for a dedicated Friends bookstore and Ms. Olawski stated there will be opportunity for additional input during the project's community engagement process. Additionally, the Friends are welcome to attend the Vacaville Library Commission meetings and speak during public comment about the Cultural Center Library expansion.

LIBRARIANS' REPORTS

Ms. Knapp reported the Vacaville libraries have started offering indoor storytimes due to the weather changes. The Cultural Center Library staff have been using the community center to host programs so kids can spread out for social distancing. There are 50-70 kids attending the storytimes at Vacaville Cultural Center Library and 20-30 kids attending the two storytimes at the Vacaville Town Square Library.

Ms. Knapp highlighted a Veterans Connect success story. Linda Benoit, Veterans Connect volunteer (retired from Veterans Administration), assisted a veteran with obtaining benefits for his military disabilities. The veteran visited the library again and reported he was awarded back pay for his disability.

Vacaville Town Square Library provides selfie stations that are popular with customers.

The libraries continue to offer Afternoon Adventures.

In addition to the librarians' reports, Ms. Olawski reported the library is looking at other integrated library systems (library catalog and customer database software).

The Library is recruiting for two Deputy Directors due to recent promotions -one for public services and the other for support services.

The Amy Tan author event will be in March 2022; Ms. Olawski reported in late January/early February, customers can exchange their tickets for new ones (if they still have 2020 tickets).

The Library now offers ArtistWorks through the Libby app. This database allows you to take free music lessons from a master musician.

Ms. Olawski stated the Vacaville Cultural Center expansion project continues to move forward. The Library is working with the County and Cannon Design. Contracts are pending, a facility assessment with cost estimate will be established and a building program will be developed. Ms. Olawski hopes the process will start in January 2022 with staff and public engagement meetings.

OLD BUSINESS

None

NEW BUSINESS

None

ITEMS OF INTEREST TO THE COMMISSION.

Mr. McCallum stated the Tony Wade author talk and book signing was very well attended. He inquired if other local author events are well attended. Ms. Knapp stated it all depends on the author and subject matter.

Ms. Rollins commented on the teen magician that will be performing at Town Square Library.

Mr. McCallum inquired about library card sign up month; Ms. Olawski will follow up with final number of library card sign ups. Ms. Olawski stated the limited-edition library cards are almost gone.

Ms. Knapp reported the library has signed a memorandum of understanding with the Vacaville Unified School District on the student access library card program; the project will be finalized soon.


The next VUSDLD meeting is December 16, 2021. Ms. Valdez and Ms. Rollins will attend.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, January 10, 2022, at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:28 p.m.



Malissa Knapp, Library Branch Manager

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Town Square (VTS)
January 10, 2022

Greetings, Commissioners:

From October to December, VTS welcomed 13,867 visitors and circulated 23,811 items.

During the reporting period, staff presented 23 storytimes with 499 in attendance. 1,080 children and teens participated in library programs including Mobile Library school visits, Halloween Party, Andrews Park Story Walk, Teen Magic Show and Take & Make Kits.

We gave out 120 house kits in December!

Total attendance for 10 adult programs and two outreach programs was 716. These included Glitz & Glamour Book Club, Library Table on the Square, Howl-O-Ween at Andrews Park, Reading at the Barbershop, and Sunrise Rotary Club.

Upcoming events highlights include:

- Afternoon Adventures – Winter Crafts: Thursday, January 20th. Join us for fun crafts to celebrate the chilly and snowy winter season!
- Mystery Hunt at VTS: Monday, January 24th – Saturday, January 29th. Visit the library anytime this week to participate in our mystery hunt! Find clues hidden in the library to solve the mystery and earn a prize.
- Valentine Selfies at VTS: starts Monday, February 8th and ends Thursday, February 10th. Celebrate the Valentine holiday with a heartwarming selfie in front of our special backdrop. Be sure to bring your loved ones....and that special person in your life!

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,
Johnny Parker
Supervising Librarian
Solano County Library

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Cultural Center
January 2022

Greetings, Commissioners:

Happy New Year! The first week of January has been very active at the library. Things slow down in December, but visitors have wasted no time coming back. With the return of school and resolutions for a new year, we're seeing a dramatic uptick in visitors and requests for materials. Storytimes return this week after a two week break for the holidays. They are on Wednesdays and Thursdays at 10am. We will continue to offer them at the community center during bad weather.

The year of 2021 saw a lot of growing popularity for the newly introduced collections, such as video games and musical instruments. We're hoping to continue to promote those collections this year and build upon that success. They will continue to expand in size and scope.

Solano County Library has a new year-long reading program, Solano Reads. This began January 1st and all ages are welcome to participate. The goal is to track time spent reading, whether on one of our tracking sheets or online through the library's website. Participants will have a chance to win prizes and will also earn custom-made enamel pins celebrating 1,000, 3,000, 5,000, and 7,000 minutes read.

There were no suspensions during this reporting period.

Events to Highlight:

The Master Gardeners from UC Davis will return to the Vacaville Cultural Center on the evening of January 20 at 6pm. They will be discussing Seeds and how to start a new garden. They will also have more than a few seeds to share with interested participants. We're very excited to resume this partnership. The Master Gardeners have been offering their programs through the library for over a decade.

Afternoon Adventures for children returns January 18 at 3pm. Each month we'll have a different craft activity the kids and families can create. These activities, like our storytimes, occur outside when weather is pleasant, but will be inside the library if it's too cold or wet outside.

Mike Perkins
Supervising Librarian
Vacaville Public Library-Cultural Center