

VACAVILLE LIBRARY COMMISSION
Zoom Virtual Meeting

June 8, 2020
6:30 p.m.

Consistent with Executive Order N-29-20 from the Executive Department of the State of California and the Shelter in Place Order, the Vacaville Library Commission is not physically open to the public, and the meeting is held via teleconference.

Solano Library is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86987788218?pwd=N01UK3ISSUFweE9ncEF5VXB0eVVNdz09>

Call-in: 1 669 900 6833

Meeting ID: 869 8778 8218

Password: 961566

One tap mobile

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PUBLIC COMMENTS: To submit public comments, please see the option below.

The moderator will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Vacaville Library Commission after which the speaker will have five (5) minutes to speak.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
4. APPROVAL OF MINUTES of March 9, 2020-Attachment 1 -**ACTION**
5. APPROVAL OF AGENDA – **ACTION**
6. COMMENTS FROM THE FLOOR (5-minute time limit per individual)
 - a. Items on the Agenda – Persons wishing to speak to items on the agenda should so indicate to the President of the Commission at this time. You will be given an opportunity to speak on the subject at the time the item is discussed by the Commission.
 - b. Items Not on the Agenda – Persons wishing to speak to items not on the agenda should so indicate to the President of the Commission at this time. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name and address.

7. CORRESPONDENCE
8. LIBRARIANS' REPORTS – The Vacaville libraries' Supervising Librarians' reports are issued in written format in the interest of time. Questions on any of the topics may be presented at the meeting – Attachment 2
9. OLD BUSINESS
 - a. Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library.
 - b. Update on appointment of new commissioner.
10. NEW BUSINESS
 - a. FY 2020-2021 budget update – The Commission will hear a budget update and may take action.
ACTION
 - b. Election of President – the Commission will elect a President for the fiscal year 2020-2021.
ACTION
 - c. Commissioner re-appointments – Commissioners will discuss and may take action on recommending a third term for a three-year re-appointment of Commissioner Beatryce Clark and a third term for a three-year re-appointment of Commissioner Carol Sue Robinson. **ACTION**
11. ITEMS OF INTEREST TO THE COMMISSION
12. DATE OF NEXT MEETING: September 14, 2020
13. ADJOURNMENT

Vacaville Public Library-Cultural Center
1020 Ulatis Drive
Vacaville, CA 95687

Library Commission Meeting
March 9, 2020
Meeting Room

CALL TO ORDER

Beatryce Clark called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Beatryce Clark
Dave McCallum
Cathy Valdez

Members absent:

Carol Sue Robison

Others present:

Bonnie Katz, Director of Library Services
Malissa Knapp, Branch Manager
John Parker, Supervising Librarian
Cathy Sheldon, Office Assistant

INTRODUCTIONS

None.

APPROVAL OF MINUTES

The minutes of the meeting of January 13, 2020 were unanimously approved on motion of Ms. Valdez and seconded by Mr. McCallum. So ordered by 3-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Mr. McCallum and seconded by Ms. Valdez. So ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

Ms. Clark commented how the library has had very good publicity in both the local newspapers, The Reporter and The Daily Republic.

Ms. Valdez said she cuts library program advertisements out of the newspaper that are funded by the Friends of the Library. Ms. Valdez is keeping an archival binder on the activities.

In addition to the Supervising Librarians' reports, Ms. Katz reported on personnel. Ms. Nancy Redfield was promoted to Library Branch Manager for the Fairfield Civic Center Library, Fairfield Cordelia Library and the Suisun City Library. Ms. Redfield was the supervising librarian at Vacaville Cultural Center Library. There is an opening for a supervising librarian position. Due to reassignments and promotions, the library currently has 3 FTE Librarian positions vacant-a children's position at the Springstowne Library, and adult services position at the Fairfield Library and a youth services position at the Dixon Library. The library is currently recruiting for these positions. There are two vacant Library Associate positions, one at JFK and one at Dixon. Mr. McCallum inquired if staff at the Dixon Library were able to keep their jobs. Ms. Katz explained all Dixon Library personnel were offered positions with Solano County if they met the qualifications to fill the position.

Ms. Katz reported the library has postponed the Literacy Celebration and the Amy Tan author event due to the outbreak of Corona Virus. It will be rescheduled at a later date. Ms. Katz reported closely monitoring other library programs with the guidance received from Solano County Public Health about limiting large gatherings of people and/or if school districts in our service area close for a prolonged period of time.

Ms. Katz reported AMH (Automated Material Handling) at Cordelia Library is active. AMH is currently being installed at VTS. This should be completed by May/June. AMH will be installed at VCC after VTS is completed.

Mr. McCallum inquired if there will be a grand opening for Dixon as part of Solano County Library. Ms. Katz stated there are issues to be resolved with Dixon's connectivity to SCL and to Solano County, and library hours need to change to conform with SCL hours. Once these issues are resolved, a soft grand opening will take place.

OLD BUSINESS

- a. Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library.

Ms. Katz stated the lot line adjustment was recorded today with the Assessor/Recorder's office. A Request for Proposal (RFP) will go out for an architect to move forward with this project. Expanding the VCC will be part of the library's new facility master plan. Ms. Katz said the library will conduct focus groups and will include the community and the Commission. Ms. Katz will keep the Commission informed as the project moves forward.

- b. Update on appointment of new commissioner.

Ms. Knapp reported she only received one application for the vacancy on the Commission. Ms. Knapp advertised in the newspaper, social media groups, radio,

police department, homeless roundtable and non-profit groups. After some discussion, the Commission recommended to extend advertising until March 30, 2020 to see if any other applications are received. If not, Ms. Knapp will extend the application for an additional two weeks, until April 15, 2020. This will give time to interview applicants and make a recommendation to the School Board in June.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION.

None.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, May 11, 2020 at 6:30 p.m. at the Vacaville Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.



Malissa Knapp, Library Branch Manager

**Report of the Director of Library Services
to the Solano County Library Advisory Council
March 2020 & May 2020**

Personnel – March 2020

We continue to be in the full blown recruitment mode. We have promoted Nancy Redfield, former Supervising Librarian at the Vacaville Cultural Center Library, to Library Branch Manager for the Fairfield Civic Center Library, Fairfield Cordelia Library and the Suisun City Library. We have opened a recruitment for the vacant position.

Due to reassignments and promotions we currently have 3 FTE Librarian positions vacant – a children’s position at the Springstowne Library, an adult services position at the Fairfield Library and a youth services position at the Dixon Library. We are currently recruiting for these positions and hope to interview by the end of the month.

We have two vacant Library Associate positions, one at Kennedy and one at Dixon. We have completed the interview process and hope to make job offers shortly. In addition we will be reclassifying a Supervising Library Assistant to a Library Associate position at the Cordelia Library.

We have promoted Catherine Wesenfeld to the Supervising Librarian position at Dixon. She was formerly an adult services librarian at the Dixon Library.

Miguel Loeza and Kevin Lowe have been reassigned to the Library Associate positions at Dixon.

In the Library Aide/Assistant classification, Enrique Babbel has been promoted to the part time Library Aide position at the Fairfield Library. Nicole Sankovich has been promoted to the half-time Library Aide position at the Springstowne Library.

Personnel – May 2020

We have been able to fill some of the vacant positions listed in the March 2020 personnel report above.

Mike Perkins has been reassigned to the Supervising Librarian position at the Vacaville Cultural Center Library. We are currently recruiting for his vacated position at the Suisun City Library.

Corinne Leles has been reassigned to the full time Youth Librarian position at the Dixon Library. Both began their new positions on April 20th.

Angelina Gonzales has accepted the full time Library Associate position at the Kennedy Library and Reynaldo De Guzman has accepted the full time Library Associate position at the Fairfield Civic Center Library. Both started their new positions on April 6th.

We have promoted Daniel Hernandez to the part-time Library Aide position at the Cordelia Library. He started his new position on April 20th.

Jennifer Lariviere has been promoted to the full time Children's Librarian position at the Springstowne Library. She began her position on May 4th.

Finally, Jazmin Dew has accepted the half time Library Associate position at the Suisun Library. She will begin her position on May 18th.

Fiscal Year 2020/21 Budget

It's that time of the year again and we will be discussing the state of the budget at our meeting.

Women's History Celebration

Once again through the support of the Women's History Committee and the Solano County Library Foundation, we were able to present a variety of programs celebrating Women's History month. We scheduled afterhours Paint Night programs in Fairfield, Vacaville and Vallejo.

25th Annual Literacy Celebration & Amy Tan event

Due to the coronavirus outbreak we have had to reschedule these two events. The Amy Tan event will take place in March 2021. We have cancelled the 2020 Annual Literacy Celebration. Hopefully we will hold the Annual Literacy Celebration in 2021.

Automated Materials Handling (AMH)

AMH is now up and running at the Fairfield Library, Kennedy Library and the Cordelia Library. We have almost completed the installation of the equipment at the Town Square Library. After we finish the Town Square installation the Cultural Center Library will be next.

Update on services during the Library's closure

I'll be updating the Council on how we are providing some Library services during the closure.

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Cultural Center
June 8, 2020

Greetings, Commissioners:

Though the libraries have been closed, we have been working hard to provide as many services as we can during this strange period. Curbside service for materials has been popular, especially in Vacaville. In fact, use of the service has been far and away the most popular at the Cultural Center branch over all others. Since the closure, 450 appointments have been made—253 of those appointments were to pick up materials that customers had placed on hold, and 197 were customers requesting materials that were available on our shelves. Since about the middle of May, the popularity of this service has skyrocketed even further and we anticipate it being a primary method of reaching the community while we remain under social distancing guidelines.

We also have had several staff members who have been creating digital content and programming—including online Storytimes on social media and Book Clubs via Zoom. We do not expect to be offering in-person programming for a while upon reopening, so these efforts will also continue as we head into whatever shape the next phase takes.

I look forward to being able to meet everyone! My name probably looks new to you, but I have been working for Solano County Library for fifteen years. In fact, my first job, back at the age of seventeen, was at the Vacaville Public Library-Cultural Center. So I'm happy to be home!

Mike Perkins
Supervising Librarian
Vacaville Public Library-Cultural Center

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Town Square (VTS)
June 8, 2020

Greetings, Commissioners:

From March to May, VTS has provided library customers with 211 curbside service orders. 73% of VTS curbside service requests were to fulfill hold items.

During the reporting period, VTS was temporarily closed and all programs were postponed until further notice.

Upcoming online program highlights include:

- Digital Summer Reading – Ventriloquist Steve Chaney: Friday, June 19th, 11:00 AM – 12:00 PM. We're taking Summer Reading programs online! Join us on our Facebook page (www.facebook.com/Solanolibrary/) for laughs with Ventriloquist Steve Chaney and friends!
- Digital Storytime: Monday, June 22nd, 10:30 – 10:45 AM. We are taking storytime online! Join us for songs and stories with some of your favorite children's staff! Storytime videos will be posted to the Library's YouTube channel Mondays and Wednesdays at 10:30am. Come join the fun! youtube.com/solanolibrary
- Digital Summer Reading – Puppet Art Theater: Friday, June 26th, 11:00 AM – 12:00 PM. We're taking Summer Reading programs online! Join us on our Facebook page (www.facebook.com/Solanolibrary/) for puppet fun with Puppet Art Theater!

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,
Johnny Parker
Supervising Librarian
Solano County Library

SOLANO COUNTY LIBRARY

FY2020/21 BUDGET
VACAVILLE LIBRARY DISTRICT - FUND 427

ACCOUNT/DESCRIPTION	FY2018/19 <u>ACTUALS</u>	FY2019/20 <u>REVISED</u>	FY2020/21 <u>PROPOSED</u>
<u>EXPENSES</u>			
2055 Insurance Fire	\$39,327	\$43,000	\$53,130
2140 Building Maintenance	\$516	\$100,000	\$1,000
2235 Accounting/Financial Services	\$966	\$30,000	\$1,200
2236 Consulting Services	\$0	\$0	\$0
2239 Legal Service	\$585	\$0	\$600
2250 Charge for Service (Operating Vacaville Library)	\$4,488,537	\$4,671,383	\$4,818,702
2250 Property Tax Administration Fee	\$28,027	\$35,000	\$35,000
2250 Other Professional Services	\$21,637	\$35,000	\$35,000
2312 Special Departmental Expense	\$40,000	\$40,000	\$40,000
3020 Refund of Prior Year Charges	\$13,224	\$15,000	\$15,000
3230 Long-Term Loan Redemption	\$78,091	\$82,971	\$87,852
3244 Interest on Long-Term Debt	\$68,573	\$64,547	\$60,277
4201 Buildings and Improvements	\$0	\$0	\$0
4202 Construction in Progress	\$2,390	\$350,000	\$350,000
4303 Equipment	\$0	\$0	\$0
8101 Contingency	\$0	\$3,767,967	\$4,277,092
8301 Reserves	\$0	\$2,000,000	\$0
TOTAL EXPENSES	\$4,781,873	\$11,234,868	\$9,774,853
<u>REVENUES</u>			
9001 Property Taxes-Secured	\$2,090,468	\$2,246,957	\$2,011,740
9002 Property Taxes-Unsecured	\$97,331	\$92,845	\$77,359
9003 Property Taxes-Prior	\$5,128	\$0	\$0
9004 Property Taxes-Supplemental	\$85,165	\$67,001	\$31,351
9005 Property Taxes-Prior Supplemental	\$861	\$0	\$0
9015 Library Sales Tax	\$2,561,795	\$2,408,789	\$1,987,154
9018 Unitary	\$41,125	\$40,683	\$36,573
9019 ABX1 26 Residual Taxes (Redevelopment)	\$446,241	\$463,145	\$324,212
9020 ABX2 26 Pass Through	\$499,172	\$517,891	\$472,049
9021 LM1HF & Other Assets	\$0	\$0	\$0
9401 Interest	\$224,325	\$141,478	\$40,278
9405 Building Rental	\$255,214	\$262,762	\$268,887
9504 Fish and Game	\$208	\$0	\$0
9505 State Highway Rentals	\$12	\$0	\$0
9507 Homeowner's Relief	\$24,687	\$24,155	\$24,678
9599 Fed Other	\$678	\$0	\$0
9604 Contract Services	\$150,000	\$150,000	\$150,000
9703 Other Revenue	\$6,862	\$0	\$0
9704 Developer Impact Fee Monies	\$315,147	\$315,147	\$425,940
9805 Reserve Transfer	\$0	\$0	\$0
9806 Fund Balance Available	\$4,504,015	\$4,504,015	\$3,924,632
TOTAL REVENUES	\$11,308,434	\$11,234,868	\$9,774,853

CHARGE FOR SERVICE
VACAVILLE LIBRARY OPERATING COSTS

FY2018/19
ACTUALS

FY2019/20
REVISED

FY2020/21
PROPOSED

****EXPENSES**

Expenses in the Vacaville Library Overhead for Fiscal Year	\$3,312,950	\$3,408,727	\$3,609,463
Administration	\$783,118	\$877,058	\$969,461
Technical Svs. Fees	\$602,735	\$608,348	\$649,037
Automation	\$369,995	\$371,542	\$272,571
Telephone Assistance Center	\$97,355	\$81,793	\$97,197
TOTAL EXPENSES	\$5,166,153	\$5,347,468	\$5,597,729

****CREDITS**

Revenue collected in the Vacaville Library for Fiscal Year			
Library Fines/Fees	\$72,494	\$71,778	\$68,459
Building Use Fees	\$2,505	\$1,985	\$1,215
Photo/Microfiche Copies	\$11,617	\$6,961	\$2,329
Cash Overage	\$18	\$8	\$1
Other Revenue	\$0	\$0	\$0
Tax area code credit	\$500,978	\$530,482	\$555,798
Unexpended Direct Funds	\$90,005	\$64,871	\$151,225
TOTAL CREDITS	\$677,616	\$676,085	\$779,027
TOTAL CHARGE	\$4,488,537	\$4,671,383	\$4,818,702

**Per Auditor's recommendation using last
full fiscal year actual costs.

SOLANO COUNTY LIBRARY

VACAVILLE PUBLIC LIBRARY
CULTURAL CENTER
BUDGET

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> BUDGET	<u>FY2020/21</u> PROPOSED
1110 Salary/Regular	841,075	893,697	933,660
1121 Salary/Extra Help	159,635	154,320	169,728
1131 Salary/OT/Call back	7,760	8,286	8,324
1141 Salary/Premium	7,793	8,658	8,341
1210 Retirement	176,489	215,368	238,472
1211 PARS Retirement Costs	0	0	0
1212 Deferred Comp County Match	520	575	465
1213 OPEB costs	16,851	17,872	18,673
1220 FICA	79,499	84,841	85,685
1230 Health	187,232	226,895	206,211
1231 Vision	1,876	2,100	2,100
1240 Comp Insurance	16,965	16,472	13,874
1241 Long Term Disability Ins	344	362	439
1250 Unemployment	725	1,348	1,385
1260 Dental	8,702	10,542	10,758
1270 Accrued Leave CTO	44,028	21,000	2,000
1290 Life Insurance	893	977	1,032
Subtotal 1000's	1,550,387	1,663,313	1,701,147
2020 Com/Radio Services		0	0
2021 Telephone/County	2,556	3,249	3,336
2022 Telephone/AMC's	225	300	300
2023 Voice Mail	164	213	284
2025 Cellular Phone Service	0	0	0
2028 Telephone/Non County	0	0	0
2035 Household Expenses	51,121	60,042	64,466
2050 Liability/Risk Management	0	0	0
2051 Liability Insurance	5,588	8,437	8,394
2110 Independ. K - Travel Exp.	0	0	0
2120 Equipment Maintenance	1,099	2,500	2,500
2140 Maintenance/Buildings	32,125	20,000	51,500
2170 Memberships	0	0	0
2178 Cash/Inventory Shortage	2	35	20
2200 Office Expense	1,076	3,000	2,500
2201 Office Equipment	1,966	12,400	3,000
2202 Controlled Asset (>1500<5000)	0	0	0
2203 Computer Componets <1500	0	0	0
2207 Ergonomic Under \$1500	598	0	0
2215 Managed Print Services	903	1,745	1,541
2220 Microfilm/Fiche/Photo	0	0	0
2235 Accounting/Financial Svs.	0	0	0
2240 Legal - Minors	(797)	0	0

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> PROPOSED	<u>FY2020/21</u> PROPOSED
2250 Other Professional Svs.	5,341	12,500	9,060
2260 Software (CMSI)	0	0	0
2261 Software Licenses	0	0	0
2266 Central Data Processing	0	0	0
2267 HRIS Infrastructure Costs	0	0	0
2268 CDP - Supplemental Svs.	0	0	0
2280 Publications/Legal Notes	0	0	0
2281 Advertising/Marketing	0	0	0
2285 Rent/Lease - Equipment	2,225	2,385	2,330
2295 Rent/Lease - Building	0	0	0
2301 Small Tools	0	0	0
2310 Education/Training	0	0	0
2311 Tuition Reimbursement	0	0	0
2312 Special Depart. Expense	17	100	100
2327 Library Materials Process.	0	0	0
2328 Library Materials	150,200	150,200	150,200
2335 Travel Expense	0	0	0
2336 Travel Out-of-State	0	0	0
2337 Refreshments	0	0	0
2339 Management Expense	0	120	0
2345 Moving/Freight	0	0	0
2350 County Garage Services	0	0	0
2355 Personal Mileage	641	400	700
2360 Utilities	74,503	93,689	103,617
2361 Water	4,302	3,936	7,124
Subtotal 2000's	333,855	375,251	410,972
3020 Refund of Prior Year Chrg.	0	0	0
3231 Capital Lease-Equipment	0	0	0
3690 Interfund Svs. - Sheriff	0	0	0
3694 Interfund Svs. - Professional	0	0	0
3695 Interfund Svs. - Main./Mat.	0	0	0
3696 Interfund Svs. - Small Projects	10	0	0
3697 Interfund Svs. - Postage	0	0	0
3698 Interfund Svs. - Main./Labor	0	0	0
3701 Contribution - Non County	0	0	0
3710 County Admin. Overhead	0	0	0
Subtotal 3000's	10	0	0
4201 Buildings & Improvements	0	0	0
4202 Construction in Progress	0	0	0
4303 Equipment	0	0	0
4304 Computer Equipment	0	0	0
Subtotal 4000's	0	0	0
5040 Transfer Out - POB's	13,126	14,245	14,620
8101 Contingency	0	0	0
8301 Reserves	0	0	0
9304-8101 Contingency	0	0	0
Total - Expenses	1,897,378	2,052,809	2,126,739

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> PROPOSED	<u>FY2020/21</u> PROPOSED
9001 Prop. Taxes/Secured	0	0	0
9002 Prop. Taxes/Unsecured	0	0	0
9004 Prop. Taxes/Supplement	0	0	0
9005 Prop. Taxes/Prior	0	0	0
9401 Interest	0	0	0
9405 Building Rental	1,215	1,000	800
9407 Telephones	0	0	0
9507 Homeowner's Relief	0	0	0
9511 Other Governmental Agen.	0	0	0
9569 State Aide	0	0	0
9601 Building Use Fees- Now 9405	0	0	0
9603 Photo/Microform copies	1,221	970	1,044
9604 Contract Services	0	0	0
9605 Library Fines	45,159	39,875	22,335
9637 Other Prof. Services	0	0	0
9663 Redevelopment	0	0	0
9702 Cash Overage	1	0	0
9703 Other Revenue	0	0	0
9705 Insurance Proceeds	0	0	0
9803 Op. Transfers In	0	0	0
9805 Reserve Transfer	0	0	0
9806 Fund Balance Available	0	0	0
Total Revenue	47,596	41,845	24,179

SOLANO COUNTY LIBRARY

VACAVILLE PUBLIC LIBRARY
TOWN SQUARE
BUDGET

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> BUDGET	<u>FY2020/21</u> PROPOSED
1110 Salary/Regular	534,238	554,760	597,378
1121 Salary/Extra Help	82,693	88,160	79,872
1131 Salary/OT/Call back	6,453	7,482	6,647
1141 Salary/Premium	3,155	3,294	3,398
1210 Retirement	112,873	132,694	150,114
1212 Deferred Comp County Match	780	860	840
1213 OPEB costs	10,704	11,094	11,947
1220 FICA	47,827	50,853	52,579
1230 Health	119,525	124,843	127,747
1231 Vision	1,091	1,176	1,176
1240 Comp Insurance	10,266	9,910	8,553
1250 Unemployment	443	837	886
1260 Dental	6,037	6,369	6,126
1270 Accrued Leave CTO	1,052	1,500	1,500
1290 Life Insurance	507	541	547
Subtotal 1000's	937,642	994,373	1,049,310
2020 Com/Radio Services	0	0	0
2021 Telephone/County	3,761	4,749	3,336
2022 Telephone/AMC's	75	300	160
2023 Voice Mail	131	181	228
2025 Cellular Phone Service	0	0	0
2028 Telephone/Non County	0	0	0
2035 Household Expenses	24,869	29,846	30,792
2050 Liability/Risk Management	0	0	0
2051 Liability Insurance	4,264	6,730	11,379
2110 Independ. K - Travel Exp.	0	0	0
2120 Equipment Maintenance	99	750	750
2140 Maintenance/Buildings	156,360	62,450	57,500
2170 Memberships	0	0	0
2178 Cash/Inventory Shortage	2	20	20
2200 Office Expense	2,239	2,500	2,500
2201 Office Equipment	702	4,000	3,000
2202 Controlled Asset (>1500<5000)	0	0	0
2203 Computer Componets <1500	0	0	0
2205 Postage	0	0	0
2215 Managed Print Services	973	1,340	1,264
2220 Microfilm/Fiche/Photo	0	0	0
2235 Accounting/Financial Svcs.	0	0	0
2236 Consulting Services	0	0	0

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> PROPOSED	<u>FY2020/21</u> PROPOSED
2250 Other Professional Svcs.	11,221	13,350	15,300
2260 Software (CMSI)	0	0	0
2261 Software Licenses	0	0	0
2266 Central Data Processing	0	0	0
2267 HRIS Infrastructure Costs	0	0	0
2268 CDP - Supplemental Svcs.	0	0	0
2280 Publications/Legal Notes	0	0	0
2281 Advertising/Marketing	0	0	0
2285 Rent/Lease - Equipment	2,225	2,385	2,330
2295 Rent/Lease - Building	0	0	0
2301 Small Tools	0	0	0
2310 Education/Training	0	0	0
2311 Tuition Reimbursement	0	0	0
2312 Special Depart. Expense	0	100	100
2327 Library Materials Process.	0	0	0
2328 Library Materials	80,000	80,000	80,000
2335 Travel Expense	0	0	0
2336 Travel Out-of-State	0	0	0
2337 Refreshments	0	0	0
2339 Management Expense	0	0	0
2345 Moving/Freight	0	0	0
2350 County Garage Services	0	0	0
2355 Personal Mileage	57	400	400
2360 Utilities	38,105	49,171	45,084
2361 Water	3,884	3,811	6,083
Subtotal 2000's	328,967	262,083	260,226
3020 Refund of Prior Year Chrg.	0	0	0
3231 Capital Lease-Equipment	0	0	0
3690 Interfund Svcs. - Sheriff	0	0	0
3694 Interfund Svcs. - Professional	42,730	90,854	163,834
3695 Interfund Svcs. - Main./Mat.	0	0	0
3696 Interfund Svcs. - Small Projects	0	0	0
3697 Interfund Svcs. - Postage	0	0	0
3698 Interfund Svcs. - Main./Labor	0	0	0
3701 Contribution - Non County	0	0	0
3710 County Admin. Overhead	0	0	0
Subtotal 3000's	42,730	90,854	163,834
4201 Buildings & Improvements	0	0	0
4202 Construction in Progress	0	0	0
4303 Equipment	0	0	0
4304 Computer Equipment	0	0	0
Subtotal 4000's	0	0	0
5040 Transfer Out - POB's	8,268	8,608	9,354
8101 Contingency	0	0	0
8301 Reserves	0	0	0
9304-8101 Contingency	0	0	0
Total - Expenses	1,317,607	1,355,918	1,482,724

<u>Account/Description</u>	<u>FY2018/19</u> ACTUALS	<u>FY2019/20</u> BUDGET	<u>FY2020/21</u> PROPOSED
9001 Prop. Taxes/Secured	0	0	0
9002 Prop. Taxes/Unsecured	0	0	0
9004 Prop. Taxes/Supplement	0	0	0
9005 Prop. Taxes/Prior	0	0	0
9401 Interest	0	0	0
9405 Building Rental	0	400	450
9407 Telephones	0	0	0
9507 Homeowner's Relief	0	0	0
9511 Other Governmental Agen.	0	0	0
9569 State Aide	0	0	0
9601 Building Use Fees- Now 9405	0	0	0
9603 Photo/Microform copies	1,108	1,000	685
9604 Contract Services	0	0	0
9605 Library Fines	23,300	21,595	11,791
9637 Other Prof. Services	0	0	0
9663 Redevelopment	0	0	0
9702 Cash Overage	0	0	0
9705 Insurance Proceeds	0	0	0
9803 Op. Transfers In	0	0	0
9805 Reserve Transfer	0	0	0
9806 Fund Balance Available	0	0	0
Total Revenue	24,408	22,995	12,926

OVERHEAD - FY18/19 NUMB' FOR 20/21 PROPOSED BUDGET

A	B	C	D	E	F	H	I	J	K	L	M	N	O	
1	CODE ACCOUNT/DESCRIPTION	6311/Hdqt's	JFK	FCC	VAC	SPR	RIO	LAW	SUI	COR	AUTO	LITERACY	TAC	Subtotal
2	A 1100 Salary/Regular	994,849	140,771	170,119	258,064	64,566	52,826	14,624	82,075	99,684	18,206	64,566	29,348	994,849
3	A 1121 Salary/Extra Help	250,588	35,458	42,851	65,003	16,263	13,306	3,684	20,674	25,109	4,586	16,263	7,392	250,588
4	A 1131 Salary/OT/Call back	1,232	174	211	319	80	65	18	102	123	23	80	36	1,232
5	A 1141 Salary/Premium Pay	749	106	128	194	49	40	11	62	75	14	49	22	749
6	A 1142 Salary/Wages Standby Pay	0	0	0	0	0	0	0	0	0	0	0	0	0
7	A 1143 401(a) Employer	0	0	0	0	0	0	0	0	0	0	0	0	0
8	A 1210 Retirement	237,959	33,671	40,691	61,727	15,444	12,636	3,498	19,632	23,844	4,355	15,444	7,020	237,959
9	A 1211 PARS Retirement	6,296	891	1,077	1,633	409	334	93	519	631	115	409	186	6,296
10	A 1212 Deferred Comp-County Match	1,145	162	196	297	74	61	17	94	115	21	74	34	1,145
11	A 1213 OPEB Costs	22,732	3,217	3,887	5,897	1,475	1,207	334	1,875	2,278	416	1,475	671	22,732
12	A 1220 FICA	102,059	14,441	17,452	26,474	6,624	5,419	1,500	8,420	10,226	1,868	6,624	3,011	102,059
13	A 1230 Health	194,907	27,579	33,329	50,559	12,649	10,350	2,865	16,080	19,530	3,567	12,649	5,750	194,907
14	A 1231 Vision	1,930	273	330	501	125	102	28	159	193	35	125	57	1,930
15	A 1240 Comp Insurance	26,446	3,742	4,522	6,860	1,716	1,404	389	2,182	2,650	484	1,716	780	26,446
16	A 1241 Long Term Disability Ins.	2,089	296	357	542	136	111	31	172	209	38	136	62	2,089
17	A 1250 Unemployment	1,105	181	218	331	83	68	19	105	128	23	83	38	1,105
18	A 1260 Dental	11,056	1,564	1,891	2,868	718	587	163	912	1,108	202	718	326	11,056
19	A 1270 Accrued Leave CTO	69,185	9,790	11,831	17,947	4,490	3,674	1,017	5,708	6,932	1,266	4,490	2,041	69,185
20	A 1290 Life Insurance	1,969	279	337	511	128	105	29	162	197	36	128	58	1,969
21	Subtotal 1000's	1,926,468	272,595	329,426	499,726	125,028	102,295	28,319	158,934	193,032	35,254	125,028	56,831	1,926,468
22	A 2020 Com/Radio Services	0	0	0	0	0	0	0	0	0	0	0	0	0
23	A 2021 Telephone/County	2,063	292	353	535	134	110	30	170	207	38	134	61	2,063
24	A 2022 Telephone/AMC's	525	74	90	136	34	28	8	43	53	10	34	15	525
25	A 2023 Voice Mail	460	65	79	119	30	24	7	38	46	8	30	14	460
26	A 2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0	0	0	0	0
27	A 2028 Telephone/Non County	885	125	151	229	57	47	13	73	89	16	57	26	885
28	A 2035 Household Expenses	239,708	33,919	40,990	62,180	15,557	12,728	3,524	19,776	24,019	4,387	15,557	7,071	239,708
29	A 2050 Liability/Risk Management	21,403	3,029	3,660	5,552	1,389	1,136	315	1,766	2,145	392	1,389	631	21,403
30	A 2051 Insurance, Other	0	0	0	0	0	0	0	0	0	0	0	0	0
31	A 2055 Insurance, Other	0	0	0	0	0	0	0	0	0	0	0	0	0
32	A 2110 Ind Contractors -Travel	0	0	0	0	0	0	0	0	0	0	0	0	0
33	A 2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0
34	A 2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0	0	0	0	0
35	A 2140 Maintenance/Buildings	1,337	189	229	347	87	71	20	110	134	24	87	39	1,337
36	A 2170 Memberships	5,150	729	881	1,336	334	273	76	425	516	94	334	152	5,150
37	A 2178 Cash/Inventory Shortage	0	0	0	0	0	0	0	0	0	0	0	0	0
38	A 2200 Office Expense	7,258	1,027	1,241	1,883	471	385	107	599	727	133	471	214	7,258
39	A 2201 Office Equip (un \$1500)	3,545	502	606	920	230	188	52	292	355	65	230	105	3,545
40	A 2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0	0	0	0	0
41	A 2203 Comput. Com. (un 1500)	0	0	0	0	0	0	0	0	0	0	0	0	0
42	A 2205 Postage	47	7	8	12	3	3	1	4	5	1	3	1	47
43	A 2210 Central Duplicating	6,398	905	1,094	1,660	415	340	94	528	641	117	415	189	6,398
44	A 2215 Managed Print Cost Per Copy	1,715	243	293	445	111	91	25	141	172	31	111	51	1,715
45	A 2216 Maintenance/Service Contract	0	0	0	0	0	0	0	0	0	0	0	0	0
46	A 2220 Microfilm/Fiche/Photo	0	0	0	0	0	0	0	0	0	0	0	0	0
47	A 2235 Accounting/Financial Svcs.	0	0	0	0	0	0	0	0	0	0	0	0	0
48	A 2236 Consulting/Financial Svcs	0	0	0	0	0	0	0	0	0	0	0	0	0
49	A 2237 Conservatorships	0	0	0	0	0	0	0	0	0	0	0	0	0
50	A 2250 Other Professional Svcs.	109,564	15,503	18,735	28,421	7,111	5,818	1,611	9,039	10,978	2,005	7,111	3,232	109,564
51	A 2260 Data Processing Services	0	0	0	0	0	0	0	0	0	0	0	0	0
52	A 2261 Software Lic/Maint Agrmts	0	0	0	0	0	0	0	0	0	0	0	0	0
53	A 2266 Central Data Processing Svce	137,789	19,497	23,562	35,742	8,942	7,317	2,025	11,368	13,806	2,522	8,942	4,065	137,789

OVERHEAD - FY18/19 NUMBFR FOR 20/21 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	CODE	ACCOUNT/DESCRIPTION	6311/Hdqt's	JFK	FCC	VAC	SPR	RIO	LAW	SUI	COR	AUTO	LITERACY	TAC	Subtotal
55	A	2268 Central DP Supp Ssev	0	0	0	0	0	0	0	0	0	0	0	0	0
56	A	2270 Software	0	0	0	0	0	0	0	0	0	0	0	0	0
57	A	2280 Publications/Legal Notes	916	130	157	238	59	49	13	76	92	17	59	27	916
58	A	2281 Advertising Marketing	90,518	12,808	15,479	23,480	5,875	4,806	1,331	7,468	9,070	1,656	5,875	2,670	90,518
59	A	2285 Rent/Lease - Equipment	6,676	945	1,142	1,732	433	354	98	551	669	122	433	197	6,676
60	A	2301 Small Tools	0	0	0	0	0	0	0	0	0	0	0	0	0
61	A	2310 Education/Training	18,006	2,548	3,079	4,671	1,169	956	265	1,486	1,804	330	1,169	531	18,006
62	A	2312 Special Depart. Expense	10	1	2	3	1	1	0	1	1	0	1	0	10
63	A	2327 Library Materials Process.	0	0	0	0	0	0	0	0	0	0	0	0	0
64	A	2328 Library Materials	0	0	0	0	0	0	0	0	0	0	0	0	0
65	A	2335 Travel Expense	4,993	706	854	1,295	324	265	73	412	500	91	324	147	4,993
66	A	2336 Travel Out-Of-State	15,957	2,258	2,729	4,139	1,036	847	235	1,316	1,599	292	1,036	471	15,957
67	A	2337 Refreshments	58	8	10	15	4	3	1	5	6	1	4	2	58
68	A	2338 Employee Recognition	0	0	0	0	0	0	0	0	0	0	0	0	0
69	A	2339 Management Business Expense	1,300	184	222	337	84	69	19	107	130	24	84	38	1,300
70	A	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0	0	0	0
71	A	2350 County Garage Services	0	0	0	0	0	0	0	0	0	0	0	0	0
72	A	2354 Car Allowance	6,500	920	1,112	1,686	422	345	96	536	651	119	422	192	6,500
73	A	2355 Personal Mileage	1,366	193	234	354	89	73	20	113	137	25	89	40	1,366
74	A	2360 Utilities	21,228	3,004	3,630	5,506	1,378	1,127	312	1,751	2,127	388	1,378	626	21,228
75	A	2361 Water	1,226	173	210	318	80	65	18	101	123	22	80	36	1,226
76	A	Subtotal 2000's	706,600	99,984	120,829	183,292	45,858	37,520	10,387	58,294	70,801	12,931	45,858	20,845	706,600
77															
78	A	3020 Refund of Prior Year Charges	80,631	11,409	13,788	20,916	5,233	4,282	1,185	6,652	8,079	1,476	5,233	2,379	80,631
79	A	3231 Capital Leases Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
80	A	3242 Interest Exp on County Pool	0	0	0	0	0	0	0	0	0	0	0	0	0
81	A	3244 Interest on Long-term dept	0	0	0	0	0	0	0	0	0	0	0	0	0
82	A	3694 Interfund Svcs. Professional	85,365	12,079	14,597	22,144	5,540	4,533	1,255	7,043	8,554	1,562	5,540	2,518	85,365
83	A	3695 Interfund Svces - MINT Material	110	16	19	28	7	6	2	9	11	2	7	3	110
84	A	3696 Interfund Svces - Small Project	5,161	730	883	1,339	335	274	76	426	517	94	335	152	5,161
85	A	3697 Interfund Svces - Postage	0	0	0	0	0	0	0	0	0	0	0	0	0
86	A	3698 Interfund Svces - MINT labor	1,555	220	266	403	101	83	23	128	156	28	101	46	1,555
87	C	3710 County Admin. Overhead	928,001	119,898	225,597	216,039	45,936	33,965	0	53,360	68,115	88,531	56,701	19,859	928,001
88	A	3712 CAC Building Charges	126	18	22	33	8	7	2	10	13	2	8	4	126
89	A	Subtotal 3000's	1,100,950	144,370	255,171	260,901	57,160	43,148	2,542	67,628	85,445	91,696	67,925	24,961	1,100,950
90	A	4201 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0
91	A	4202 Construction in Progress	336	48	57	87	22	18	5	28	34	6	22	10	336
92	A	4303 Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
93	A	4304 Computer Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
94	A	5010 Operating Transfers out	0	0	0	0	0	0	0	0	0	0	0	0	0
95	A	5040 Trans OUT - POB's	18,180	2,572	3,109	4,716	1,180	965	267	1,500	1,822	333	1,180	536	18,180
96	A	5052 Trans-out Fleet	0	0	0	0	0	0	0	0	0	0	0	0	0
97	A	7010 Intra-Fund Transfer	79,949	11,313	13,671	20,739	5,189	4,245	1,175	6,596	8,011	1,463	5,189	2,359	79,949
98	A	Subtotal 4000-5000	98,466	13,933	16,838	25,542	6,390	5,229	1,447	8,123	9,866	1,802	6,390	2,905	98,466
99	C	8101 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
100	C	8301 Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0
101	C	9304-8101 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
102	C	Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0	0	0	0	0
103		Total - Expenses	3,832,483	530,882	722,263	969,461	234,437	188,193	42,696	292,980	359,144	141,683	245,202	105,541	3,832,483

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OVERHEAD - FY18/19 NUMBFF FOR 20/21 PROPOSED BUDGET

P	Q	R	S	T	U	V	W	X	Y	Z		
CODE	ACCOUNT/DESCRIPTION	6316/CSS	JFK	CCC	VAC	SPR	RIO	SUI	COR	Subtotal		
1	B	1100	Salary/Regular	611,456	93,125	130,424	216,884	41,885	21,340	43,903	63,897	611,456
2	B	1121	Salary/Extra Help	33,872	5,159	7,225	12,015	2,320	1,182	2,432	3,540	33,872
3	B	1131	Salary/OT/Call back	806	123	172	286	55	28	58	84	806
4	B	1141	Salary/Premium Pay	43	6	9	15	3	1	3	4	43
5	B	1142	Salary/Wages Standby Pay	0	0	0	0	0	0	0	0	0
6	B	1143	401 (a) Employer	0	0	0	0	0	0	0	0	0
7	B	1210	Retirement	122,643	18,679	26,160	43,502	8,401	4,280	8,806	12,816	122,643
8	B	1211	PARS Retirement	0	0	0	0	0	0	0	0	0
9	B	1212	Deferred Comp-County Match	625	95	133	222	43	22	45	65	625
10	B	1213	OPEB Costs	12,174	1,854	2,597	4,318	834	425	874	1,272	12,174
11	B	1220	FICA	47,685	7,262	10,171	16,914	3,266	1,664	3,424	4,983	47,685
12	B	1230	Health	176,372	26,861	37,620	62,559	12,081	6,155	12,663	18,431	176,372
13	B	1231	Vision	1,715	261	366	608	117	60	123	179	1,715
14	B	1240	Comp Insurance	11,977	1,824	2,555	4,248	820	418	860	1,252	11,977
15	B	1241	Long Term Disability Ins.	0	0	0	0	0	0	0	0	0
16	B	1250	Unemployment	506	77	108	179	35	18	36	53	506
17	B	1260	Dental	9,608	1,463	2,049	3,408	658	335	690	1,004	9,608
18	B	1270	Accrued Leave CTO	193	29	41	68	13	7	14	20	193
19	B	1290	Life Insurance	660	101	141	234	45	23	47	69	660
20	B		Subtotal 1000's	1,030,336	156,920	219,771	365,460	70,578	35,959	73,978	107,670	1,030,336
21	B	2011	Clothing	0	0	0	0	0	0	0	0	0
22	B	2021	Telephone/County	2,734	416	583	970	187	95	196	286	2,734
23	B	2022	Telephone/AMC's	113	17	24	40	8	4	8	12	113
24	B	2023	Voice Mail	148	23	32	52	10	5	11	15	148
25	B	2025	Cellular Telephone Ser.	2,410	367	514	855	165	84	173	252	2,410
26	B	2028	Telephone/Non County	75,687	11,527	16,144	26,846	5,185	2,641	5,434	7,909	75,687
27	B	2035	Household Expenses	2,895	441	618	1,027	198	101	208	303	2,895
28	B	2050	Liability/Risk Management	0	0	0	0	0	0	0	0	0
29	B	2051	Liability Insurance	58,525	8,913	12,483	20,759	4,009	2,043	4,202	6,116	58,525
30	B	2055	Insurance, Other	0	0	0	0	0	0	0	0	0
31	B	2110	Ind Contractors - Travel	0	0	0	0	0	0	0	0	0
32	B	2120	Equipment Maintenance	8,551	1,302	1,824	3,033	586	298	614	894	8,551
33	B	2122	Fuels & Lubricants	9,539	1,453	2,035	3,384	653	333	685	997	9,539
34	B	2140	Maintenance/Buildings	141,284	21,518	30,136	50,114	9,678	4,931	10,144	14,764	141,284
35	B	2170	Memberships	0	0	0	0	0	0	0	0	0
36	B	2178	Cash/Inventory Shortage	0	0	0	0	0	0	0	0	0
37	B	2200	Office Expense	12,645	1,926	2,697	4,485	866	441	908	1,321	12,645
38	B	2201	Office Equip (un \$500) (2204)	17,227	2,624	3,675	6,110	1,180	601	1,237	1,800	17,227
39	B	2202	Office Equip (1500-4999)	18,665	2,843	3,981	6,621	1,279	651	1,340	1,951	18,665
40	B	2203	Comput. Corn. (un 1500)	19,238	2,930	4,104	6,824	1,318	671	1,381	2,010	19,238
41	B	2205	Postage	(33)	-5	-7	-12	-2	-1	-2	-3	-33
42	B	2210	Central Duplicating	0	0	0	0	0	0	0	0	0
43	B	2215	Managed Print Cost Per Copy	27	4	6	10	2	1	2	3	27
44	B	2216	Maintenance/Service Contract	45,760	6,969	9,761	16,231	3,135	1,597	3,286	4,782	45,760
45	B	2220	Microfilm/Fiche/Photo	0	0	0	0	0	0	0	0	0
46	B	2235	Accounting/Financial Svcs.	0	0	0	0	0	0	0	0	0
47	B	2236	Consulting Services	0	0	0	0	0	0	0	0	0
48	B	2237	Conservatorships	0	0	0	0	0	0	0	0	0
49	B	2250	Other Professional Svcs.	55,479	8,450	11,834	19,679	3,800	1,936	3,983	5,798	55,479
50	B	2260	Data Processing Services	0	0	0	0	0	0	0	0	0
51	B	2261	Software Lic/Maint Agmts	58,914	8,973	12,566	20,897	4,036	2,056	4,230	6,157	58,914
52	B	2266	Central Data Processing Svc	0	0	0	0	0	0	0	0	0

OVERHEAD - FY18/19 NUMBFR FOR 20/21 PROPOSED BUDGET

P	Q	R	S	T	U	V	W	X	Y	Z
1	CODE ACCOUNT/DESCRIPTION	6316/CSS	JFK	FCC	VAC	SPR	RIO	SUI	COR	Subtotal
55	B 2268 Central DP Supp Ssev	0	0	0	0	0	0	0	0	0
56	B 2271 Software Rental / Subscription	389	59	83	138	27	14	28	41	389
57	B 2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0
58	B 2281 Advertising Marketing	0	0	0	0	0	0	0	0	0
59	B 2285 Rent/Lease - Equipment	2,225	339	475	789	152	78	160	233	2,225
60	B 2301 Small Tools	0	0	0	0	0	0	0	0	0
61	B 2310 Education/Training	0	0	0	0	0	0	0	0	0
62	B 2312 Special Depart. Expense	30,270	4,610	6,457	10,737	2,073	1,056	2,173	3,163	30,270
63	B 2327 Library Materials Process.	174,906	26,638	37,307	62,039	11,981	6,104	12,558	18,278	174,906
64	B 2328 Library Materials	0	0	0	0	0	0	0	0	0
65	B 2335 Travel Expense	0	0	0	0	0	0	0	0	0
66	B 2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0
67	B 2337 Refreshments	0	0	0	0	0	0	0	0	0
68	B 2338 Employee Recognition	0	0	0	0	0	0	0	0	0
69	B 2339 Management Business Expens	0	0	0	0	0	0	0	0	0
70	B 2345 Moving/Freight	0	0	0	0	0	0	0	0	0
71	B 2350 County Garage Services	21,952	3,343	4,682	7,786	1,504	766	1,576	2,294	21,952
72	B 2354 Car Allowance	0	0	0	0	0	0	0	0	0
73	B 2355 Personal Mileage	47	7	10	17	3	2	3	5	47
74	B 2360 Utilities	2,040	311	435	723	140	71	146	213	2,040
75	B 2361 Water	3,280	500	700	1,163	225	114	236	343	3,280
76	B Subtotal 2000's	764,918	116,497	163,157	271,316	52,397	26,696	54,921	79,934	764,918
77										
78	B 3020 Refund of Prior Year Charges	0	0	0	0	0	0	0	0	0
79	B 3231 Capital Leases Equipment	0	0	0	0	0	0	0	0	0
80	B 3242 Interest Exp on County Pool	0	0	0	0	0	0	0	0	0
81	B 3244 Interest on Long-term dept	0	0	0	0	0	0	0	0	0
82	B 3694 Interfund Svcs. Professional	21,309	3,245	4,545	7,558	1,460	744	1,530	2,227	21,309
83	B 3695 Interfund Svces - MNT Materia	164	25	35	58	11	6	12	17	164
84	B 3696 Interfund Svces - Small Project	62	9	13	22	4	2	4	6	62
85	B 3697 Interfund Svces - Postage	2,285	348	487	810	156	80	164	239	2,285
86	B 3698 Interfund Svces - MNT labor	1,353	206	289	480	93	47	97	141	1,353
87	C 3710 County Admin. Overhead	0	0	0	0	0	0	0	0	0
88	B 3712 CAC Building Charges	0	0	0	0	0	0	0	0	0
89	B Subtotal 3000's	25,172	3,834	5,369	8,928	1,724	878	1,807	2,630	25,172
90	B 4201 Building and Improvements	0	0	0	0	0	0	0	0	0
91	B 4202 Construction in Progress	0	0	0	0	0	0	0	0	0
92	B 4303 Equipment	0	0	0	0	0	0	0	0	0
93	B 4304 Computer Equipment	0	0	0	0	0	0	0	0	0
94	B 5010 Operating Transfers Out	0	0	0	0	0	0	0	0	0
95	B 5040 Trans OUT - POB's	9,393	1,430	2,003	3,332	643	328	674	982	9,393
96	B 5052 Transf-out Fleet	0	0	0	0	0	0	0	0	0
97	B 7010 Intra-Fund Transfer	0	0	0	0	0	0	0	0	0
98	B Subtotal 4000-5000	9,393	1,430	2,003	3,332	643	328	674	982	9,393
99	8101 Contingency	0	0	0	0	0	0	0	0	0
100	8301 Reserves	0	0	0	0	0	0	0	0	0
101	9304-8101 Contingency	0	0	0	0	0	0	0	0	0
102	B Subtotal 8000's	0	0	0	0	0	0	0	0	0
103	Total - Expenses	1,829,819	278,681	390,300	649,037	125,343	63,861	131,381	191,216	1,829,819

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OVERHEAD - FY18/19 NUMB... FOR 20/21 PROPOSED BUDGET

AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK
CODE	ACCOUNT/DESCRIPTION	AUTO	JFK	FCC	VAC	SPR	RIO	SUI	COR	Subtotal
1		6306								
2	B 1100 Salary/Regular	328,908	50,093	70,156	116,664	22,530	11,479	23,616	34,371	328,908
3	B 1121 Salary/Extra Help	0	0	0	0	0	0	0	0	0
4	B 1131 Salary/OT/Call back	479	73	102	170	33	17	34	50	479
5	B 1141 Salary/Premium Pay	0	0	0	0	0	0	0	0	0
6	B 1142 Salary/Wages Standby Pay	1,299	198	277	461	89	45	93	136	1,299
7	B 1143 401(a) Employer	0	0	0	0	0	0	0	0	0
8	B 1210 Retirement	66,876	10,185	14,265	23,721	4,581	2,334	4,802	6,988	66,876
9	B 1211 PARS Retirement	0	0	0	0	0	0	0	0	0
10	B 1212 Deferred Comp-County Match	297	45	63	106	20	10	21	31	297
11	B 1213 OPEB Costs	6,562	999	1,400	2,327	449	229	471	686	6,562
12	B 1220 FICA	25,102	3,823	5,354	8,904	1,719	876	1,802	2,623	25,102
13	B 1230 Health	35,959	5,477	7,670	12,755	2,463	1,255	2,582	3,758	35,959
14	B 1231 Vision	565	86	121	200	39	20	41	59	565
15	B 1240 Comp Insurance	6,002	914	1,280	2,129	411	209	431	627	6,002
16	B 1241 Long Term Disability Ins.	331	50	71	117	23	12	24	35	331
17	B 1250 Unemployment	275	42	59	97	19	10	20	29	275
18	B 1260 Dental	3,481	530	742	1,235	238	121	250	364	3,481
19	B 1270 Accrued Leave CTO	3,582	546	764	1,271	245	125	257	374	3,582
20	B 1290 Life Insurance	389	59	83	138	27	14	28	41	389
21	Subtotal 1000's	480,106	73,120	102,407	170,294	32,887	16,756	34,472	50,171	480,106
22										
23	B 2020 Com/Radio Services	0	0	0	0	0	0	0	0	0
24	B 2021 Telephone/County	3,807	580	812	1,350	261	133	273	398	3,807
25	B 2022 Telephone/AMC's	54	8	11	19	4	2	4	6	54
26	B 2023 Voice Mail	71	11	15	25	5	2	5	7	71
27	B 2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0
28	B 2028 Telephone/Non County	4,263	649	909	1,512	292	149	306	445	4,263
29	B 2035 Household Expenses	118	18	25	42	8	4	8	12	118
30	B 2050 Liability/Risk Management	17,776	2,707	3,792	6,305	1,218	620	1,276	1,858	17,776
31	B 2055 Insurance, Other	0	0	0	0	0	0	0	0	0
32	B 2110 Ind Contractors -Travel	0	0	0	0	0	0	0	0	0
33	B 2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0
34	B 2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0
35	B 2140 Maintenance/Buildings	152	23	32	54	10	5	11	16	152
36	B 2170 Memberships	0	0	0	0	0	0	0	0	0
37	B 2178 Cash/Inventory Shortage	0	0	0	0	0	0	0	0	0
38	B 2200 Office Expense	860	131	184	305	59	30	62	90	860
39	B 2201 Office Equip (un \$500)	54	8	12	19	4	2	4	6	54
40	B 2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0
41	B 2203 Comput. Cor. (un 1500)	0	0	0	0	0	0	0	0	0
42	B 2205 Postage	0	0	0	0	0	0	0	0	0
43	B 2210 Central Duplicating	1,796	274	383	637	123	63	129	188	1,796
44	B 2215 Managed Print Cost Per Copy	9	1	2	3	1	0	1	1	9
45	B 2216 Maintenance/Service Contract	29,774	4,535	6,351	10,561	2,040	1,039	2,138	3,111	29,774
46	B 2220 Microfilm/Fiche/Photo	0	0	0	0	0	0	0	0	0
47	B 2235 Accounting/Financial Svs.	0	0	0	0	0	0	0	0	0
48	B 2236 Consulting Services	0	0	0	0	0	0	0	0	0
49	B 2237 Conservatorships	0	0	0	0	0	0	0	0	0
50	B 2250 Other Professional Svs.	36,979	5,632	7,888	13,117	2,533	1,291	2,655	3,864	36,979
51	B 2260 Data Processing Service	0	0	0	0	0	0	0	0	0
52	B 2261 Software Lic/Maint Agmts	163,267	24,866	34,825	57,911	11,184	5,698	11,723	17,061	163,267
53	B 2266 Central Data Processing Svc	0	0	0	0	0	0	0	0	0
54										

OVERHEAD - FY18/19 NUMBER FOR 20/21 PROPOSED BUDGET

AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK
1	CODE ACCOUNT/DESCRIPTION	6306/AUTO	JFK	FCC	VAC	SPR	RIO	SUI	COR	Subtotal
55	B 2268 Central DP Supp Ssev	0	0	0	0	0	0	0	0	0
56	B 2270 Software	0	0	0	0	0	0	0	0	0
57	B 2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0
58	B 2281 Advertising Marketing	0	0	0	0	0	0	0	0	0
59	B 2285 Rent/Lease - Equipment	1,595	243	340	566	109	56	115	167	1,595
60	B 2301 Small Tools	0	0	0	0	0	0	0	0	0
61	B 2310 Education/Training	0	0	0	0	0	0	0	0	0
62	B 2312 Special Depart. Expense	0	0	0	0	0	0	0	0	0
63	B 2327 Library Materials Process.	0	0	0	0	0	0	0	0	0
64	B 2328 Library Materials	0	0	0	0	0	0	0	0	0
65	B 2335 Travel Expense	0	0	0	0	0	0	0	0	0
66	B 2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0
67	B 2337 Refreshments	0	0	0	0	0	0	0	0	0
68	B 2338 Employee Recognition	0	0	0	0	0	0	0	0	0
69	B 2339 Management Business Expent.	0	0	0	0	0	0	0	0	0
70	B 2345 Moving/Freight	0	0	0	0	0	0	0	0	0
71	B 2350 County Garage Services	0	0	0	0	0	0	0	0	0
72	B 2354 Car Allowance	0	0	0	0	0	0	0	0	0
73	B 2355 Personal Mileage	333	51	71	118	23	12	24	35	333
74	B 2360 Utilities	3,804	579	811	1,349	261	133	273	398	3,804
75	B 2361 Water	220	33	47	78	15	8	16	23	220
76	Subtotal 2000's	264,932	40,349	56,510	93,971	18,148	9,246	19,022	27,685	264,932
77										
78	B 3020 Refund of Prior Year Charges	0	0	0	0	0	0	0	0	0
79	B 3231 Capital Leases Equipment	0	0	0	0	0	0	0	0	0
80	B 3242 Interest Exp on County Pool	0	0	0	0	0	0	0	0	0
81	B 3244 Interest on Long-term dept	0	0	0	0	0	0	0	0	0
82	B 3694 Interfund Svcs. Professional	4,292	654	915	1,522	294	150	308	449	4,292
83	B 3695 Interfund Svces - MNT Materie	0	0	0	0	0	0	0	0	0
84	B 3696 Interfund Svces - Small Projec	0	0	0	0	0	0	0	0	0
85	B 3697 Interfund Svces - Postage	0	0	0	0	0	0	0	0	0
86	B 3698 Interfund Svces - MNT labor	0	0	0	0	0	0	0	0	0
87	C 3710 County Admin. Overhead	0	0	0	0	0	0	0	0	0
88	B 3712 CAC Building Charges	0	0	0	0	0	0	0	0	0
89	Subtotal 3000's	4,292	786	836	1,407	264	153	342	504	4,292
90	B 4201 Buildings & Improvements	0	0	0	0	0	0	0	0	0
91	B 4202 Construction in Progress	60	9	13	21	4	2	4	6	60
92	B 4303 Equipment	0	0	0	0	0	0	0	0	0
93	B 4304 Computer Equipment	0	0	0	0	0	0	0	0	0
94	B 5010 Operating Transfers Out	0	0	0	0	0	0	0	0	0
95	B 5040 Trans OUT - POB's	5,062	771	1,080	1,796	347	177	363	529	5,062
96										
97	B 7010 Intra-Fund Transfer	14,327	2,182	3,056	5,082	981	500	1,029	1,497	14,327
98	Subtotal 4000-5000	19,450	2,962	4,149	6,899	1,332	679	1,396	2,032	19,450
99	8101 Contingency	0	0	0	0	0	0	0	0	0
100	8301 Reserves	0	0	0	0	0	0	0	0	0
101	9304-8101 Contingency	0	0	0	0	0	0	0	0	0
102	Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0
103	Total - Expenses	768,779	117,217	163,902	272,571	52,631	26,833	55,232	80,393	768,779

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OVERHEAD - FY18/19 NUMB... FOR 20/21 PROPOSED BUDGET

AL	AM	AN	AO	AP	AQ	AS	AT	AU	AV	
1	ACCOUNT/DESCRIPTION	6342/TAC	JFK	FCC	VAC	SPR	SUI	COR	Subtotal	
2	B 1100 Salary/Regular	159,793	24,336	34,084	56,678	10,946	5,577	11,473	16,698	159,793
3	B 1121 Salary/Extra Help	0	0	0	0	0	0	0	0	0
4	B 1131 Salary/OT/Call back	205	31	44	73	14	7	15	21	205
5	B 1141 Salary/Premium Pay	1,298	198	277	460	89	45	93	136	1,298
6	B 1142 Salary/Wages Standby Pay	0	0	0	0	0	0	0	0	0
7	B 1143 401(a) Employer	0	0	0	0	0	0	0	0	0
8	B 1210 Retirement	33,651	5,125	7,178	11,936	2,305	1,174	2,416	3,517	33,651
9	B 1211 PARS Retirement	0	0	0	0	0	0	0	0	0
10	B 1212 Deferred Comp-County Match	250	38	53	89	17	9	18	26	250
11	B 1213 OPEB Costs	3,207	488	684	1,137	220	112	230	335	3,207
12	B 1220 FICA	12,449	1,896	2,655	4,416	853	434	894	1,301	12,449
13	B 1230 Health	36,474	5,555	7,780	12,937	2,498	1,273	2,619	3,812	36,474
14	B 1231 Vision	406	62	87	144	28	14	29	42	406
15	B 1240 Comp Insurance	3,191	486	681	1,132	219	111	229	333	3,191
16	B 1241 Long Term Disability Ins.	0	0	0	0	0	0	0	0	0
17	B 1250 Unemployment	149	23	32	53	10	5	11	16	149
18	B 1260 Dental	1,446	220	308	513	99	50	104	151	1,446
19	B 1270 Accrued Leave CTO	0	0	0	0	0	0	0	0	0
20	B 1290 Life Insurance	159	24	34	56	11	6	11	17	159
21	Subtotal 1000's	252,676	38,483	53,896	89,624	17,308	8,818	18,142	26,405	252,676
22										
23	B 2020 Com/Radio Services	0	0	0	0	0	0	0	0	0
24	B 2021 Telephone/County	2,292	349	489	813	157	80	165	240	2,292
25	B 2022 Telephone/AMC's	0	0	0	0	0	0	0	0	0
26	B 2023 Voice Mail	0	0	0	0	0	0	0	0	0
27	B 2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0
28	B 2028 Telephone/Non County	0	0	0	0	0	0	0	0	0
29	B 2035 Household Expenses	82	13	18	29	6	3	6	9	82
30	B 2050 Liability/Risk Management	325	49	69	115	22	11	23	34	325
32	B 2055 Insurance, Other	0	0	0	0	0	0	0	0	0
33	B 2110 Ind Contractors - Travel	0	0	0	0	0	0	0	0	0
34	B 2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0
35	B 2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0
36	B 2140 Maintenance/Buildings	106	16	23	38	7	4	8	11	106
37	B 2170 Memberships	0	0	0	0	0	0	0	0	0
38	B 2178 Cash/Inventory Shortage	0	0	0	0	0	0	0	0	0
39	B 2200 Office Expense	28	4	6	10	2	1	2	3	28
40	B 2201 Office Equip (un \$500)	214	33	46	76	15	7	15	22	214
41	B 2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0
42	B 2203 Comput. Com. (un 1500)	0	0	0	0	0	0	0	0	0
43	B 2205 Postage	0	0	0	0	0	0	0	0	0
44	B 2210 Central Duplicating	0	0	0	0	0	0	0	0	0
45	B 2215 Managed print Cost Per Copy	0	0	0	0	0	0	0	0	0
46	B 2216 Maintenance/Service Contract	0	0	0	0	0	0	0	0	0
47	B 2220 Microfilm/Fiche/Photo	0	0	0	0	0	0	0	0	0
48	B 2235 Accounting/Financial Svcs.	0	0	0	0	0	0	0	0	0
49	B 2236 Consulting Services	0	0	0	0	0	0	0	0	0
50	B 2237 Conservatorships	0	0	0	0	0	0	0	0	0
51	B 2250 Other Professional Svcs.	9	1	2	3	1	0	1	1	9
52	B 2260 Data Processing Service	0	0	0	0	0	0	0	0	0
53	B 2261 Software Lic/Maint Agmts	0	0	0	0	0	0	0	0	0
54	B 2266 Central Data Processing Svc	0	0	0	0	0	0	0	0	0

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OVERHEAD - FY18/19 NUMBER FOR 20/21 PROPOSED BUDGET

AL	AM	AN	AO	AP	AQ	AS	AT	AU	AV	
1.	ACCOUNT/DESCRIPTION	6342/TAC	JFK	FCC	VAC	SPR	RIO	SUI	COR	Subtotal
55	B	2268	Central DP Supp Ssev	0	0	0	0	0	0	0
56	B	2270	Software	0	0	0	0	0	0	0
57	B	2280	Publications/Legal Notes	0	0	0	0	0	0	0
58	B	2281	Advertising Marketing	0	0	0	0	0	0	0
59	B	2285	Rent/Lease - Equipment	0	0	0	0	0	0	0
60	B	2301	Small Tools	0	0	0	0	0	0	0
61	B	2310	Education/Training	0	0	0	0	0	0	0
62	B	2312	Special Depart. Expense	0	0	0	0	0	0	0
63	B	2327	Library Materials Process.	0	0	0	0	0	0	0
64	B	2328	Library Materials	0	0	0	0	0	0	0
65	B	2335	Travel Expense	0	0	0	0	0	0	0
66	B	2336	Travel Out-Of-State	0	0	0	0	0	0	0
67	B	2337	Refreshments	0	0	0	0	0	0	0
68	B	2338	Employee Recognition	0	0	0	0	0	0	0
69	B	2339	Management Business Expent	0	0	0	0	0	0	0
70	B	2345	Moving/Freight	0	0	0	0	0	0	0
71	B	2350	County Garage Services	0	0	0	0	0	0	0
72	B	2354	Car Allowance	0	0	0	0	0	0	0
73	B	2355	Personal Mileage	0	0	0	0	0	0	0
74	B	2360	Utilities	404	566	941	182	93	191	277
75	B	2361	Water	23	33	54	10	5	11	16
76	B	Subtotal 2000's		893	1,251	2,080	402	205	421	613
77										
78	B	3020	Refund of Prior Year Charges	0	0	0	0	0	0	0
79	B	3231	Capital Leases Equipment	0	0	0	0	0	0	0
80	B	3242	Interest Exp on County Pool	0	0	0	0	0	0	0
81	B	3244	Interest on Long-term dept	0	0	0	0	0	0	0
82	B	3694	Interfund Svcs. Professional	2,994	516	582	1,056	207	216	319
83	B	3695	Interfund Svces - MNT Materia	0	0	0	0	0	0	0
84	B	3696	Interfund Svces - Small Project	0	0	0	0	0	0	0
85	B	3697	Interfund Svces - Postage	0	0	0	0	0	0	0
86	B	3698	Interfund Svces - MNT labor	0	0	0	0	0	0	0
87	C	3710	County Admin. Overhead	0	0	0	0	0	0	0
88	B	3712	CAC Building charges	0	0	0	0	0	0	0
89		Subtotal 3000's		516	582	1,056	207	98	216	319
90	B	4201	Buildings and Improvements	0	0	0	0	0	0	0
91	B	4202	Construction in Progress	42	6	9	15	3	1	3
92	B	4303	Equipment	0	0	0	0	0	0	0
93	B	4304	Computer Equipment	0	0	0	0	0	0	0
94	B	5010	Operating Transfers Out	0	0	0	0	0	0	0
95	B	5040	Trans OUT - POB's	2,474	377	528	878	169	178	259
96										
97	B	7010	Intra-Fund Transfer	9,994	1,522	2,132	3,545	685	718	1,044
98		Subtotal 4000-5000		1,905	2,668	4,437	857	437	898	1,307
99		8101	Contingency	0	0	0	0	0	0	0
100		8301	Reserves	0	0	0	0	0	0	0
101		9304-8101	Contingency	0	0	0	0	0	0	0
102		Subtotal 7000-8000's		0	0	0	0	0	0	0
103		Total - Expenses	274,043	41,796	58,397	97,197	18,773	9,557	19,677	28,644
										274,043

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COUNTY FREE LIBRARY - FUND 4
 VACAVILLE TRA INFORMATION
 FY 2019-20

TRA	R750307A Adjusted ETR	LESS ERAF 0.172538	ADJUSTED EQUIVALENT TAX RATE Net of ERAF	R720102A FY 19-20 FINAL ASSESSED VALUE	TAX AMOUNT
6009	0.034508	0.005954	0.028554	-	0
6011	0.036009	0.008213	0.029796	-	0
6012	0.034596	0.005969	0.028627	-	0
6014	0.035595	0.006141	0.029454	-	0
6021	0.034987	0.006037	0.028950	4,681,950	1,355
6023	0.035501	0.006125	0.029376	178,341,581	52,390
6038	0.035501	0.006125	0.029376	20,322,964	5,970
6039	0.035501	0.006125	0.029376	134,912,887	39,632
6046	0.035501	0.006125	0.029376	-	0
6085	0.039700	0.006850	0.032850	26,624,634	8,746
6086	0.040200	0.006936	0.033264	14,504,999	4,825
6088	0.039669	0.006844	0.032825	31,654	10
6093	0.035595	0.006141	0.029454	-	0
6094	0.036009	0.006213	0.029798	-	0
6095	0.035501	0.006125	0.029376	104,322,671	30,646
6097	0.035501	0.006125	0.029376	48,365,324	13,620
6098	0.036015	0.006214	0.029801	40,454,681	12,056
6104	0.034508	0.005954	0.028554	-	0
6105	0.035912	0.006198	0.029716	55,048,790	16,358
6107	0.034508	0.005954	0.028554	285,124	81
6113	0.040200	0.006936	0.033264	66,597,296	22,153
6120	0.034508	0.005954	0.028554	304,284	87
6123	0.039700	0.006850	0.032850	73,860,552	24,263
6124	0.039668	0.006844	0.032824	1,801,197	591
6128	0.039700	0.006850	0.032850	114,064,899	37,470
6129	0.040200	0.006936	0.033264	5,809,341	1,966
6130	0.040200	0.006936	0.033264	12,013,373	3,996
6133	0.034288	0.005916	0.028372	1,278,000	363
6134	0.035675	0.006155	0.029520	-	0
6135	0.035269	0.006085	0.029184	1,969,000	575
6136	0.035269	0.006085	0.029184	4,471,298	1,305
6137	0.034288	0.005916	0.028372	2,214,000	628
6138	0.034671	0.005982	0.028689	-	0
6152	0.034596	0.005969	0.028627	-	0
6153	0.034987	0.006037	0.028950	-	0
6154	0.039700	0.006850	0.032850	8,161,533	2,688
6155	0.040200	0.006936	0.033264	12,511,464	4,162
6163	0.035269	0.006085	0.029184	1,687,582	493
6172	0.040200	0.006936	0.033264	228,048,991	75,858
6174	0.034987	0.006037	0.028950	-	0
6182	0.039668	0.006844	0.032824	225,928,752	74,159
6196	0.039668	0.006844	0.032824	708,730	233
6199	0.034508	0.005954	0.028554	-	0
6205	0.039668	0.006844	0.032824	142,429,598	46,751
6206	0.039668	0.006844	0.032824	34,258,723	11,245
6207	0.039668	0.006844	0.032824	3,920,198	1,287
6213	0.039668	0.006844	0.032824	30,164,397	9,901
6214	0.039668	0.006844	0.032824	118,076,011	38,757
6218	0.039668	0.006844	0.032824	1,249,841	410
6219	0.040231	0.006941	0.033290	-	0
6220	0.040182	0.006933	0.033249	12,034,563	4,001
6223	0.039668	0.006844	0.032824	-	0
6224	0.039668	0.006844	0.032824	-	0
6225	0.039668	0.006844	0.032824	-	0
6226	0.039668	0.006844	0.032824	-	0
6229	0.039669	0.006844	0.032825	20,615,461	8,767
TOTAL				1,750,196,343	555,798

2019-20 ERAF RATE FOR FUND 4 - COUNTY FREE LIBRARY:

2019-20 ERAF ADJUSTMENT = 1,977,435
 2019-20 AB 8 ALLOCATION 11,480,839 0.172538

* BOE C/N order from 6088 to 6228. TRA 6229 created in SCIPS on 10/17/2018. 6088 includes only Unsecured assessment.

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