

Minutes of the
Vacaville Library Commission
June 13, 2022

CALL TO ORDER

Mr. McCallum called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Beatryce Clark

Dave McCallum

Peggy Rollins

Members Absent

Cathy Valdez

Others Present

John Jansen, President, Vacaville Unified School District Library District Board

Suzanne Olawski, Director of Library Services, Solano County Library

Lisa Lin, Admin Services Manager, Solano County Library

John Parker, Supervising Librarian, Solano County Library

Cathy Sheldon, Office Assistant III, Solano County Library

Tim Reynolds, Sr. Capital Projects Coordinator, Solano County General Services

John Phung, Project Manager, Cannon Design

Page Frechette, Vacaville Friends of the Library

Helen Vinson, Vacaville Friends of the Library

INTRODUCTIONS

Everyone introduced themselves.

APPROVAL OF MINUTES

The minutes of the meeting of May 9, 2022, were unanimously approved on motion of Ms. Clark and seconded by Ms. Rollins. Motion carried. So ordered by 3-0 vote.

APPROVAL OF AGENDA

The June 13, 2022, agenda was unanimously approved on motion of Ms. Rollin and seconded by Ms. Clark. Motion carried. So ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported the Library will have a presence at the Solano County Fair along with First 5 Solano. The Library has issued a press release on the vacancy on the Vacaville Library Commission and has advertised on social media; Mr. McCallum will advertise on the radio.

OLD BUSINESS

- a. FY 2022-2023 budget update - The Commission will hear a budget update and may take action.

Ms. Clark moved to approve the updated FY 2022-2023 budget as presented; Ms. Rollings seconded. Motion carried. So ordered 3-0 vote.

- b. Expansion of the Cultural Center Library - The Commission will discuss the expansion of the Cultural Center Library and make a recommendation for an expansion option.

After a presentation by John Phung and Tim Reynolds and discussion among members, Ms. Clark moved to recommend option 2 design but will support option 3 if funding were available; Mr. McCallum seconded. Motion carried. So ordered 3-0 vote.

NEW BUSINESS

- a. Election of President - The Commission will elect a President for the fiscal year 2022-2023.

Ms. Clark moved to elect Cathy Valdez as President for FY 2022-2023; Mr. McCallum seconded. Motion carried. So ordered 3-0 vote.

- b. Commissioner re-appointments - Commissioners will discuss and may take action on recommending a second term for a three-year re-appointment of Commissioner Cathy Valdez and a third term for a three-year re-appointment of Commissioner Dave McCallum.

Ms. Clark moved to reappoint Ms. Valdez and Mr. McCallum to the Commission; Ms. Rollins seconded. So ordered 3-0 vote.

ITEMS OF INTEREST TO THE COMMISSION

Mr. McCallum thanked the library for the presentation of the Library's material collection and reconsideration process that was given by Mike Eitner, Assistant Director of Library Services, at the Solano County Advisory Council meeting.

Ms. Clark will present at the VUSD meeting on June 30, 2022.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, September 12, 2022, at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:45 p.m.



Suzanne Olawski, Director of Library Services