

Minutes of the
Vacaville Library Commission
March 14, 2022

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Cathy Valdez, President
Beatryce Clark
Peggy Rollins
Dave McCallum

Members absent:

Carol Sue Robison

Others present:

Suzanne Olawski, Director of Library Services
Malissa Knapp, Branch Manager, Solano County Library
John Parker, Supervising Librarian, Solano County Library
John Jansen, President, Vacaville Unified School District Governing Board
Cathy Sheldon, Office Assistant III, Solano County Library

ADOPT RESOLUTION 2022-02 OF THE VACAVILLE LIBRARY COMMISSION
REMOTE TELECONFERENCE MEETINGS IN PURSUANT TO ASSEMBLY BILL 361

Resolution No. VLC-2022-02 authorizing remote teleconference meetings in pursuant to assembly bill 361, was unanimously approved on motion of Ms. Clark and seconded by Ms. Rollins. So, ordered by 3-0 vote.

Yes Beatryce Clark
Yes Cathy Valdez
Yes Peggy Rollins

INTRODUCTIONS

Ms. Valdez welcomed Mr. Jansen to the meeting.

APPROVAL OF MINUTES

The minutes of the meeting of January 10, 2022, were unanimously approved on motion of Ms. Clark and seconded by Ms. Rollins. So, ordered by 3-0 vote.

Yes Beatryce Clark
Yes Cathy Valdez
Yes Peggy Rollins

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Rollins and seconded by Ms. Clark. So, ordered by 3-0 vote.

Yes Beatryce Clark
Yes Cathy Valdez
Yes Peggy Rollins

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported on staff changes, upcoming projects, and library programs. Please see attached report.

OLD BUSINESS

a. Vacaville Cultural Center Library Expansion Project Update

Ms. Olawski gave a brief update on the Vacaville Cultural Center Library expansion project. Interactive boards are placed in the branch for the public participation as to how they use the library and how the library can be improved. There is a survey for public input available on the Library's website, in hardcopy at the branch or via QR Code. The design team also will conduct staff and community meetings. The tentative dates are April 5 and 6 (2022). The information gathered from the engagement process will help inform the building program and space needs as part of the design process. Ms. Sheldon will email the Commission the meeting dates.

NEW BUSINESS

None

ITEMS OF INTEREST TO THE COMMISSION

Ms. Valdez inquired if the Commission wanted to continue meeting online or in person in May. Ms. Clark stated it was too early to decide for the May meeting; however, she is fine either way. Ms. Valdez, Ms. Rollins, and Mr. McCallum want to meet in person. Ms. Olawski stated there are proposed changes to the Brown Act and she will keep the Commission posted.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, May 9, 2022,
at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:05 p.m.



Malissa Knapp, Branch Manager