

**Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
May 15, 2023 6:30 p.m.**

1. **CALL TO ORDER**
The meeting was called to order by Chair McCallum at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM**
Members Present: Noah Dove, Stephanie Cobb, Dotty Schenk, Dave McCallum, Diane Barney, Ariel Ortila

Members Absent: Sergio Maciel, Kelli Mahoney, Neil Hall, Lloyd McCabe

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Mike Eitner, Solano County Library Assistant Director of Library Services; Jamie Poirier, Solano County Library Deputy Director of Library Services; Brenda Guzman, Solano County Library Office Assistant II

3. **INTRODUCTIONS**
None.

4. **APPROVAL OF MINUTES of March 20, 2023- Attachment 1**
Ms. Cobb moved to approve March 20, 2023, meeting minutes; Ms. Barney seconded. Motion carried. So ordered by 6-0 vote.

5. **APPROVAL OF AGENDA**
Ms. Cobb moved to approve the May 15, 2023, agenda; Ms. Barney seconded. Motion carried. So ordered by 6-0 vote.

6. **PUBLIC COMMENT**
Betty Lucke inquired how events are promoted on the library's website and how to navigate the events calendar on the Library's website. She stated the Local Author Showcase at Vacaville Town Square library was not promoted on the Library's website. Ms. Olawski stated the Library promotes countywide events on its website. Branch events are promoted on the events calendar, at outreach events, via social media, through media releases, via partnerships, and in library branches. Ms. Lucke also stated it is hard to find books when searching the catalog as the call numbers are not evident; they appear by clicking on the library branch where the book is shelved. Ms. Lucke stated something needs to be fixed in the system when searching the catalog.

7. **CORRESPONDENCE**
Ms. Olawski reported she received a letter from the Friends of the Vacaville Library in support of a bookstore for the Friends with the expansion of the Vacaville Cultural Center Library.

8. **DIRECTOR'S REPORT – Attachment 2**
The Council reviewed Ms. Olawski's written report. Ms. Olawski reported at the May 2, 2023 Solano County Board of Supervisors meeting, the Board took action to merge the Independent Citizens Oversight Committee for Measure L with the Solano County Library Advisory Council. Ms. Olawski stated she is working with the County Administrator's office on merger of both committees and will bring back more information to the Council when it is available.

The City of Vallejo approved a contract with Restoration Management Company to start fire damage repairs to the JFK Library.

Ms. Olawski highlighted from her report that the library will be implementing a new marketing software tool, Savannah by OrangeBoy. This software allows the library to reach out to people in our service population who do not have library cards. The library has partnered with the Behavioral Health division of Solano County Health and Social Services to offer two events, "1 Degree of Separation: A Look at Depression" at Vallejo JFK Library and Fairfield Civic Center Library

9. OLD BUSINESS

- a. The Council will receive a budget update.

FY 2023/2024 recommended budget will go to the Board of Supervisors in June for approval.

10. NEW BUSINESS

- a. The Council will receive a presentation on Staff Innovation Grants

Ms. Poirier, Deputy Director of Library Services, gave a presentation on staff innovation grants (see attached presentation).

11. ANNOUNCEMENTS/MEMBER REPORTS

Ms. Schenk shared the Local Author's Showcase at Vacaville Town Square Library was not featured at all Solano County libraries. Mr. Callum stated the radio is an option to announce events and Mr. Dove stated each branch has a bulletin board to post events.

Ms. Cobb shared each library has so many events.

- 12. DATE OF NEXT MEETING:** July 17, 2023
John F. Kennedy Library
505 Santa Clara Street, Vallejo, CA 94591

- 13. ADJOURNMENT** 7:40 p.m.



Suzanne Olawski
Director of Library Services