

SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, July 17, 2017
6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF
May 15, 2017 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS

Budget Update – The Council will receive a budget update.
10. NEW BUSINESS
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – September 18, 2017
13. ADJOURNMENT

*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, May 15, 2017

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Kathryn Clark Silveira, Bruce DuClair, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk

Members Absent: Gloria Felder, Neil Hall

Others Present: Bonnie Katz, Director of Library Services, Mark Fink, Deputy Director of Library Services, Tamie Tvrdik, Clerical Supervisor
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF March 21, 2017:** Mr. Heinrich moved to approve the minutes of the March 21, 2017 meeting; seconded by Mr. Du Clair. Motion carried. So ordered by 7-0.
5. **APPROVAL OF AGENDA.** Mr. Du Clair moved to approve the agenda for May 15, 2017; Mr. Heinrich seconded. Motion carried. So ordered by 7-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report and in response to Mr. Overholt's inquiry on the *NASA@My Library* initiative, Ms. Katz explained that the grant will start in the Vacaville and Suisun libraries and the STEM (Science, Technology, Engineering and Math) kits and programs will be offered at the RIO, SUI, Vacaville and Vallejo branches. Ms. Katz informed the Council that during the month of May, with the Board of Supervisors' approval, veterans' fines and fees will be waived. This also gives the Library an opportunity to advertise the Veterans Connect @ the Library program. Ms. Katz explained that the Automated Materials Handling (AMH) proposal is available and there were five vendors that participated in the touring of the six libraries that the Library plans to install the equipment in. The budget is being finalized and will go to the Board of Supervisors at the end of June. The Library received a virtual reality grant and the FCC Library will have one virtual reality station set up. All of the grants, innovations, STEM, NASA, etc. are part of the Library's new strategic plan.

9. OLD BUSINESS:

- a. Strategic Plan Presentation – the Council will receive a presentation by Deputy Director, Mark Fink, on the Solano County Library Strategic Plan 2017-2022

Mr. Fink presented the Solano County Library Strategic Plan and highlighted some of the areas of the plan: mission, vision and values, market strategies and next steps. The Board of Supervisors accepted the Strategic Plan at their April 25 meeting.

- b. Appoint members to serve on the Measure L Oversight Committee – the Council will appoint members to serve a four-year term ending December 2021 on the Measure L Oversight Committee

Ms. Katz explained that the SCLAC needed to appoint members to represent the five cities of Fairfield, Rio Vista, Suisun, Vacaville and Vallejo on the Measure L Oversight Committee to serve a four-year term ending December 2021. Ms. Katz would contact the cities of Benicia and Dixon to appoint a representative from those cities. These appointments need to be agendized at a Board of Supervisors meeting.

On motion of Ms. Miller, seconded by Ms. Schenk the Council agreed to recommend to the BOS to approve the appointments of the following to the Measure L Oversight Committee to serve a 4-year term ending December 2021:

Appointee	Representing
Dotty Schenk	City of Fairfield
Kurt Overholt	City of Rio Vista
Gloria Felder	City of Suisun
Bruce DuClair	City of Vacaville
Kathryn Clark Silveira	City of Vallejo

So ordered by a 7-0 vote.

10. NEW BUSINESS: None.

11. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Mr. Heinrich shared that he attended the Board of Supervisors reception for volunteers on April 25th. He also shared the program from Mary B's Celebration of Life that he attended and the entire Council expressed their appreciation for all of her hard work and support for the Library and beyond.
- b. Ms. Miller shared she is doing a fundraiser on June 24th for Relay for Life and the American Cancer Society
- c. Ms. Clark Silveira shared that she participated in the book fair at Lincoln Elementary school in honor of Diane Clark, former principal and educator in Vallejo where every child gets a free book.

12. **DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be on Monday, July 17, 2017.

13. **ADJOURNMENT:** The meeting adjourned at 7:37 p.m.



BONNIE A. KATZ
Director of Library Services

**Report of the Director of Library Services
to the Solano County Library Advisory Council
July 2017**

Personnel

Recruitments

We are still in recruitment mode. We will be opening a recruitment for Librarian for three vacant full time positions, two at the Fairfield Library, an adult services and a children's position and one at Vacaville Town Square. We are also recruiting for an Information Technology Specialist II position due to an upcoming retirement.

Staff changes/promotions

We have been able to fill numerous positions since my last report. Two of the librarian vacancies occurred because of promotions. Elizabeth Molyneux has been promoted to the Supervising Librarian position at Technical Services. Beth began her career with the Library in 2007. She has been a Library Associate and most recently an adult services Librarian at the Fairfield Civic Center Library. Kevin Tolley has been promoted to Supervising Librarian at the Rio Vista Library. Kevin began his career in 2002 as an extra help librarian and most recently was the youth services Librarian at the Town Square Library.

Laurence Bacud is the new half time Library Associate at Cordelia. Laurence was a departmental aide at the Rio Vista Library. He holds a Bachelor's degree in Communications and Japanese from UC Davis. David Marsh has been hired as a half time Library Associate at the Suisun Library. David has worked for the East Bay Regional Parks District and has spent time as a Van Naturalist traveling to Bay Area schools presenting nature programs.

Miguel Loeza is the new half time Library Associate at the Fairfield Civic Center Library. Miguel's previous employment included working on a bookmobile in Illinois and as a Law Clerk for Allstate Insurance.

Giuliana Gilbert-Igelsrud, Danny Khuu and Sharon Vigil will be joining the Library as extra-help Library Associates.

And finally Mark Flowers was reassigned to the Springstowne Library as the Supervising Librarian and Vanessa Quesada was reassigned to Fairfield Civic Center Library as the full time children's Library Associate.

Summer Reading Program

Summer Reading Program is in full swing with programs for all ages. As you recall we have changed the format of the Summer Reading Program to a "challenge". Everyone from children to adults can read and win prizes. We began the program June 1 and it ends on August 31. To date we have over 5,600 folks signed up for the Summer Reading Program. The registrations for the different age groups are as follows: Pre –Reader - 983, Children – 2880, Teens – 940 and Adults – 1065.

Strategic Plan Update

The Leadership Team has met with the consultant to map out the communication plan. The consultant is finalizing the plan and we hope to launch it sometime in August.