

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, July 19, 2021

Zoom Virtual Meeting

6:30 p.m.

Consistent with Executive Order N-29-20 from the Executive Department of the State of California and the Shelter in Place Order, the Solano County Library Advisory Council is not physically open to the public, and the meeting is held via teleconference.

Join Zoom Meeting

<https://us02web.zoom.us/j/83948306813?pwd=MnlhR2E4cXBoeXY1dVAyVER2akhKdz09>

Meeting ID: 839 4830 6813

Passcode: 622655

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 839 4830 6813

Passcode: 622655

PUBLIC COMMENTS: To submit public comments, please see the option below.

The moderator will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Advisory Council after which the speaker will have five (5) minutes to speak.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 17, 2021
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR'S REPORT – Attachment
9. OLD BUSINESS
10. NEW BUSINESS
 - a. The Council will receive an update on the Library's reopening plans.
11. ANNOUNCEMENTS/MEMBER REPORTS

12. DATE OF NEXT MEETING – September 20, 2021
13. ADJOURNMENT

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Zoom Virtual Meeting
Monday, May 17, 2021

1. **CALL TO ORDER:** The meeting was called to order by Chair Hall at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Kathryn Clark Silveira, Stephanie Cobb, Dotty Schenk, Diane Barney, Ronald Heinrich, Neil Hall, Kurt Overholt, Maria Hernandez, Lloyd McCabe, and Dave McCallum

Others Present: Suzanne Olawski, Solano County Library Interim Director of Library Services; Noah Dove, member of the public; Cathy Sheldon, Solano County Library Office Assistant III

3. **INTRODUCTIONS:**

Mr. Dove introduce himself. He stated he will be appointed by Supervisor Hannigan, District I, on May 25, 2021. His first meeting will be in July 2021.

Ms. Katz's last day in the office was May 14, 2021. Ms. Olawski, Assistant Director of Library Services, will be the Interim Director of Library Services. The Board of Supervisors appointed Ms. Olawski, Director of Library Services, upon Ms. Katz's retirement June 12, 2021.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF March 15, 2021:**

Mr. Heinrich moved to approve the minutes of the March 15, 2021 meeting; seconded by Ms. Cobb. Motion carried. So ordered by 9-0 vote.

Yes Kathryn Clark Silveira
Yes Stephanie Cobb
Yes Dotty Schenk
Yes Diane Barney
Yes Ronald Heinrich
Yes Neil Hall
Yes Kurt Overholt
Yes Maria Hernandez
Yes Lloyd McCabe

5. **APPROVAL OF AGENDA.** Mr. McCabe moved to approve the agenda for the May 17, 2021 meeting; Mr. Overholt seconded. Motion carried. So ordered by 9-0 vote.

Yes Kathryn Clark Silveira

Yes Stephanie Cobb
Yes Dotty Schenk
Yes Diane Barney
Yes Ronald Heinrich
Yes Neil Hall
Yes Kurt Overholt
Yes Maria Hernandez
Yes Lloyd McCabe

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None

8. **DIRECTOR'S REPORT:**

Ms. Katz submitted a written report; and from the report, Ms. Olawski highlighted library recruitments, pilot book locker project to pick up materials after hours, and the Board of Supervisors acceptance of the library's facility master plan and new branding design.

9. **OLD BUSINESS:**

- a. Suzanne Olawski, Assistant Director of Library Services, will present to discuss the Library's continuing reopening plans.

Ms. Olawski reported on May 17, 2021, the library stopped taking appointments for customers to come to the library; however, customers still need to make an appointment to visit the Springstowne Library in Vallejo. Due to the size and with social distancing still in place, Springstowne Library cannot accommodate an increase of library users at this time.

Curbside service is still available. The library will continue to offer curbside service if there is a demand for it.

The Library has welcomed the Friends back into the library.

In June, the Library will repopulate the branches with stored furniture to prepare to serve as cooling centers for the community during the summer. Last year, the branches were not able to serve as cooling centers during the hot summer days due to the COVID-19 restrictions.

Ms. Olawski stated the County is still in red tier; customers and staff are continuing to wear masks and maintain social distancing. The Library takes direction from the Solano County Public Health Officer.

The Library will offer outdoor programming starting this week with storytimes. The library will provide outreach and pop-up programming in the community this summer.

Summer Reading Program for all ages starts June 1, 2021. The program is online. Please see the Library's website for details. There will be no online events this year due to Zoom fatigue. The library will continue to offer Take & Make kits throughout the summer.

The Library will offer Lunch @ the Library at Fairfield Civic Center Library and Rio Vista Library this summer. Both libraries will conduct outdoor programming prior to the lunch hour.

Ms. Schenk inquired when the library will open the meeting rooms, and will masks be required when using the meeting rooms? Ms. Olawski stated the library takes direction from the Solano County Public Health officer. Currently, masks are required, and social distancing is still in place. Some of the libraries are using the meeting rooms for storage and workspace due to social distancing. Ms. Olawski does not have a timeline at this time.

Mr. Overholt inquired if the library will increase hours of operation. Ms. Olawski reported hopefully by the end of August, beginning of September, full restoration of branch hours will occur.

Ms. Clark Silveira recommended still offering virtual programming during outdoor programming. Some families are still interested in virtual programming; some might have transportation issues with getting to the library and/or are still hesitant to be near others even with masks and social distancing in place.

Mr. Hall inquired if the staff have got caught up with shelving all the materials after the quarantining of materials was lifted. Ms. Olawski stated the libraries are all on track with shelving materials.

10. ANNOUNCEMENTS/MEMBER REPORTS:

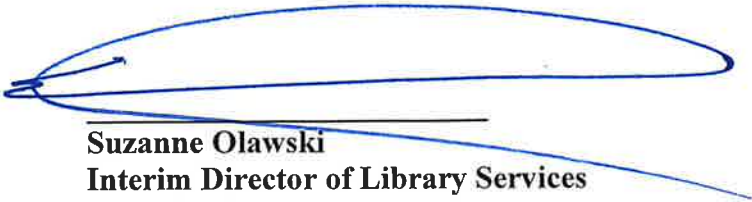
- a. Ms. Schenk reported the Writer's Group continues to meet via Zoom.
- b. Ms. Barney stated she enjoyed seeing everyone via Zoom.
- c. Mr. Hall stated he is looking forward to when the Council can meet in person again.
- d. Mr. Overholt stated there is a new children's librarian at the Rio Vista Library.
- e. Ms. Hernandez recently visited the JFK library, and it was nice to see familiar faces again however even with the masks; Ms. Hernandez stated her grandchildren enjoy the Take & Make kits.
- f. Mr. McCabe congratulated Ms. Olawski on her new position as Director of Library Services once Ms. Katz retires.

Ms. Olawski stated once Solano County is out of the red tier, hopefully meetings will be in person.

11. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be Monday, July 19, 2021 at 6:30 p.m.

12. ADJOURNMENT: The meeting adjourned at 7:05 p.m.

Solano County Library Advisory Council
Minutes – May 17, 2021

A large, stylized handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke.

Suzanne Olawski
Interim Director of Library Services

PERSONNEL

The Library is pleased to announce the following staff have joined the Solano County Library team.

- **Dori McGee-Lundy** (she/her) has filled the half-time **Library Associate** position at the **Vallejo John F. Kennedy branch**. She previously worked with us as an Extra Help Library Associate and prior to that spent 6 years as a library technician for Oakland Military Institute.
- **Amanda Raver** (she/her) has filled the full-time **Library Associate** position in **Technical Services** division. She most recently worked as a Library Media Tech for Rio Tierra Junior High; additionally, she has done archival and materials processing work for the Railroad Museum and the California State Library.
- **Randi Johnson** (she/her) has filled the full-time **Library Associate** position at the **Dixon Public Library** branch. She was most recently employed as a gallery aide for the Huntington Beach Art Center and has worked in a variety of customer service positions.
- (Jasmine) **Gabby Bright** (she/her) has filled the full-time **Library Aide** position at the **Vacaville Town Square** branch. She previously worked as a student assistant at Sonoma State's Charles Schulz Library and has held other customer service positions.

The Library is in the process of filling the following positions:

Library Administration

- 1.0 Assistant Director of Library Services

Fairfield Civic Center Library

- 0.5 Library Associate
- 0.5 Library Aide/Assistant

Vallejo Springstowne Library

- 0.5 Library Aide/Assistant

Dixon Public Library

- (2) 0.5 Library Aide/Assistant

COLLECTIONS

In August 2021, the Library will provide users access to the **ProQuest Historical Newspapers™ Black Newspapers** database of historical Black newspapers. The resource includes articles, obituaries, photos and editorials that examines both major movements like the Harlem Renaissance and the fight for Civil Rights and everyday life. Additionally, the newspapers provide excellent primary source content for students, who may access the newspaper database using their student access card. The newspapers covered are *Chicago Defender, The Baltimore Afro-American, New York Amsterdam News, Pittsburgh Courier, Los Angeles Sentinel, Atlanta Daily World, The Norfolk Journal and Guide, The Philadelphia Tribune, Cleveland Call and Post, and Michigan Chronicle.*

In September 2021, the Library will expand its digital content by offering streaming music through **Freegal Music**, which is an ad-free music service. **Freegal Music** offers 24/7 streaming for all users with a Solano County Library card. While not a complete offering of all the music available, **Freegal Music's** catalog includes over 16 million songs, millions of albums, hundreds of curated playlists and the ability to create your own playlists. The music is from over 40,000 labels and 100 countries. Users may stream through their browser or download the free app to their mobile device.

PROGRAMS

Try 12: Yearlong Reading Program: The Challenge asks teens and adults to read a book in twelve categories that tie in with monthly cultural celebrations. 731 registrants to date.

2021 Summer Reading Challenge (June 1-July 31): This program is for all ages. Readers read for 15 hours or 15 books to receive a book prize (enamel pin for adults). Pre-readers complete fun activities with their grown-ups for their book prize. 5,171 registrants thus far compared to last year's 1,508. To date, pre-readers have completed 3,277 activities and readers have read 5,063 books and 255,128 minutes.

Lunch in the Library: In partnership with the California Library Association and CA Summer Meal Coalition, the Rio Vista Library and Fairfield Civic Center Library are host sites for free lunches for kids/teens during June and July. The Library partnered with First 5 to hand out book bundles in addition to the free meals.

Library Card Design Contest (July 1- July 31): Library card holders are invited to submit artwork for Solano County Library's library card design contest. Winning designs, chosen from three age-levels, will be made into limited edition library cards, which will be announced in September for Library Card Sign Up Month. Winners will be selected based on creativity and how their artwork ties in with the Library's new message: *Go Anywhere From Here*. The current library card design will be retired. In addition to the limited edition library cards, the Library will offer two newly designed standard library cards.

Solano County Library Presents: A Conversation with Amy Tan: This event has been postponed to Sunday, March 20, 2022 @ 2pm. Existing ticket holders will have an opportunity to trade their old tickets for the new date in early 2022. Local poet, Suzanne Bruce will emcee the event at the Vacaville Performing Arts Theater.

Teen Programs: The Library offered a series of online teen programs made possible by a grant from the CA State Library. All teen registrants received a roadside kit for attending *Be Prepared for Car Ownership*, and ukuleles were given to everyone who signed up for the *Learn to Play the Ukulele* instructional series.

Outdoor Storytimes: In June 2021, the Library resumed its popular children's storytimes, offering them in an outdoor setting at most branches. The Fairfield/Cordelia children's teams partnered with the City of Fairfield Parks and Recreation Department to offer Pop-Up Storytime at different parks throughout the city from June through September. Outdoor storytimes average 30-80 attendees per storytime. Vacaville Town Square hosted 115 at one session!

Online Programs: The Library continues to offer its *Zoom Into Reading Buddies* program online, which is an opportunity for kids to gain confidence by reading aloud to peers and library staff members and provides access to families in our community who cannot make it into the library. The weekly virtual Dungeons and Dragons game for adults and teens continues to be very popular.

PROJECTS

The delivery of the holds pickup book locker, to be installed at the Vallejo First 5 center, is on hold due to a shortage of computer microchips; the manufacturer is unable to provide an estimated delivery date at this time.

MARKETING

Solano County Library won a PReXcellence Award from the California Library Association. The award was given for a "Library Commercial – Monster Battle" video that we posted to our various social media platforms. Many projects from all over California were considered as superb examples of library promotions and public relations efforts. The California Library Association's PReXcellence Award Committee selected the video as a winner of the award based on its humor, creativity and originality. The idea for the video came from Solano County Library librarian Chris Diaz, who also created the video.

Video can be viewed at youtube.com/solanolibrary.

Social Media: The Library posts on four (4) different social media platforms: Facebook (8,070 followers), Instagram (2,466 followers), Twitter (2,846 followers), and Tiktok (1,194 followers). The Library's followers and engagement increased over the past year as people relied heavily on social media during the pandemic.