

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, March 16, 2015

1. **CALL TO ORDER:** The meeting was called to order by Chair Teena Miller, at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Bruce DuClair, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk, Mary Shilts, Lynne Vaughan

Members Absent: KT Graham, Margie Russell

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** Mary Shilts introduced herself. She has been appointed by Fairfield Mayor Harry Price to represent the City of Fairfield.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 26, 2015:** The minutes of the January 26, 2015 meeting were unanimously approved on motion of Mr. DuClair, seconded by Mr. Heinrich. So ordered by 7-0 vote; Ms. Shilts abstaining.

5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the March 16, 2015 agenda; Ms. Mr. DuClair seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report she announced that the Library currently has a conditional job offer to hire an Assistant Director. In addition the Library will be interviewing the top five candidates for the Supervising Librarian position. When that is filled, Lani Clarke, will be able to fulfill her job duties as Branch Manager. She will be overseeing 4 libraries. The Library will be hiring another Branch Manager to oversee the other 4 libraries. The top three candidates for the Literacy Program Manager will be interviewed the end of March. In addition, the Library is in the process of opening recruitments for 1.5 FTE Library Associate, 1.5 Library Assistant. In the meantime, Cara Swartz, Peggy Yost and Debbie Hardin have come back as retired annuitants on a part time basis.

Ms. Katz distributed the Spring Check It Outs and pointed out the Reach Out and Read program has given out over 200,000 books in the past 15 years to children ages 0-5 in the medical clinics throughout the County.

9. **OLD BUSINESS:** None.

10. NEW BUSINESS:

- a. Proposed Budget FY 2015-2016 – the Council will discuss the proposed budget for next year and may take action

Ms. Katz reported the Library has an approximately \$17 million budget. There is still a structural deficit of \$1 million; however, there are savings to cover this in addition to the increase in property and sales tax. There has been an additional \$200,000 in materials added and the Library is proposing to add three positions: .5 FTE Children’s Librarian at COR, 1.0 FTE Library Associate to VTS, and .5FTE Children’s Librarian to RIO.

Personnel costs will be increasing; the union will be negotiating a new contract that will go into effect October 1st. There is no COLA built into this budget because the rate is unknown. PERS rates have been included into the budget.

After further discussion, on motion of Ms. Vaughan, seconded by Mr. Heinrich, the Council unanimously voted to recommend the Board of Supervisors approve the FY 2015/2016 budget. So ordered by 8-0 vote.

- b. Oversight Committee for Measure L – the Council will discuss the Oversight Committee for Measure L

Ms. Katz distributed the ordinance for the Independent Citizens Oversight Committee for Measure L. Ms. Katz suggested that 5 members of the SCLAC be part of the oversight committee and she would talk to the Directors of Dixon and Benicia to suggest a representative from their city. The oversight committee meets once a year during the regular SCLAC meeting to discuss, monitor and audit the use of the funds from Measure L and report back to the Board of Supervisors.

After discussion, Ms. Vaughan recommended the Board of Supervisors approve the following to serve on the oversight committee:

- Vallejo - Teena Miller, alternate Lynne Vaughan
- Vacaville - Bruce DuClair, alternate Diane Barney
- Rio Vista - Kurt Overholt, alternate Ron Heinrich
- Suisun - Margie Russell
- Fairfield - Dotty Schenk, alternate Mary Shilts

Mr. Overholt seconded. The Council unanimously agreed. So ordered by 8-0 vote.


12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Mr. Heinrich shared he attended the annual literacy celebration and farewell to Joanne Wright, retiring Literacy Program Manager. He added that it was very inspirational and well attended.
- b. Ms. Schenk distributed a bookmark for the Bookfest Solano which will be held April 11-12, 2015 at the Hampton Inn in Vacaville and the Evening with Todd Borg to be held April 11 at the Epiphany Episcopal Church.
- c. Ms. Schenk also announced that she will be doing a book signing at Copperfield’s in Napa.

- d. Ms. Barney announced that NorthBay is honored to part of the concert series “Just Like a Woman” and that one of the honorees at the Women’s Luncheon is Deborah Sugiyama, President NorthBay Healthcare Group.
- e. Ms. Barney also shared that her son has been hired as an extra help Library Associate for Solano County Library and is working on his Masters of Library Science.
- f. Ms. Miller reminded the Council to email or call their Senators and House of Representatives to show their support for continued library funding.
- g. Ms. Miller shared that she will be the closing speaker at the Aging with Vitality Mini medical school on March 28th.

13. DATE OF NEXT MEETING: May 18, 2015

14. ADJOURNMENT: The meeting adjourned at 7:18 p.m.



BONNIE A. KATZ
Director of Library Services