

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, March 19, 2018

6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 22, 2018 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT\*
7. CORRESPONDENCE
8. DIRECTOR'S REPORT – Attachment
9. OLD BUSINESS  
  
Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.
10. NEW BUSINESS  
  
Proposed Budget FY 2018-2019 – the Council will discuss the proposed budget for next year and may take action.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – May 21, 2018
13. ADJOURNMENT

\*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, January 22, 2018**

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**  
  
**Members Present:** Diane Barney, Stephanie Cobb, Neil Hall, Ron Heinrich, Kurt Overholt, Dotty Schenk, Kathryn Clark Silveira  
  
**Members Absent:** Gloria Felder, Cassandra Patton  
  
**Others Present:** Suzanne Olawski, Assistant Director of Library Services, Cherelyn Hunt, Literacy Program Manager, Tamie Tvrdik, Clerical Supervisor
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF November 20, 2017:** Mr. Heinrich moved to approve the minutes of the November 20, 2017 meeting; seconded by Ms. Barney. Motion carried. So ordered by 7-0 vote.
5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the agenda for January 22, 2018; Ms. Barney seconded. Motion carried. So ordered by 7-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's written Director's report, Ms. Olawski distributed the County's Annual Report to the Council.

She informed the Council that four \$1,000 staff innovation grants have been awarded:

- David Greene, Librarian at Fairfield Civic Center Library to fund further exploration of lending portable Wi-Fi hotspots;
- Jamie Nakamura, Library Aide at the Cordelia Library to fund the start of a creation of a collection of musical instruments for lending;
- Laura Sandoval, Library Assistant at Vacaville Cultural Center Library to fund liquid chalk sandwich boards to advertise events going on in the branch that day;
- Kevin Tolley, Supervising Library at Rio Vista Library to fund a STEM mobile maker station.

The innovation grants encourage the development of staff to think creatively and build leadership. There was a total of eight staff that applied for the grants.

**9. OLD BUSINESS:** None.

**10. NEW BUSINESS:**

- a. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

The Council discussed they would like to hear more about the Library's programs in order to better enable them to be a voice for the Library in the community. Ms. Cobb suggested that the Council be provided the goals from last year and what was accomplished and then revisit this during the March meeting. The Council agreed and this will be agendaized for the March 19, 2018 meeting.

- b. Election of Officers – the Council will elect a Chair and Vice-Chair for 2018.

Mr. Heinrich moved to elect Ms. Barney as Chair of the Solano County Library Advisory Council; Ms. Schenk seconded. Motion carried. So ordered by a 7-0 vote.

Mr. Hall moved to elect Ms. Clark Silveira as Vice-Chair; Ms. Schenk seconded. Motion carried. So ordered by a 7-0 vote.

- c. Diversity 2.0: Cracking the Codes training – the Council will hear a presentation from Anika Johnson, Literacy Program Assistant

Anika Johnson was out ill so Ms. Hunt, Literacy Program Manager gave a brief overview of an upcoming training/workshop for staff that utilizes the film *Cracking the Codes: The System of Inequities*. This talks about the systemic inequities that exist and will provide staff with tools to raise awareness about themselves and how they interact with our public and customers when working with Solano County's diverse community. This is part of the strategic plan of staff development. Ms. Hunt invited and encouraged the Council to attend one of the workshops. The Library's goal is to eventually get all staff to attend this training.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Clark Silveira announced that Brenda Welch, Librarian at Springstowne and Ann Nowak, Library Associate at Fairfield Civic Center highlighted library services at the ECE conference at Solano College and they were awesome
- b. Ms. Schenk shared that Barnes and Noble is carrying her children's books and the latest one she wrote is about the Napa fire.
- c. Ms. Barney announced that March 23 is the Women's Luncheon; save the date.
- d. Mr. Overholt shared that June Rowan has died. She was a longtime member of the Friends of the Rio Vista Library, a student advocate and homeschooling coordinator and had served on this Council.
- e. Ms. Schenk shared that Dave Balmer passed away recently. Mr. Balmer was the County Administrator for 27 years and was instrumental in revitalizing Solano County's free library system and was an honorary board member of the Solano County Library Foundation.

12. **DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, March 19, 2018.

13. **ADJOURNMENT:** The meeting adjourned at 7:15p.m.



**SUZANNE OLAWSKI**  
**Assistant Director of Library Services**

**Report of the Director of Library Services  
to the Solano County Library Advisory Council  
March 2018**

**Personnel**

We continue to be in the full blown recruitment mode. Unfortunately we were unable to fill the Supervising Library Assistant (Vacaville Cultural Center) position.

However, we have been able to fill several librarian positions. Shazia Wilson accepted the full time adult services position at the Fairfield Civic Center Library. Ellen Visser has accepted the full time children's position at the John F. Kennedy Library. Lewis Sievers has accepted the full time adult services position at the Vacaville Cultural Center Library and Kathleen Whitman has accepted the half time children's position at the Rio Vista Library. This leaves one full time children's position vacant and we are opening up another recruitment to fill this position.

We have promoted David Marsh to the full time children's Library Associate position at the Cordelia Library. We are recruiting for a full time Library Associate position for the Telephone Assistance Center (TAC) and two half time positions, one at the Cordelia Library the other at the Suisun Library.

We have promoted Anna Falcon to the full time Library Aide position at the Rio Vista Library and have hired Ashley Woodard to fill the half time position at Fairfield Library and Laura Medina to fill the half time position at the Kennedy Library.

In addition we are still recruiting for extra help positions in the librarian, library associate and library aide classification.

We have interviewed for the Branch Manager position for the Fairfield cluster.

Many of these vacancies have occurred due to retirements and reassignments of current staff. Staff that have been reassigned include Melissa Padaca as the Digital Community Librarian, David Green as the adult services librarian at Cordelia, and Brenda Welch as the Collection Development Librarian. Dan Rhodes has been reassigned to Technical Services as the Library Associate for copy cataloging while Julie Whitfield has joined the staff of the Vacaville Cultural Center Library as the children's Library Associate.

**Fiscal Year 2018/19 Budget**

It's that time of the year again and we will be discussing the state of the budget at our meeting.

**Quilt Display**

Throughout the month of February, the Library celebrated Black History Month with quilt displays in all of the branches. The quilts are the work of the Quilting Sisters, a group of women that has been quilting together for the last 15 years. This year they partnered with the Sew What quilting group for the displays.

### **Women's History Celebration**

Once again through the support of the Women's History Committee and the Solano County Library Foundation, we were able to present a variety of programs celebrating Women's History month. We scheduled programs in Fairfield, Vacaville and Vallejo. On March 3<sup>rd</sup>, Living Maya Time with Astronomer Isabel Hawkins took place at the County Events Center, on March 9<sup>th</sup>, Girls Just Want to Have Fun Paint Night was held at the John F. Kennedy Library in Vallejo and on March 24<sup>th</sup>, Roberta Donnay & the Prohibition Mob Band will perform at the Vacaville Performing Arts Theater.

### **Staff Innovation Grants**

The purpose of the grants is to foster innovation by supporting staff willing to explore and report on new ways to move forward with the library's existing and future strategic directions. This is the second year of the grants and we were able to fund four proposals. The following proposals were funded up to \$1000.00 each:

1. Liquid Chalk Sandwich Sign Boards – These sign boards will serve as palettes for artistically-included staff to create eye-catching, attractive, unusual and spontaneous library promotion at all branches.
2. STEM Mobile Maker Station – The maker station at the Rio Vista Library will be a transportable unit packed with materials and tools designed to increase creativity and inspire the use of imagination.
3. Musical Instruments – the Cordelia Library will be the pilot for the circulation of musical instruments. A taskforce will be charged with developing and piloting the program for lending instruments.
4. Portable WIFI Hotspots – A taskforce will be formed to explore the feasibility of providing portable WiFi hotspots which would enable the Library to expand its digital devices.

### **Makerspace Grant**

The Kennedy Library has been selected as one of ten public libraries in California to develop a Makerspace in conjunction with the California State Library and the Center for Childhood Creativity at the Bay Area Discovery Museum. The \$10,000 grant will help the library to successfully build, run and sustain a successful makerspace.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	Account/Description	6311	6316	6306	6307	LIBRARY FUND 4 6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
1		6311	6316	6306	6307	LIBRARY FUND 4 6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
2	Account/Description	6311	6316	6306	6307	LIBRARY FUND 4 6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
3		6311	6316	6306	6307	LIBRARY FUND 4 6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
4	1110 Salary/Regular	1,583,669	624,167	472,314	0	0	428,297	184,516	803,840	368,711	424,152	880,966	274,713	483,714	896,052	546,405	7,971,516
5	1121 Salary/Extra Help	168,301	31,776	0	0	0	10,592	0	137,696	42,368	84,736	148,288	31,776	84,736	180,064	95,328	1,015,661
6	1131 Salary/OT/Call back	1,373	0	2,648	0	0	130	875	10,234	2,001	2,692	5,321	2,949	8,497	5,664	5,664	45,394
7	1141 Salary/Premium	1,020	0	0	0	0	0	1,375	4,439	3,260	0	7,275	2,213	2,263	7,843	2,843	33,831
8	1142 Standby Pay	0	0	1,714	0	0	0	0	0	0	0	0	0	0	0	0	1,714
9	1210 PARS Retirement	330,041	127,549	96,214	0	0	88,316	40,162	183,312	80,834	93,276	199,757	57,570	111,530	197,006	116,633	1,722,200
10	1211 PARS Retirement Costs	18,269	4,122	4,122	0	0	3,641	0	3,568	400	380	2,786	0	0	610	550	32,386
11	1212 Deferred Comp	1,050	665	390	0	0	650	125	450	400	840	390	5,493	260	17,918	10,928	6,860
12	1213 OPEB costs	31,675	12,482	9,446	0	0	8,565	3,690	16,076	7,374	8,482	17,616	5,493	9,673	17,918	10,928	159,418
13	1214 PARS-SIP rates	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	1220 FICA	129,638	50,179	36,467	0	0	33,984	14,974	75,975	33,307	40,403	82,841	24,104	45,571	86,986	50,792	704,820
15	1230 Health	396,775	184,895	62,323	0	0	74,612	46,922	173,858	87,618	173,545	99,409	129,723	216,804	130,734	1,855,172	
16	1231 Vision	3,848	840	840	0	0	840	304	2,016	924	1,092	1,932	756	1,344	2,100	1,176	19,156
17	1240 Comp Insurance	26,446	11,977	8,374	0	0	7,501	3,191	15,482	6,485	6,309	17,906	5,579	9,933	16,965	10,266	148,414
18	1241 Long Term Disability Ins.	2,675	507	507	0	0	448	0	439	0	0	343	0	0	397	0	4,809
19	1250 Unemployment	1,277	506	383	0	0	346	149	650	297	343	714	222	391	725	443	6,446
20	1260 Dental	22,072	9,648	4,824	0	0	4,260	2,004	10,332	5,052	5,844	8,580	4,404	7,038	9,732	6,618	100,408
21	1270 Accrued Leave CTO	10,400	4,160	73,000	0	0	1,000	1,000	1,560	1,040	1,560	3,300	300	1,560	35,400	1,560	135,840
22	1290 Life Insurance	2,797	690	589	0	0	592	195	943	315	433	961	311	518	1,000	537	9,881
23																	
24	<b>Subtotal 1000's</b>	<b>2,731,262</b>	<b>1,060,542</b>	<b>774,155</b>	<b>0</b>	<b>0</b>	<b>663,374</b>	<b>299,682</b>	<b>1,440,870</b>	<b>639,986</b>	<b>744,956</b>	<b>1,558,971</b>	<b>510,189</b>	<b>891,264</b>	<b>1,678,099</b>	<b>980,577</b>	<b>13,973,926</b>
25																	
26	2011 Clothing & Personal Supplies	0	375	0	0	0	0	0	0	0	0	0	0	0	0	0	375
27	2021 Telephone/County	3,795	4,750	6,976	0	0	633	1,581	6,033	1,660	2,714	7,210	949	9,116	3,300	4,290	53,007
28	2022 Telephone/AMCs	5,000	304	304	0	0	608	608	304	304	304	303	304	304	304	304	8,951
29	2023 Voice Mail	641	250	224	0	0	255	255	300	150	220	220	150	200	200	165	2,991
30	2025 Cellular Phone Service	100	50	50	0	0	50	50	50	50	50	50	50	50	50	50	650
31	2028 Telephone/Non County	10,000	286,211	71,100	0	0	0	0	0	0	0	0	0	0	0	0	370,146
32	2035 Household Expenses	2,124	5,240	216	0	0	285	123	45,100	15,450	17,722	14,000	14,354	24,671	49,022	25,080	213,387
33	2050 Liability/Risk Management	239,708	58,525	24,799	0	0	0	325	4,606	1,131	2,124	5,298	1,347	3,630	5,588	4,664	239,708
34	2051 Life Insurance	21,403	0	0	0	0	100	1,328	0	0	0	0	0	0	0	0	135,035
35	2110 Independent K - Travel Exp.	0	100,000	0	0	0	0	0	1,750	750	750	2,400	750	750	2,400	750	210,651
36	2120 Equipment Maintenance	3,000	10,738	97,351	0	0	0	0	0	0	0	21,562	2,500	0	0	0	10,738
37	2122 Fuels & Lubricants	0	1,900	1,210	0	0	0	0	0	0	0	0	0	0	0	0	28,259
38	2140 Maintenance/Buildings	58,020	1,900	1,500	0	0	1,155	503	25,980	11,000	4,000	21,562	2,500	3,000	44,120	33,309	208,259
39	2170 Memberships	20,000	0	0	0	0	700	0	0	0	0	0	0	0	0	0	22,200
40	2178 Cash/Inventory Shortage	0	0	0	0	0	0	0	0	20	20	20	20	20	35	20	175
41	2200 Office Expense	14,900	70,000	2,000	0	2,530	5,000	150	3,590	1,000	1,500	3,000	1,000	1,500	3,000	2,500	111,670
42	2201 Office Equipment	23,500	45,000	0	0	100	6,500	1,000	6,700	2,500	1,500	2,500	2,800	2,000	2,500	2,000	98,750
43	2202 Controlled Asset (>1500-<5000)	0	74,500	3,000	0	0	0	0	2,700	0	0	0	0	0	0	0	80,200
44	2203 Computer Components <1500	0	20,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	25,000
45	2205 Postage	100	1,000	100	0	0	1,300	0	0	0	0	0	0	0	0	0	2,600
46	2210 Central Duplicating	6,380	0	7,700	0	300	2,500	0	0	0	0	0	0	0	0	0	16,880
47	2215 Managed Print Services Charges	6,000	200	250	0	0	3,800	0	1,700	450	450	1,200	300	350	1,000	1,000	16,700
48	2236 Consulting Services	135,000	183,500	15,740	0	0	8,610	2,560	0	800	2,390	7,668	1,375	110	4,900	11,753	135,000
49	2250 Other Professional Svs.	310,716	0	0	0	0	0	0	0	0	0	0	0	0	0	0	550,122
50	2260 Data Processing Services	0	243,000	367,936	0	0	13,000	0	0	0	0	0	0	0	0	0	623,936
51	2261 Software Licenses/Mnt Agrmt	149,682	0	0	0	0	0	0	0	0	0	0	0	0	0	0	149,682
52	2266 Central Data Processing	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500
53	2280 Publications/Legal Notes	92,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	92,000
54	2281 Advertising/Marketing	6,485	2,172	2,672	0	0	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172	30,877
55	2285 Rent/Lease - Equipment	0	1,500,000	190,854	4,000	0	0	0	0	0	0	0	0	0	0	0	1,720,854
56	2301 Small Tools	0	0	30,000	0	0	1,800	0	0	0	0	0	0	0	0	0	15,000
57	2310 Education/Training	20,000	0	0	0	200	0	0	0	0	0	0	0	0	0	0	52,000
58	2311 Tuition Reimbursement	0	36,000	0	0	0	0	0	100	100	100	100	100	100	100	100	36,800
59	2312 Special Depart. Expense	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	150,000
60	2327 Library Materials Process.	0	1,500,000	0	0	0	26,000	0	0	0	0	0	0	0	0	0	1,526,000
61	2328 Library Materials	0	1,500,000	190,854	4,000	0	0	0	0	0	0	0	0	0	0	0	1,720,854
62	2335 Travel Expense	15,000	0	0	0	0	1,000	0	50	50	50	50	50	50	50	50	16,400
63	2336 Travel - Out-of-state	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,000
64	2337 Referrals	300	0	0	100	0	3,000	0	0	0	0	0	0	0	0	0	3,500
65	2339 Management Expense	1,660	120	0	0	0	120	0	120	0	0	120	0	0	0	0	2,260
66	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24,820
67	2350 County Garage Services	0	24,820	0	0	0	0	0	0	0	0	0	0	0	0	0	24,820
68	2354 Car Allowance	6,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,500
69	2355 Per Mileage	2,100	400	1,500	0	400	2,000	50	1,200	900	500	250	500	250	500	500	11,075

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	Account/Description	Headftrs	Tech. Serv.	Automation	Fam For Lit	RobRead	Literacy	TAC	Kennedy	Sprints	Susun	Fairfield	Rio Vista	Cortella	Vac-CC	Vac-Town	TOTAL
2	Account/Description	6311	6316	6306	6307	6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
3	Utilities	29,154	1,210	7,040	0	0	4,799	3,644	80,300	12,078	37,169	136,041	24,394	87,672	89,228	49,469	562,199
70	Water	2,500	2,640	407	0	0	420	380	0	0	0	8,200	0	0	4,300	4,090	22,937
71	Subtotal 2000's	1,203,168	2,822,955	837,929	4,257	3,740	86,542	8,669	185,335	50,565	73,735	213,014	55,950	135,895	212,889	141,891	6,036,535
72	Refund of Prior Year Chrg.	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,000
73	Interest Exp on County Pool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
74	Inter Svs. - Sheriff (DONE USE)	32,649	0	8,162	0	0	6,122	4,081	173,057	97,938	47,488	343,908	0	0	0	103,873	817,278
75	Interfund Svs. - Main/ Mat.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
76	Interfund Svs. - Small Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
77	Interfund Svs. - Main/Labor	0	10,000	400	0	0	0	0	0	0	0	0	0	0	0	0	10,400
78	Contribution - Non County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
79	County Admin. Overhead	928,001	0	0	0	0	0	0	0	0	0	0	0	0	0	0	928,001
80	CAC Bldg Chgs	126	0	0	0	0	6,122	4,081	173,057	97,938	47,488	343,908	0	0	0	103,873	1,770,805
81	Subtotal 3000's	975,776	10,000	8,562	0	0	6,122	4,081	173,057	97,938	47,488	343,908	0	0	0	103,873	1,770,805
82	Buildings & Improvements	439,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	439,500
83	Construction in Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
84	Equipment - Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
85	Equipment	0	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	25,000
86	Computer Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
87	Subtotal 4000's	439,500	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	464,500
88	Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
89	Transfer Out - P08's	24,587	9,632	7,287	0	0	6,608	2,986	12,972	5,982	6,779	14,226	4,292	7,801	14,514	8,642	126,308
90	Contingency (9304)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
91	Reserves	500,000	0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	550,000
92	Subtotal 5000, 8000, & 9300	524,587	9,632	57,287	0	0	6,608	2,986	12,972	5,982	6,779	14,226	4,292	7,801	14,514	8,642	676,308
93	TOTAL EXPENSES	5,874,294	3,928,129	1,677,934	4,257	3,740	762,646	315,419	1,812,234	794,471	872,958	2,130,119	570,430	1,034,960	1,905,502	1,234,983	22,922,074
94	Prop. Taxes/Unsecured	6,309,324	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,309,324
95	Prop. Taxes/Secured	606,464	0	0	0	0	0	0	0	0	0	0	0	0	0	0	606,464
96	Prop. Taxes/Prior	182,936	0	0	0	0	0	0	0	0	0	0	0	0	0	0	182,936
97	Prop. Taxes/Supplemental	4,764,826	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,764,826
98	Library Sales Tax - Measure B	1,568,677	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,568,677
99	Unitary	820,166	0	0	0	0	0	0	0	0	0	0	0	0	0	0	820,166
100	ABX1 26 Residual	705,790	0	0	0	0	0	0	0	0	0	0	0	0	0	0	705,790
101	ABX1 26 Pass through	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000
102	Interest	0	0	0	0	0	0	0	2,200	0	800	850	100	1,800	1,200	600	7,550
103	Building Use Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
104	Telephones	21,840	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21,840
105	Homeowner's Relief	0	0	237,100	0	0	72,920	0	10,047	2,811	3,588	13,017	1,391	2,309	7,452	3,093	237,100
106	Other Governmental Agen.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
107	State Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
108	Photo/microform copies	0	0	0	0	0	0	0	10,047	2,811	3,588	13,017	1,391	2,309	7,452	3,093	72,920
109	Contract Services	0	0	0	0	0	0	0	30,800	9,227	12,719	38,301	4,341	21,173	50,585	20,747	43,708
110	Library Fines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	187,894
111	Other Prof. Services	4,194,713	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,194,713
112	Other Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Donations and Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
114	Op. Transfers In	1,939,656	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,939,656
115	Reserve Transfer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
116	Fund Balance Available	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
117	Transfers In-County Contr.	293,633	0	0	0	0	0	0	0	0	0	0	0	0	0	0	293,633
118	TOTAL REVENUES	19,896,215	0	237,100	0	0	72,920	0	43,047	12,038	17,108	52,168	5,832	25,282	59,238	24,439	20,445,388
119	TOTAL EXPENSES	5,874,294	3,928,129	1,677,934	4,257	3,740	762,646	315,419	1,812,234	794,471	872,958	2,130,119	570,430	1,034,960	1,905,502	1,234,983	22,922,074
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## Goals

At the January 23, 2017 meeting, the Council agreed on the following topics for the year:

- Strategic plan follow up
- Career Online High School (COHS)
- Literacy Program
- Security
- Automated Materials Handling
- Staff Innovation Grants

## Accomplishments

- The Council discussed the FY 2017-2018 proposed budget and made a recommendation to the BOS to approve it.
- The Council received an update on the Measure L Oversight Committee in November 2016 and in September 2017 participated in the annual meeting.
- In May 2017, the Council recommended to the BOS to appoint members to the Measure L Oversight Committee to serve 4-year terms ending on December 2021.
- The Council continued to participate in the Strategic Plan process and received a final presentation from the Deputy Director highlighting the new mission, vision and values, marketing and next steps.
- The Council continued to follow the progress of the Career Online High School program.
- The Council heard a report on the Staff Innovation Grants which fostered innovation by supporting staff willing to explore new ways to move forward with the Library's strategic directions.
- The Council continues to follow the process of the automated materials handling (AMH) which is a process that will allow Library to move materials much more quickly through the system.
- The Council heard an update on the Literacy Program.