

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, May 16, 2016

6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 25, 2016 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS
10. NEW BUSINESS
- ACTION Proposed Budget FY 2016-2017 – the Council will discuss the proposed budget for next year and may take action.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – July 18, 2016
13. ADJOURNMENT

*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, January 25, 2016

1. **CALL TO ORDER:** The meeting was called to order by Chair Miller at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Bruce DuClair, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk, Lynne Vaughan

Members Absent: Henry Beecher, Margie Russell

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF November 16, 2015:** Ms. Schenk moved to approve the minutes of the November 16, 2015 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 8-0.

5. **APPROVAL OF AGENDA:** Mr. DuClair moved to approve the January 25, 2016 agenda; Ms. Barney seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** Ms. Katz announced that the Library is still in recruitment mode. Current recruitments are: Supervising Librarian, Literacy Program Manager, Librarian and Departmental Aide.

Ms. Katz reported that the Request for Proposal for the Strategic Plan has been submitted to Purchasing and is hoping to hire a firm sometime in March. Ms. Katz predicts the process will last between 6-9 months.

Career Online High School update – the Library had 36 people that expressed interest, 12 registered for the program and four people actually completed all of the steps and are ready to be interviewed. There are six slots available and if they are unable to be filled with Vallejo residents, the Library will open up the program to the rest of the County.

Ms. Katz distributed the new winter Check It Out and the 2015 Solano County Annual Report.

9. OLD BUSINESS:

FY 2015-2016 Budget – The Council will receive an update on the FY 2015-2016 budget

The mid-year budget has been completed and submitted to the County Administrator. Revenues are up approximately \$400,000. Also, because of all of the vacancies, the Library has been able to absorb the cost of the new contract with the union and still have approximately \$1 million in salary savings. Ms. Katz does expect to see personnel costs rise due to filling vacancies and increases in PERS and health costs.

10. NEW BUSINESS:

- a. Vallejo Library Advisory Board – the Commission will discuss the Vallejo Library Advisory Board.

The subcommittee of the City Council recommended to the Vallejo City Council to eliminate several boards and commissions including the Vallejo Library Advisory Board. There was no objection from the City Council or the VLAB. The VLAB has been in existence since the merger agreement in 1974. At the time, the City of Vallejo contributed funds to the Library which they no longer do. Now the City of Vallejo will be able to appoint a representative to the Solano County Library Advisory Council and that representative will be able to report back to the city about library issues. The process involves a municipal code change which requires two readings of the code changes. In response to Ms. Vaughan's inquiry, Ms. Katz stated that this does not close the door in revitalizing the city's contributing funds to the Library.

- b. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

Suggested topics for the coming year:

- more hours
- security
- community education
- PAWS programs
- literacy
- volunteers
- more local and bay area authors
- effects of Napa pulling out of SNAP
- little libraries – i.e. libraries in the laundry, to find the people whose needs are not being met
- eBook focus, social media

Ms. Katz added that many of these questions and topics will be discussed with focus groups during the strategic planning and expressed that the Council will be involved in this process.

- c. Election of Officers – the Council will elect a Chair and Vice-Chair for 2016.

Ms. Miller moved to appoint Mr. Overholt to be Chair; Ms. Schenk seconded. Motion carried.
So ordered by a 8-0 vote


Ms. Schenk moved to appoint Ms. Barney as Vice-Chair; Mr. Hall seconded. Motion carried.
So ordered by a 8-0 vote.

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Miller announced that she is the 2016 CA Voice of Hope for the American Cancer Society.
- b. Ms. Barney announced that NorthBay is sponsoring the Women’s History Luncheon on March 18 which the Library benefits greatly from.
- c. Ms. Vaughan announced that Mare Island Technology Academy, the charter school in Vallejo, was named by US News and World Report as a high school of excellence.

13. DATE OF NEXT MEETING: March 21, 2016

14. ADJOURNMENT: The meeting adjourned at 7:20 p.m.


BONNIE A. KATZ
Director of Library Services

**Report of the Director of Library Services
to the Solano County Library Advisory Council
May 2016**

Personnel

Staff changes/promotions

Nancy Wilson has been promoted to Deputy Director of Support Services. Nancy most recently was the Supervising Librarian at Technical Services where she oversaw the operations of the division including collection development, acquisitions, cataloging/processing and delivery.

Michael Perkins will be reassigned to the Vacaville Cultural Center Library to work as a full – time adult services librarian. Jennifer Lariviere has been reassigned to the Suisun City Library as a full-time Library Associate.

Michael Threats, full time library assistant at the Fairfield Civic Center Library will be reassigned to the full time library assistant position at the Springstowne Library which occurred when Loida Masalaysay promoted to the Library Associate position at the Suisun City Library.

Recruitments

We have held interviews for the Supervising Librarian positions and have hired John Parker as the new supervising librarian at the Vacaville Town Square Library. Most recently John worked for the Las Vegas/Clark County Library District where he served as the department head for a busy computer center. In addition, John has overseen public service, circulation and computer center functions and has participated in several system-wide projects.

We currently have a job offer extended to another candidate for the supervising librarian position at Technical Services.

Cherelyn Hunt has accepted the position of Literacy Program Manager. Cherelyn has worked for Solano County since 2006, most recently as a Contract and Programs Specialist at First 5 Solano for the past 10 years. As a local resident and community activist, Cherelyn has close ties with Solano County nonprofit and civic organizations which include serving on the Board of Directors for the Solano County Library Foundation.

We are currently recruiting for 1.5 FTE library aide positions due to promotions and reassignments.

We have finished the interviews for the two .5 library associate positions as well as the two full time librarian positions and hope to be able to make job offers shortly.

As part of the third quarter financial report we requested a .5 Literacy Program Assistant position and an Administrative Services Manager position to replace the Senior Staff Analyst position. Both of these requests were approved by the Board of Supervisors.

As you can tell from above, we continue to be in the recruitment mode.

National Library Week, April 10 -16, 2016

There was plenty to do at the Library during National Library Week. Activities included a weekend-long scavenger hunt; a visit with local wildlife presented by the Suisun Wildlife Center; the Master Gardeners speaking about Square Foot Gardening and at another event, Drought

Tolerant Vegetable Gardening; Rio Vista's 17th Annual Pet Parade; the Inventor's Lab with a hands-on workshop to learn to build a skyscraper; and The Puppet Company performing Rabbit and Coyote are Friends.

Upcoming Activities

I will be discussing some of the upcoming activities that the Library is planning over the next six months.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
2	Account/Description	6311	6316	6306	6307	6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	TOTAL
3		Headqtrs	Tech. Serv.	Automation	Farm For Lit.	RO&Read	Literacy	TAC	Kennedy	Springs	Swisun	Fairfield	Rto Vista	Cordelia	Vac - CC	Vac - Town	
70	2361 Water	2,500	2,347	721	0	0	540	360	0	0	0	13,511	0	0	2,603	3,718	26,301
71	<i>Subtotal 2000's</i>	762,467	2,579,341	693,595	4,166	1,733	58,941	7,234	207,762	47,640	93,732	243,573	46,198	124,891	318,380	165,921	5,355,576
73	3020 Refund of Prior Year Chrg.	37,484	0	0	0	0	0	0	0	0	0	0	0	0	0	0	37,484
74	3242 Interest Exp on County Pool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
75	3690 Inter Svs. - Sheriff	27,169	0	6,792	0	0	5,094	3,396	125,364	51,572	34,410	138,236	0	0	0	75,235	424,817
76	3694 Interfund Svs - Custodial/Grounds	0	0	0	0	0	0	0	0	0	0	127,355	0	0	0	0	169,807
77	3695 Interfund Svs. - Main./Mat.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
78	3696 Interfund Svs. - Small Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
79	3697 Interfund Svs. - Postage	0	7,271	500	0	0	1,300	0	0	0	0	0	0	0	0	0	9,071
80	3698 Interfund Svs. - Main./Labor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
81	3701 Contribution - Non County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
82	3710 County Admin. Overhead	473,375	0	0	0	0	0	0	0	0	0	0	0	0	0	0	473,375
83	3712 CAC Bldg Chgs	113	0	0	0	0	0	0	0	0	0	0	0	0	0	0	113
84	<i>Subtotal 3000's</i>	538,141	7,271	7,292	0	0	6,394	3,396	125,364	51,572	34,410	265,591	0	0	0	75,235	1,114,667
85																	
86	4201 Buildings & Improvements	0	0	0	0	0	0	0	0	0	0	7,500	0	0	0	0	7,500
87	4202 Construction in Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
88	4303 Equipment	0	1,200,000	0	0	0	0	0	10,000	0	0	10,000	0	0	0	0	1,220,000
89	4304 Computer Equipment	0	30,000	25,000	0	0	0	0	0	0	0	0	0	0	0	0	55,000
90																	
91	<i>Subtotal 4000's</i>	0	1,230,000	25,000	0	0	0	0	10,000	0	0	17,500	0	0	0	0	1,282,500
92																	
93	5010 Operating Transfers Out	40,546	50,682	20,273	0	0	15,205	0	0	0	0	380,114	0	0	0	0	506,819
94	5040 Transfer Out - POB's	66,308	29,234	19,971	0	0	17,416	9,373	33,040	16,878	17,569	39,165	13,866	26,681	36,568	24,882	350,951
95	8101 Contingency (9304)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
96	9304-8301 Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
97																	
98	<i>Subtotal 5000, 6000, & 9300</i>	106,854	79,916	40,244	0	0	32,621	9,373	33,040	16,878	17,569	419,279	13,866	26,681	36,568	24,882	857,770
99																	
100	TOTAL EXPENSES	3,620,105	4,908,322	1,381,069	4,166	1,733	680,807	310,337	1,606,840	712,178	793,184	2,343,640	538,410	1,096,720	1,853,040	1,162,470	21,013,020
101																	
102	9001 Prop. Taxes/Secured	5,612,816	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,612,816
103	9002 Prop. Taxes/Unsecured	450,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450,000
104	9003 Prop. Taxes/Prior	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
105	9004 Prop. Taxes/Supplemental	106,623	0	0	0	0	0	0	0	0	0	0	0	0	0	0	106,623
106	9015 Library Sales Tax - Measure B	4,249,186	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,249,186
107	9018 Unitary	134,914	0	0	0	0	0	0	0	0	0	0	0	0	0	0	134,914
108	9019 ABX1 26 Residual	384,699	0	0	0	0	0	0	0	0	0	0	0	0	0	0	384,699
109	9020 ABX1 26 Pass through	591,760	0	0	0	0	0	0	0	0	0	0	0	0	0	0	591,760
110	9401 Interest	45,096	0	0	0	0	0	0	0	0	0	0	0	0	0	0	45,096
111	9405 Building Use Fees	0	0	0	0	0	0	0	1,100	0	250	1,100	75	1,700	500	1,500	6,225
112	9407 Telephones	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	9507 Homeowner's Relief	66,554	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66,554
114	9511 Other Governmental Agen.	0	0	525,557	0	0	0	0	0	0	0	0	0	0	0	0	525,557
115	9569 State Other	0	0	0	0	0	39,345	0	11,012	3,196	3,730	13,335	1,083	3,745	7,997	2,348	39,345
116	9603 Photo/Microform copies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
117	9604 Contract Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
118	9605 Library Fines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
119	9607 Other Prof. Services	4,194,713	0	0	0	0	0	0	45,668	18,404	15,285	60,170	5,294	24,145	61,645	28,064	258,675
120	9703 Other Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
121	9704 Donations and Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
122	9803 Op. Transfers In	1,647,938	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647,938
123	9805 Reserve Transfer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
124	9806 Fund Balance Available	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
125	9807 Transfers In-County Contr.	262,679	0	0	0	0	0	0	0	0	0	0	0	0	0	0	262,679
126																	
127	TOTAL REVENUES	17,746,978	0	525,557	0	0	39,345	0	57,780	21,600	19,265	74,605	6,452	29,591	70,142	31,912	18,623,227
128																	
129																	
130	TOTAL EXPENSES	3,620,105	4,908,322	1,381,069	4,166	1,733	680,807	310,337	1,606,840	712,178	793,184	2,343,640	538,410	1,096,720	1,853,040	1,162,470	21,013,020

1	2	LIBRARY FUND 4 PRELIMINARY BUDGET FISCAL YEAR 2016/17										TOTAL						
		A	B	C	D	E	F	G	H	I	J		K	L	M	N	O	P
Account/Description	6311	6316	6306	6307	6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	6368	6368	6368
	Hendricks	Tech. Serv.	Automation	Fam For Lit	ROM/Read	Literacy	TAC	Kennedy	Springs	Suisun	Fairfield	Rio Vista	Cordelia	Vac - CC	Vac - Town	Vac - Town	Vac - Town	Vac - Town
1	1,403,663	625,818	427,515	0	0	372,817	187,518	677,011	344,722	360,597	799,101	279,419	550,657	843,991	512,356	512,356	7,385,185	7,385,185
4	1,110	24,055	905	0	0	19,615	605	143,366	36,966	74,488	142,814	37,980	81,820	150,810	66,066	66,066	909,539	909,539
5	1,410	0	0	0	0	0	0	4,462	1,186	4,462	6,126	2,526	1,136	14,110	6,500	6,500	53,420	53,420
6	923	0	0	0	0	0	1,834	3,635	1,834	1,388	6,956	2,319	3,102	8,962	2,104	2,104	33,077	33,077
7	1,142	0	1,822	0	0	0	0	0	0	0	0	0	0	0	0	0	1,822	1,822
8	242,745	104,440	73,343	0	0	64,209	33,113	123,326	65,507	64,135	149,141	49,905	99,826	149,643	94,094	94,094	1,313,427	1,313,427
9	5,962	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,962	5,962
10	1,430	780	390	0	0	390	260	390	520	650	910	390	650	260	760	760	7,800	7,800
11	28,073	12,518	8,550	0	0	7,457	3,751	13,541	6,895	7,213	15,984	5,589	11,014	16,882	10,248	10,248	147,715	147,715
12	113,340	49,715	32,913	0	0	30,022	15,535	65,845	30,697	34,917	76,059	25,962	50,887	80,646	46,458	46,458	653,016	653,016
13	227,289	165,900	50,892	0	0	73,404	40,932	164,484	91,614	80,628	150,348	62,394	112,416	195,318	133,338	133,338	1,548,963	1,548,963
14	1,231	1,848	840	0	0	840	504	1,848	924	924	2,100	672	1,512	2,184	1,260	1,260	18,102	18,102
15	28,683	14,643	11,490	0	0	9,103	3,851	18,169	8,050	10,756	22,087	6,300	13,083	20,263	12,803	12,803	179,281	179,281
16	3,086	0	392	0	0	377	0	0	0	0	0	0	0	0	0	0	3,855	3,855
17	57	291	199	0	0	174	88	316	162	169	373	130	259	394	238	238	3,450	3,450
18	13,515	11,112	5,184	0	0	3,948	2,148	10,164	5,682	5,310	9,954	3,948	8,724	11,160	8,154	8,154	99,003	99,003
19	5,000	0	0	0	0	0	0	1,500	1,000	1,500	15,000	500	1,500	2,500	1,500	1,500	30,000	30,000
20	2,664	673	504	0	0	495	195	622	308	337	738	292	561	969	534	534	8,892	8,892
21	2,212,643	1,011,794	614,938	0	0	582,851	290,333	1,230,673	596,088	647,474	1,397,697	478,346	945,148	1,498,091	896,433	896,433	12,402,508	12,402,508
22	0	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	300
23	3,042	4,092	5,852	0	0	508	934	3,491	1,493	2,336	6,072	761	6,358	2,758	3,400	3,400	41,097	41,097
24	6,000	150	150	0	0	150	500	150	150	150	150	150	150	150	150	150	1,150	1,150
25	452	113	113	0	0	75	188	226	113	151	188	113	113	151	151	151	2,147	2,147
26	10,000	100	50	0	0	0	50	50	50	50	50	50	50	50	50	50	600	600
27	1,800	295,443	120,000	0	0	252	90	31,334	13,449	15,375	14,300	11,288	20,076	45,602	26,080	26,080	428,121	428,121
28	117,445	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	117,445	117,445
29	16,287	60,502	19,799	66	33	1,506	200	5,251	1,411	1,769	4,627	1,630	3,058	4,219	3,646	3,646	124,084	124,084
30	3,000	114,000	50,539	0	0	0	0	0	0	0	0	0	0	0	0	0	500	500
31	10,885	1,900	1,200	0	0	1,500	700	21,980	10,000	15,000	52,500	2,000	1,500	37,220	22,125	22,125	178,510	178,510
32	28,200	0	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	31,400	31,400
33	8,800	77,000	3,000	0	0	5,000	1,000	7,000	20	20	20	20	20	35	20	20	175	175
34	20,500	20,000	0	0	0	100	500	3,590	1,000	1,500	2,000	610	960	3,000	1,720	1,720	108,850	108,850
35	0	68,500	0	0	0	0	0	0	0	0	0	1,200	10,000	94,600	25,700	25,700	208,100	208,100
36	100	50,000	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	68,500	68,500
37	100	1,000	100	0	0	100	500	0	0	0	0	0	0	0	0	0	51,000	51,000
38	6,179	1,000	10,000	0	0	300	2,000	0	0	0	0	0	0	0	0	0	1,800	1,800
39	6,000	1,000	500	0	0	3,392	0	1,521	0	400	1,156	0	0	0	0	0	18,479	18,479
40	80,000	0	25,000	0	0	0	0	0	0	0	0	0	1,372	1,832	1,372	1,372	18,545	18,545
41	215,000	235,500	14,816	0	0	4,000	0	6,000	800	2,390	22,668	9,24	100	45,724	21,460	21,460	105,000	105,000
42	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	569,382	569,382
43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
45	100	1,000	100	0	0	100	500	0	0	0	0	0	0	0	0	0	51,000	51,000
46	6,179	1,000	10,000	0	0	300	2,000	0	0	0	0	0	0	0	0	0	1,800	1,800
47	6,000	1,000	500	0	0	3,392	0	1,521	0	400	1,156	0	0	0	0	0	18,479	18,479
48	80,000	0	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	600	600
49	215,000	235,500	14,816	0	0	4,000	0	6,000	800	2,390	22,668	9,24	100	45,724	21,460	21,460	105,000	105,000
50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52	79,863	80,000	165,214	0	0	800	0	0	0	0	0	0	0	0	0	0	246,014	246,014
53	600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	79,863	79,863
54	71,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	600	600
55	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	71,250	71,250
56	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
57	10,000	0	30,000	0	0	800	0	0	0	0	0	0	0	0	0	0	41,000	41,000
58	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
59	0	33,000	0	0	0	0	0	100	100	100	100	100	100	100	100	100	33,800	33,800
60	0	177,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	177,000	177,000
61	0	1,318,400	235,320	4,000	0	26,000	0	0	0	0	0	0	0	0	0	0	1,583,720	1,583,720
62	5,000	0	0	0	0	1,000	0	50	50	50	50	50	50	50	50	50	5,000	5,000
63	5,000	0	0	0	0	3,000	0	0	0	0	0	0	0	0	0	0	3,450	3,450
64	250	720	0	100	100	120	0	0	0	0	0	0	0	0	0	0	840	840
65	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
66	27,500	17,013	0	0	0	0	0	0	0	0	0	0	0	0	0	0	44,513	44,513
67	2,000	400	1,518	0	0	400	2,000	1,500	1,126	500	500	500	750	1,000	776	776	13,020	13,020
68	24,095	1,483	6,024	0	0	4,518	3,012	125,000	11,378	37,941	118,592	23,615	79,715	78,287	54,903	54,903	5	