

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, May 18, 2015

6:30 p.m.

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF  
March 16, 2015 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT\*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS  
  
California Research and Education Network Project - the Council will receive an update on the California Research and Education Network (CALREN) project
10. NEW BUSINESS  
  
Summer Reading Program – the Council will receive a presentation on the Summer Reading Program for children and teens.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – July 20, 2015
13. ADJOURNMENT

\*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, March 16, 2015**

1. **CALL TO ORDER:** The meeting was called to order by Chair Teena Miller, at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:** Diane Barney, Bruce DuClair, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk, Mary Shilts, Lynne Vaughan

**Members Absent:** KT Graham, Margie Russell

**Others Present:** Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** Mary Shilts introduced herself. She has been appointed by Fairfield Mayor Harry Price to represent the City of Fairfield.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 26, 2015:** The minutes of the January 26, 2015 meeting were unanimously approved on motion of Mr. DuClair, seconded by Mr. Heinrich. So ordered by 7-0 vote; Ms. Shilts abstaining.

5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the March 16, 2015 agenda; Ms. Mr. DuClair seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report she announced that the Library currently has a conditional job offer to hire an Assistant Director. In addition the Library will be interviewing the top five candidates for the Supervising Librarian position. When that is filled, Lani Clarke, will be able to fulfill her job duties as Branch Manager. She will be overseeing 4 libraries. The Library will be hiring another Branch Manager to oversee the other 4 libraries. The top three candidates for the Literacy Program Manager will be interviewed the end of March. In addition, the Library is in the process of opening recruitments for 1.5 FTE Library Associate, 1.5 Library Assistant. In the meantime, Cara Swartz, Peggy Yost and Debbie Hardin have come back as retired annuitants on a part time basis.

Ms. Katz distributed the Spring Check It Outs and pointed out the Reach Out and Read program has given out over 200,000 books in the past 15 years to children ages 0-5 in the medical clinics throughout the County.

9. **OLD BUSINESS:** None.

**10. NEW BUSINESS:**

- a. Proposed Budget FY 2015-2016 – the Council will discuss the proposed budget for next year and may take action

Ms. Katz reported the Library has an approximately \$17 million budget. There is still a structural deficit of \$1 million; however, there are savings to cover this in addition to the increase in property and sales tax. There has been an additional \$200,000 in materials added and the Library is proposing to add three positions: .5 FTE Children’s Librarian at COR, 1.0 FTE Library Associate to VTS, and .5FTE Children’s Librarian to RIO.

Personnel costs will be increasing; the union will be negotiating a new contract that will go into effect October 1<sup>st</sup>. There is no COLA built into this budget because the rate is unknown. PERS rates have been included into the budget.

After further discussion, on motion of Ms. Vaughan, seconded by Mr. Heinrich, the Council unanimously voted to recommend the Board of Supervisors approve the FY 2015/2016 budget. So ordered by 8-0 vote.

- b. Oversight Committee for Measure L – the Council will discuss the Oversight Committee for Measure L

Ms. Katz distributed the ordinance for the Independent Citizens Oversight Committee for Measure L. Ms. Katz suggested that 5 members of the SCLAC be part of the oversight committee and she would talk to the Directors of Dixon and Benicia to suggest a representative from their city. The oversight committee meets once a year during the regular SCLAC meeting to discuss, monitor and audit the use of the funds from Measure L and report back to the Board of Supervisors.

After discussion, Ms. Vaughan recommended the Board of Supervisors approve the following to serve on the oversight committee:

- Vallejo - Teena Miller, alternate Lynne Vaughan
- Vacaville - Bruce DuClair, alternate Diane Barney
- Rio Vista - Kurt Overholt, alternate Ron Heinrich
- Suisun - Margie Russell
- Fairfield - Dotty Schenk, alternate Mary Shilts

Mr. Overholt seconded. The Council unanimously agreed. So ordered by 8-0 vote.

**12. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Mr. Heinrich shared he attended the annual literacy celebration and farewell to Joanne Wright, retiring Literacy Program Manager. He added that it was very inspirational and well attended.
- b. Ms. Schenk distributed a bookmark for the Bookfest Solano which will be held April 11-12, 2015 at the Hampton Inn in Vacaville and the Evening with Todd Borg to be held April 11 at the Epiphany Episcopal Church.
- c. Ms. Schenk also announced that she will be doing a book signing at Copperfield’s in Napa.

- d. Ms. Barney announced that NorthBay is honored to part of the concert series “Just Like a Woman” and that one of the honorees at the Women’s Luncheon is Deborah Sugiyama, President NorthBay Healthcare Group.
- e. Ms. Barney also shared that her son has been hired as an extra help Library Associate for Solano County Library and is working on his Masters of Library Science.
- f. Ms. Miller reminded the Council to email or call their Senators and House of Representatives to show their support for continued library funding.
- g. Ms. Miller shared that she will be the closing speaker at the Aging with Vitality Mini medical school on March 28<sup>th</sup>.

13. **DATE OF NEXT MEETING:** May 18, 2015

14. **ADJOURNMENT:** The meeting adjourned at 7:18 p.m.

  
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**BONNIE A. KATZ**  
**Director of Library Services**

**Report of the Director of Library Services  
to the Solano County Library Advisory Council  
May 2015**

**Personnel**

Retirements

As mentioned in my last report Lynne Williams, Deputy Director for Support Services retired on April 10; Carlos Orino, Information Technology Specialist II in Automation retired on May 10. In addition, Joanne Wright, Literacy Program Manager retired on May 1.

We will not be replacing Lynne Williams and Carlos Orino at this time. However, I am happy to announce that Judy Klikun has been hired as the new Literacy Program Manager. Judy's last position was the Library Programs Manager for the South San Francisco Library. She has also worked as a literacy manager for the San Jose Public Library and Literacy Chicago. In addition she has served as the California statewide coordinator for the ELF (Early Learning with Families) program as well as the ROR (Reach Out and Read) program.

Staff changes/promotions

I am also pleased to announce that Suzanne Olawski has accepted the position of Assistant Director and started on April 13. Suzanne began her career with Solano County Library in 1996 as the jail librarian. She left in 2007 to become the Neighborhood and Children's Services Manager for the Berkeley Public Library. Recently she has been the Deputy City Librarian for San Mateo Public Library and most recently the Deputy Director of Library Services for the Berkeley Public Library.

Mark Flowers has been promoted to the Supervising Librarian position at the Rio Vista Library. Mark was formerly the young adult services librarian at the John F. Kennedy Library.

Malissa Knapp has transferred from Rio Vista to be the Supervising Librarian at the Vacaville Cultural Center Library.

Recruitments

The recruitment for the Library Associate position vacancies at the Telephone Assistance Center and Fairfield Civic Center Library is underway. In addition, we are currently recruiting for a Branch Manager position, library assistant positions and will be opening a recruitment for a deputy director.

**National Library Week, April 12 -18, 2015**

There was plenty to do at the Library during National Library Week. Activities included a presentation of the 3 Billy Goats Gruff by the Puppet Art Theater; the band, The Hoots! performed; children could make Earth Day Bird Feeders; Don O'Brien's Xtreme Science Magic was held; and an Afternoon Adventures – Wildlife Rescue was presented by the Suisun Marsh Natural History Association. All events were well attended and enjoyed by the attendees.

**Youth Program Presentation**

One of our youth services library associates, Beth Molyneux, from the Vacaville Cultural Center Library, will be present at your meeting to discuss the upcoming Summer Reading Program for children and teens.