

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, May 18, 2020

Zoom Virtual Meeting

6:30 p.m.

Consistent with Executive Order N-29-20 from the Executive Department of the State of California and the Shelter in Place Order, the Solano County Library Advisory Council is not physically open to the public, and the meeting is held via teleconference.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83704030858?pwd=NXg5c1gvdHkrVXFMSHIRRlhvUkQxdz09>

Meeting ID: 837 0403 0858

Password: 366759

One tap mobile

+16699006833,,83704030858#,1#,366759# US (San Jose)

+12532158782,,83704030858#,1#,366759# US (Tacoma)

**PUBLIC COMMENTS: To submit public comments, please see the option below.**

**The moderator will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Advisory Council after which the speaker will have five (5) minutes to speak.**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 27, 2020
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT\*
7. CORRESPONDENCE
8. DIRECTOR'S REPORT – Attachment
9. OLD BUSINESS
10. NEW BUSINESS
- ACTION Proposed Budget FY 2020-2021 – the Council will discuss the proposed budget for next year and may take action.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – July 20, 2020
13. ADJOURNMENT

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, January 27, 2020**

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**  
  
**Members Present:** Stephanie Cobb, Dotty Schenk, Diane Barney, Ronald Heinrich, Neil Hall, Kurt Overholt, Maria Hernandez, Gloria Felder  
  
**Members Absent:** Kathryn Clark Silveira, Dave McCallum  
  
**Others Present:** Bonnie Katz, Director of Library Services, Mike Eitner, Deputy Director of Library Services, Cathy Sheldon, clerical
3. **INTRODUCTIONS:** Ms. Katz introduced Mike Eitner, Deputy Director of Library Services and Cathy Sheldon, Office Assistant. Members introduced themselves to Mr. Eitner and shared what district/city they represent.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 16, 2019:** Ms. Barney moved to approve the minutes of the September 16, 2019 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 8-0 vote.
5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for the January 27, 2020 meeting; Mr. Overholt seconded. Motion carried. So ordered by 8-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's written report, she reported the library continues to recruit to fill vacant positions. She reported Dixon library personnel became county employees effective January 1, 2020. Ms. Katz distributed the 2019 Solano County annual report which highlights the JFK Makery and the Library's Promises Made/Promises Kept annual report which shows how 1/8<sup>th</sup> cent added to the local sales tax helps maintain library hours, collections and improves services for children and youth. The library will be celebrating Black History Month in February with quilts that are displayed throughout the libraries. These quilts are the work of the Quilting Sisters. The library will participate in Super Saturday with Free Tax Preparation. The format has been changed by United Way and the library will only be able to provide this service at the Fairfield Civic Center Library on Saturday, February 1<sup>st</sup>. The last brochure Ms. Katz distributed was the Women's History Month events calendar. Under the auspices of the Solano County Library Foundation, the Women's History Luncheon Committee raises funds so that the Library is able to offer a special event with author Amy Tan. This event is free however tickets are required. Free tickets are available beginning Saturday, February 1<sup>st</sup> at all Solano County Library branches. Other events include after hour paint nights at JFK, FCC and VCC. The annual Women's History luncheon will take place at the Hilton Garden Inn on Friday,

March 27, 2020. Ms. Katz announced a program, Reading @ the Barbershop, which promotes reading for young boys to help eliminate the perceived barrier that “reading is for girls.” SCL has partnered with local barbershops in Vacaville, Fairfield and Vallejo. This project was funded by a grant from the CA State Library.

Ms. Katz reported effective 1/1/2020, Dixon Library became a part of Solano County Library. The first part of the transition was Dixon Library staff became Solano County employees. In order to have Dixon fully operating as a branch of the Solano County Library system, infrastructure and RFID need to be in place. Ms. Katz stated it will take until next fiscal year to get Dixon Library totally onboard as part of Solano County Library.

Ms. Katz stated the library is working on a Facility Master Plan. The Council will be part of a focus group to share input for the Facility Master Plan. Ms. Katz will update the Council as the process moves forward.

Ms. Katz reported the library is participating in a new health literacy initiative, Live Well with your Library. The library’s goal is to provide physical, mental and community health literacy resources to our customers/community.

**9. OLD BUSINESS: None**

**10. NEW BUSINESS:**

- a. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

The Council discussed what Library programs they would like to have more information about in order to better enable them to be a voice for the Library in the community. The Council agreed on the following topics for the year:

- Marketing and Communication
- Friends of the Library Groups (Vacaville, Fairfield, Rio Vista, Vallejo)
- Equity, Diversity, Inclusion (EDI)
- Literacy

- b. Election of Officers– the Council will elect a Chair and Vice-Chair for 2020

Mr. Heinrich moved to elect Ms. Clark Silveira as Chair of the Solano County Library Advisory Council; Ms. Felder seconded. Motion carried. So ordered by 8-0 vote.

Mr. Heinrich moved to elect Mr. Hall as Vice-Chair; Ms. Felder seconded. Motion carried. So ordered by 8-0 vote.

- c. Mike Eitner, Deputy Director of Library Services, will present and discuss his plans for Support Services.

Mr. Eitner, Deputy Director of Library Services, introduced himself to the Council and gave a brief background on his work history. Mr. Eitner reported he has visited all the libraries within Solano County Library system. Mr. Eitner stated he is compiling data on what our libraries are doing and this data will help him understand the needs and demands of the communities we serve. He wants to have materials available before the customers even know they want them. He reported Fairfield Cordelia Library is the next library to install AMH (automated material handling) system. Cordelia Library will be the first library to have an exterior AMH (after hours) and should be completed at the end of February; Vacaville Town Square Library will follow with AMH installation and then Vacaville Cultural Center Library. Mr. Eitner reported both customers and staff are enjoying AMH system. Mr. Eitner stated he will come back periodically to give the Council updates. Ms. Katz reported all students in the Fairfield-Suisun Unified School District have a library access card. The Library is currently working with the Travis Unified School District on the library access card project. Ms. Katz stated the Library is working to get all school children in Solano County school districts a library student access card.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Cobb inquired about the Macmillan Publishers restriction on eBooks (single copy per title to each library). Ms. Cobb asked if there is anything that can be done about this. Ms. Katz stated we have information on the website about the issue. Ms. Katz said we are only able to buy one copy. The American Library Association is actively looking into this issue.
- b. Ms. Felder stated she has been trying to set up an appointment with the Suisun City Mayor. Ms. Felder reported her term on the Council has expired. Ms. Felder inquired about expanding the Suisun City Library. Ms. Katz explained how the Suisun City Library was developed and funded.
- c. Ms. Schenk reported her book, *Fire in Wine Country* is in its 2<sup>nd</sup> printing since a winery bought a lot of the books. A book she illustrated is coming out soon and her Christmas story should be out in April. Ms. Schenk reported her needle felting class at VTS is coming up. She commented on a bench outside the conference room at VTS; Ms. Katz is aware of the situation however the bench belongs to the City of Vacaville; the City is aware of the situation as well.
- d. Mr. Overholt reported the mobile library at White School is very successful. Rio Vista Library's heater was replaced by the City of Rio Vista.
- e. Ms. Hernandez commented the Makery at JFK is very successful and gets the teenagers involved. She reported the Mindful Movement classes for kids are great; grandmothers were asking to have their own class.
- f. Ms. Barney reported there have been a lot of library news stories making the front page of the newspapers.

**12. DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, March 16, 2020 at 6:30 p.m.

**13. ADJOURNMENT:** The meeting adjourned at 7:35 p.m.

  
\_\_\_\_\_  
**BONNIE A. KATZ**  
Director of Library Services

**Report of the Director of Library Services  
to the Solano County Library Advisory Council  
March 2020 & May 2020**

**Personnel – March 2020**

We continue to be in the full blown recruitment mode. We have promoted Nancy Redfield, former Supervising Librarian at the Vacaville Cultural Center Library, to Library Branch Manager for the Fairfield Civic Center Library, Fairfield Cordelia Library and the Suisun City Library. We have opened a recruitment for the vacant position.

Due to reassignments and promotions we currently have 3 FTE Librarian positions vacant – a children’s position at the Springstowne Library, an adult services position at the Fairfield Library and a youth services position at the Dixon Library. We are currently recruiting for these positions and hope to interview by the end of the month.

We have two vacant Library Associate positions, one at Kennedy and one at Dixon. We have completed the interview process and hope to make job offers shortly. In addition we will be reclassifying a Supervising Library Assistant to a Library Associate position at the Cordelia Library.

We have promoted Catherine Wesenfeld to the Supervising Librarian position at Dixon. She was formerly an adult services librarian at the Dixon Library.

Miguel Loeza and Kevin Lowe have been reassigned to the Library Associate positions at Dixon.

In the Library Aide/Assistant classification, Enrique Babel has been promoted to the part time Library Aide position at the Fairfield Library. Nicole Sankovich has been promoted to the half-time Library Aide position at the Springstowne Library.

**Personnel – May 2020**

We have been able to fill some of the vacant positions listed in the March 2020 personnel report above.

Mike Perkins has been reassigned to the Supervising Librarian position at the Vacaville Cultural Center Library. We are currently recruiting for his vacated position at the Suisun City Library.

Corinne Leles has been reassigned to the full time Youth Librarian position at the Dixon Library. Both began their new positions on April 20<sup>th</sup>.

Angelina Gonzales has accepted the full time Library Associate position at the Kennedy Library and Reynaldo De Guzman has accepted the full time Library Associate position at the Fairfield Civic Center Library. Both started their new positions on April 6<sup>th</sup>.

We have promoted Daniel Hernandez to the part-time Library Aide position at the Cordelia Library. He started his new position on April 20<sup>th</sup>.

Jennifer Lariviere has been promoted to the full time Children's Librarian position at the Springstowne Library. She began her position on May 4<sup>th</sup>.

Finally, Jazmin Dew has accepted the half time Library Associate position at the Suisun Library. She will begin her position on May 18<sup>th</sup>.

### **Fiscal Year 2020/21 Budget**

It's that time of the year again and we will be discussing the state of the budget at our meeting.

### **Women's History Celebration**

Once again through the support of the Women's History Committee and the Solano County Library Foundation, we were able to present a variety of programs celebrating Women's History month. We scheduled afterhours Paint Night programs in Fairfield, Vacaville and Vallejo.

### **25<sup>th</sup> Annual Literacy Celebration & Amy Tan event**

Due to the coronavirus outbreak we have had to reschedule these two events. The Amy Tan event will take place in March 2021. We have cancelled the 2020 Annual Literacy Celebration. Hopefully we will hold the Annual Literacy Celebration in 2021.

### **Automated Materials Handling (AMH)**

AMH is now up and running at the Fairfield Library, Kennedy Library and the Cordelia Library. We have almost completed the installation of the equipment at the Town Square Library. After we finish the Town Square installation the Cultural Center Library will be next.

### **Update on services during the Library's closure**

I'll be updating the Council on how we are providing some Library services during the closure.



Library Fund 4 Prelim.													Budget Fiscal Year 2019/20												
3/11/2019	6311	6316	6306	6307	6308	6309	6342	6343	6344	6361	6362	6363	6364	6367	6368	Grand Total									
Subject	Headqtrs	Tech. Serv.	Automation	am For L	RO&Read	Literacy	TAC	Kennedy	Springs	Suisun	Fairfield	Rio Vista	Cordelia	Vac - CC	Vac - Town										
0003686	INTERFUND SVCS-SMALL PROJECTS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0003697	INTERFUND SVCS-POSTAGE	5,000	400	-	-	-	-	-	-	-	-	-	-	-	-	5,400									
0003698	INTERFUND SVCS-MNT LABOR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0003710	COUNTY-WIDE ADMIN OVER-HEAD	963,187	-	-	-	-	-	-	-	-	-	-	-	-	-	963,187									
0003712	CAC BUILDING CHARGES	29	-	-	-	-	-	-	-	-	-	-	-	-	-	29									
<b>Subtotal 3000's</b>	<b>1,007,286</b>	<b>5,000</b>	<b>7,667</b>	<b>4,294</b>	<b>1,333</b>	<b>5,451</b>	<b>3,634</b>	<b>151,352</b>	<b>85,652</b>	<b>41,512</b>	<b>303,221</b>	<b>30,000</b>	<b>30,000</b>	<b>1,902,809</b>	<b>90,864</b>	<b>1,701,628</b>									
0004201	BUILDINGS AND IMPROVEMENTS	439,500	-	-	-	-	-	-	-	-	-	-	-	-	-	439,500									
0004202	CONSTRUCTION IN PROGRESS	300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	300,000									
0004303	EQUIPMENT	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	30,000									
0004304	COMPUTER EQUIPMENT	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000									
<b>Subtotal 4000's</b>	<b>439,500</b>	<b>300,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>829,500</b>									
0005010	OPERATING TRANSFERS OUT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0005040	TRANS OUT-POBs	24,450	7,368	-	-	6,666	2,174	12,191	5,803	7,071	14,998	4,247	8,580	14,245	8,608	127,216									
0007010	INTRA-FUND TRANSFER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
9304/9301	RESERVES	1,000,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	1,050,000									
<b>Subtotal 5000, 7000, 8000, &amp; 9300</b>	<b>1,024,450</b>	<b>10,815</b>	<b>57,368</b>	<b>4,294</b>	<b>1,333</b>	<b>767,988</b>	<b>241,737</b>	<b>1,835,516</b>	<b>789,210</b>	<b>7,071</b>	<b>14,998</b>	<b>4,247</b>	<b>6,980</b>	<b>14,245</b>	<b>6,608</b>	<b>1,177,216</b>									
<b>TOTAL EXPENSES</b>	<b>6,345,470</b>	<b>4,171,847</b>	<b>1,774,940</b>	<b>4,294</b>	<b>1,333</b>	<b>767,988</b>	<b>241,737</b>	<b>1,835,516</b>	<b>789,210</b>	<b>913,543</b>	<b>2,270,524</b>	<b>620,117</b>	<b>1,148,607</b>	<b>1,902,809</b>	<b>1,275,918</b>	<b>24,063,563</b>									
0009001	CURRENT SECURED	6,675,936	-	-	-	-	-	-	-	-	-	-	-	-	-	6,675,936									
0009002	CURRENT UNSECURED	305,000	-	-	-	-	-	-	-	-	-	-	-	-	-	305,000									
0009003	PRIOR UNSECURED	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000									
0009004	SUPPLEMENTAL SECURED	192,720	-	-	-	-	-	-	-	-	-	-	-	-	-	192,720									
0009005	PRIOR SECURED	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500									
0009015	LIBRARY SALES TAX - MEASURE B	4,860,123	-	-	-	-	-	-	-	-	-	-	-	-	-	4,860,123									
0009018	UNITARY	162,797	-	-	-	-	-	-	-	-	-	-	-	-	-	162,797									
0009019	ABX1 28 RESIDUAL TAXES	551,983	-	-	-	-	-	-	-	-	-	-	-	-	-	551,983									
0009020	ABX1 28 PASS THROUGH	749,639	-	-	-	-	-	-	-	-	-	-	-	-	-	749,639									
0009021	LIHF & OTHER ASSETS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009401	INTEREST INCOME	260,000	-	-	-	-	-	1,600	-	400	900	800	2,500	1,000	400	260,000									
0009405	BUILDING RENTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009504	FISH & GAME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009505	STATE HIGHWAY RENTALS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009507	HOMEOWNERS PROPERTY TAX RELIEF	66,697	-	-	-	-	-	-	-	-	-	-	-	-	-	66,697									
0009510	REVENUE SHARING	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009511	OTHER GOVERNMENTAL AGENCIES	-	270,720	-	-	72,920	-	-	-	-	-	-	-	-	-	270,720									
0009569	STATE OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009591	GRANT REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009599	FED OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009603	PHOTOMICROFICHE COPIES	-	-	-	-	-	-	4,450	470	1,050	21,033	1,100	700	970	1,000	30,773									
0009605	LIBRARY FINES	-	-	-	-	-	-	26,650	8,160	7,700	29,685	3,600	16,335	39,875	21,585	153,820									
0009637	OTHER PROFESSIONAL SERVICES	4,511,971	-	-	-	-	-	-	-	-	-	-	-	-	-	4,511,971									
0009702	CASH OVERAGE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009703	OTHER REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009705	INSURANCE PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
0009803	OPERATING TRANSFERS IN	2,175,633	-	-	-	-	-	-	-	-	-	-	-	-	-	2,175,633									
0009807	TRANSFER IN-COUNTY CONTRIB	316,371	-	-	-	-	-	-	-	-	-	-	-	-	-	316,371									
<b>TOTAL REVENUES</b>	<b>20,833,370</b>	<b>4,171,847</b>	<b>270,720</b>	<b>4,294</b>	<b>1,333</b>	<b>72,920</b>	<b>241,737</b>	<b>32,800</b>	<b>8,660</b>	<b>9,160</b>	<b>51,818</b>	<b>6,500</b>	<b>19,035</b>	<b>41,846</b>	<b>22,995</b>	<b>21,368,203</b>									
<b>TOTAL EXPENSES</b>	<b>6,345,470</b>	<b>4,171,847</b>	<b>1,774,940</b>	<b>4,294</b>	<b>1,333</b>	<b>767,988</b>	<b>241,737</b>	<b>1,835,516</b>	<b>789,210</b>	<b>913,543</b>	<b>2,270,524</b>	<b>620,117</b>	<b>1,148,607</b>	<b>1,902,809</b>	<b>1,275,918</b>	<b>24,063,563</b>									
																Contingency → 2,694,360									



Line	Description	Library Fund 4 Preliminary Budget Fiscal Year 2020/21										Total					
		B	C	D	E	F	G	H	I	J	K		L	M	N	O	P
		6311	6316	6306	6307	6308	6309	6342	6343	6344	6361	6362	6363	6364	6365	6366	6368
		Headqtrs	Tech. Serv.	Automation	Fam For Lit	RO&Read	Literacy	TAC	Kennedy	Springs	Suisun	Fairfield	Rio Vista	Cordelia	Dixon	Vac - CC	Vac - Town
1																	
2																	
3																	
4	1110 Salary/Regular	1,343,498	752,917	491,027	0	0	452,765	166,222	814,184	447,492	417,175	970,277	326,525	544,468	417,175	933,660	597,378
5	1121 Salary/Extra Help	216,292	34,944	0	0	0	11,232	0	119,808	39,936	74,880	140,400	31,824	74,880	31,200	169,728	79,872
6	1131 Salary/OT/Call back	1,228	1,200	825	0	0	626	0	11,127	2,935	3,477	7,225	3,832	6,058	200	8,324	6,647
7	1141 Salary/Premium	795	0	0	0	0	1,105	0	4,538	2,636	860	7,165	1,970	2,242	0	8,341	3,398
8	1142 Standby Pay	0	0	2,200	0	0	0	0	0	0	0	0	0	0	0	0	0
9	1210 Retirement	334,157	187,637	124,632	0	0	112,589	45,198	211,821	91,104	113,818	242,224	83,659	141,981	106,422	238,472	150,114
10	1211 PARS Retirement Costs	21,335	0	0	0	0	5,128	0	5,011	0	0	4,626	0	0	0	0	0
11	1212 PARS Deferred Comp	1,145	625	500	0	0	645	260	490	365	480	1,000	365	245	950	465	840
12	1213 OPEB costs	26,871	15,058	9,820	0	0	9,055	3,325	16,284	7,799	8,950	19,406	6,530	10,888	8,343	18,673	11,947
13	1214 PARS-SRP rates	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	1220 FICA	114,020	60,362	37,796	0	0	35,496	12,850	72,650	33,314	40,293	86,068	27,859	48,017	34,318	85,685	52,579
15	1230 Health	223,345	190,201	46,243	0	0	61,927	33,677	148,433	85,644	75,751	177,003	73,163	129,258	132,809	206,211	127,747
16	1231 Vision	2,352	2,016	840	0	0	840	420	1,848	924	1,032	2,268	672	1,428	1,226	2,100	1,176
17	1240 Comp Insurance	19,274	8,947	6,361	0	0	6,072	2,215	12,051	5,091	6,330	13,541	3,621	7,359	0	13,874	8,553
18	1241 Long Term Disability Ins.	2,901	0	470	0	0	483	0	472	0	0	436	0	0	0	439	0
19	1250 Unemployment	1,996	1,119	729	0	0	672	247	1,210	580	666	1,442	485	808	618	1,385	886
20	1260 Dental	12,924	4,980	4,980	0	0	4,980	1,878	9,864	5,214	6,936	9,222	3,996	6,216	7,877	10,758	12,843
21	1270 Accrued Leave CTO	25,000	1,000	25,000	0	0	1,000	500	22,000	1,000	2,000	8,000	1,000	1,500	2,000	2,000	1,500
22	1290 Life insurance	2,538	763	565	0	0	618	195	932	315	426	665	310	544	466	1,032	547
23																	
24	Subtotal 1000's	2,349,691	1,267,361	752,988	0	0	703,502	268,718	1,452,723	666,818	783,451	1,690,969	565,831	975,932	743,604	1,701,147	1,049,310
25	2011 Clothing & Personal Supplies	0	400	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26	2021 Telephone/County	3,159	4,447	6,447	0	0	541	1,853	4,077	1,853	2,594	5,929	1,112	2,223	1,200	3,336	3,336
27	2022 Telephone/AMC's	300	600	160	0	0	160	160	160	160	160	200	160	160	160	300	160
28	2023 Voice Mail	853	228	171	0	0	114	228	398	171	228	228	171	171	171	284	228
29	2025 Cellular/Phone Service	0	46,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	2028 Telephone/Non County	10,000	132,600	30,000	0	0	350	90	51,500	16,756	23,048	11,300	16,660	33,132	23,668	64,466	30,792
31	2035 Household Expenses	2,200	4,200	210	0	0	0	0	0	0	0	0	0	0	0	0	0
32	2036 Liability/Risk Management	367,104	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33	2051 Liability Insurance	32,295	80,167	23,743	513	18	3,539	268	9,574	1,456	2,844	8,787	2,096	4,962	0	8,394	11,379
34	2110 Independent K - Travel Exp.	3,000	118,400	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0
35	2120 Equipment Maintenance	36	216	11,048	0	0	0	0	1,750	750	750	2,500	750	750	750	2,500	750
36	2122 Fuels & Lubricants	54,000	50,000	1,480	0	0	1,360	240	23,000	1,000	2,000	26,900	1,500	6,000	43,000	51,500	57,500
37	2140 Maintenance/Buildings	10,000	0	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0
38	2170 Memberships	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
39	2178 Cash/Inventory Shortage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
40	2201 Office Expense	20,000	10,000	5,500	0	0	5,000	150	4,000	1,200	1,500	3,000	1,200	2,500	2,500	2,500	2,500
41	2202 Controlled Asset (>1500<500)	0	52,500	26,000	0	0	3,000	500	7,800	3,100	11,000	7,000	18,000	3,000	2,000	3,000	3,000
42	2203 Computer Components <1500	0	220,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0
43	2204 Computer Related Items < \$5	0	500	500	0	0	0	0	0	0	0	0	0	0	0	0	0
44	2205 Postage	0	100	500	0	0	0	0	0	0	0	0	0	0	0	0	0
45	2207 Economic Under \$1500	8,600	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0
46	2210 Central Duplicating	4,246	74	28	0	300	3,200	0	1,618	639	320	1,741	365	1,200	6,930	1,541	1,264
47	2215 Managed Print Services Charge	0	41,700	10,000	0	0	2,869	0	0	0	0	0	0	0	0	0	0
48	2216 Maintenance/Service Contract	157,470	130,310	77,580	0	0	10,790	300	360	700	3,600	14,280	13,980	1,300	3,626	9,060	15,300
49	2236 Consulting Services	160,638	199,100	340,034	0	0	13,000	0	0	0	0	0	0	0	0	0	0
50	2250 Other Professional Svcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51	2261 Software Licenses/Mint Acqmr	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52	2266 Central Data Processing	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53	2280 Publications/Legal Notes	115,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54	2281 Advertising/Marketing	6,991	2,330	2,330	0	0	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	10,592	2,330	2,330
55	2285 Rent/Lease - Equipment	25,000	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0
56	2310 Education/Training	150	37,000	100	0	0	100	100	100	100	100	100	100	100	100	100	100
57	2311 Tuition Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
58	2312 Special Depart. Expense	0	142,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
59	2327 Library Materials Process.	15,000	1,500,000	215,500	4,000	0	26,000	0	0	0	0	0	0	0	0	0	0
60	2328 Library Materials	15,000	0	0	0	0	4,300	0	0	0	0	0	0	0	0	0	0
61	2335 Travel Expense	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
62	2336 Travel - Out-of-state	1,300	0	0	0	0	3,000	0	0	0	0	0	0	0	0	0	0
63	2337 Refreshments	1,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
64	2339 Management Expense	6,500	0	26,238	0	0	0	0	0	0	0	0	0	0	0	0	0
65	2350 County Garage Services	1,500	200	1,200	0	300	3,800	0	2,400	1,800	500	1,200	1,500	1,100	1,200	700	400
66	2354 Car Allowance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
67	2355 Personal Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
68																	
69																	
70																	
71																	
72																	
73																	
74																	
75					</												

