

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, November 16, 2015

6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 21, 2015 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS

Measure L Oversight Committee – the Council will receive an update on the Measure L Oversight Committee.
10. NEW BUSINESS

Career Online High School grant application – Mark Fink, Deputy Director of Library Services, will present an update on this grant application.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – To be determined
13. ADJOURNMENT

*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, September 21, 2015

1. **CALL TO ORDER:** The meeting was called to order by Chair Teena Miller, at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Henry Beecher, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Margie Russell, Dotty Schenk,

Members Absent: Bruce DuClair, Lynne Vaughan

Others Present: Chris Rogers, Senior Management Analyst, County Administrator's Office, Josette Lacey, Board of Supervisors Aide to Supervisor Hannigan, Frances McCullough, SCL Foundation, Bonnie Katz, Director of Library Services, Mark Fink, Deputy Director, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** Ms. Katz introduced Mark Fink, Deputy Director. Ms. Miller welcomed newly appointed council member, Neil Hall representing the city of Fairfield.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 20, 2015:** Mr. Overholt moved to approve the minutes of the July 20, 2015 meeting; seconded by Ms. Schenk. Motion carried. So ordered by 6-0 vote with Ms. Barney abstaining.

5. **APPROVAL OF AGENDA.** Ms. Barney moved to approve the September 21, 2015 agenda; Mr. Overholt seconded. Motion carried. So ordered by 7-0 vote.

6. **PUBLIC COMMENT:** Francis McCullough, President of the Solano County Library Foundation announced to the Council that the 2015 Author's Luncheon will be held on November 1, 2015 at the Rancho Solano.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** Ms. Katz distributed the Fall Check It Outs. The cover page of the Fall issue features the Author's Luncheon with sponsorship and ticket information. Several events are highlighted in this issue including the US Citizenship Ceremony which will be held at the Fairfield Civic Center Library in October with 57 people getting their citizenship. Also featured in the newsletter is the McCune Collection which is housed in the lower level of the JFK Library building.

Ms. Katz reported that the Library has filled the Deputy Director, Branch Manager, Supervising Librarian, several Library Aides/Assistant positions and is now recruiting for Librarian and Library Associate positions.

Ms. Katz informed the Council that the Library had a manager's retreat last Friday, September 18th and two major ideas came out of that retreat:

- the Library is now in the planning stages to develop the new strategic directions, which will be with major community input; and
- the Library will be working on a new facilities master plan

9. OLD BUSINESS:

Budget Update – The Council will receive a budget update.

Ms. Katz explained that the Library received the final numbers for fiscal year 2014-2015; and therefore some numbers had to be revised for the budget for the fiscal year 2015-2016. She explained the bottom line has not changed and that the Library still has a structural deficit of about \$1 million; however, there is savings to cover this in addition to the increase in property and sales tax.

10. NEW BUSINESS:

Presentation from the Deputy Director – The Council will hear a presentation from Mark Fink, newly appointed Deputy Director.

Mr. Fink introduced himself and shared that most recently he was with the Santa Clara Library District and that he served as the library manager for the Cupertino library and then was promoted to a library services manager that oversaw outreach, partnerships and programs for all of the libraries in that system including a bookmobile.

Some of the things that he is working on:

- expanding community partnerships
- new ways for our Library system to be innovative
- take library services into the community
- looking for new customers that the Library has not yet effectively served

Mr. Fink explained that the State Legislature has funded \$1 million to launch a program called Career Online High Schools. This is a grant program being administered through the CA State Library. The program allows adults that do not have a high school diploma to earn one and to also get some specialized training at the same time. The program is offered entirely online along with academic online coaching. The Library is involved by promoting the program and recruiting students. The Vallejo Friends have provided a grant of matching funds for 6 scholarships. Staff in Vallejo will be piloting this program. The Library also will be partnering with Heath and Social Services' Welfare to Work fund to offer this opportunity for their customers. The Library will be submitting an application to the State Library by the end of the month. The cost is \$1100 per student and it takes 18 months to complete the program.

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Schenk announced that Vanden High School has a new state-of-the-art library and is trying to arrange a group tour for those interested.
- b. Ms. Miller announced that she recently spoke at the California National Alliance on Mental Illness (NAMI) Conference.
- c. Ms. Katz announced there is a SCL Foundation parking lot sale from 9am – 2 pm at Rancho Solano on Saturday, September 26.

13. DATE OF NEXT MEETING: November 16, 2015

14. ADJOURNMENT: The meeting adjourned at 7:30 p.m.



BONNIE A. KATZ
Director of Library Services

**Report of the Director of Library Services
to the Solano County Library Advisory Council
November 2015**

Personnel

We have been able to fill five of the seven vacant librarian positions. Beth Molyneux has been promoted to the adult services position at the Fairfield Civic Center Library. Beth earned her MLS degree while working for the Library. Beth started her career with Solano County as a Library Associate at the Fairfield Civic Center Library in 2007. She then transferred to the Vacaville Cultural Center and has been responsible for all young adult programs, teen volunteers, monthly readers' advisory electronic book letters for young adults, and collection development. Prior to that Beth worked for the Natrona County Library in Wyoming and the Bellevue Public Library in Nebraska. Beth began her new position in October.

Charles Hargrove has accepted the half time children's position at the Rio Vista Library. He received his MLS degree from the University of Texas (Austin) and most recently has been working at the El Cerrito Public Library (Contra Costa County). Charles will begin his position in November 2015.

Andrea Klecki has accepted the teen librarian position at the Vacaville Cultural Center Library. Andrea has been working for the San Jose Public Library as a librarian where she was responsible for the weekly Toddler Storytime program, collection development and the summer reading program. She was a departmental aide for four years at the Cordelia Library while earning her MLS degree from San Jose State. Andrea began her position in October.

Taaren Samuelson has accepted the teen librarian position at the Springstowne Library. Taaren received her MLS degree from the University of Hawaii and has worked most recently for the Contra Costa County Library for almost three years where she has been responsible for all programming related to teen services and the collection planner for YA materials. Taaren began her position in October.

Nancy Wirt has accepted the teen librarian position at the John F. Kennedy Library. Nancy has been a librarian for the Calipatria State Prison for the last three years. Prior to that, she worked for San Joaquin Valley College and Fresno County Public Library where she assisted with the operation of four branch libraries. Nancy will begin her position in November 2015.

We will be opening another librarian recruitment to fill the remaining two positions that will become vacant in December due to impending retirements.

The recruitment for the vacant Library Associate positions has closed and the first set of interviews were held last week.

The recruitment for the Supervising Library Assistant position at Vacaville Town Square Library was not successful and we will be reopening the recruitment for this position this month.

Grant Application

The Solano Community Foundation has expressed interest in funding AWE literacy stations (one for each branch). These are computers and tablets that are loaded with games and activities that enhance early literacy skills for children ages 2-8. The Library in partnership with the Solano County Library Foundation will be submitting a grant application to the Solano Community Foundation. We are hoping that the grant is funded as this is another way to address early literacy skills.

Deputy Director Presentation

Mark Fink, Deputy Director for Library Services will be on hand to update the Council on our successful Career Online High School grant application.