

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, September 18, 2017

6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 17, 2017 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT\*
7. CORRESPONDENCE
8. DIRECTOR'S REPORT – Attachment
9. OLD BUSINESS  
Budget Update – The Council will receive a budget update.
10. NEW BUSINESS  
Solano County Library Literacy Program – Cherelyn Hunt, Literacy Program Manager, will update the Council on the SCL Literacy Program
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – November 20, 2017
13. ADJOURNMENT

\*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, July 17, 2017**

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:** Diane Barney, Kathryn Clark Silveira, Bruce DuClair, Gloria Felder, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk

**Members Absent:** None.

**Others Present:** Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 15, 2017:** Mr. DuClair moved to approve the minutes of the May 15, 2017 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 9-0.

5. **APPROVAL OF AGENDA:** Mr. Heinrich moved to approve the agenda for July 17, 2017; Mr. DuClair seconded. Motion carried. So ordered by 9-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report, she distributed the Summer Reading Challenge brochure which invites everyone from babies to grandparents to take the challenge. It also lists the programs taking place this summer in all of the branches. We have over 6,000 participants signed up. The SRC challenge came with a program that was designed by the State and they have had to rewrite the program because they did not anticipate there would be so many signups! The SRC lasts through August 31, 2017.

Ms. Katz gave an update on the Automated Materials Handling (AMH) project. The Library has had demonstrations from vendors and the staff along with the consultant will be deciding what vendor to go with. The part that includes the RFID portion also involved Benicia so they will be part of that decision also. Dixon was not interested in being involved with AMH or RFID.

Ms. Katz reported that Link+, which is part of Interlibrary Loan (ILL), should be going live sometime in August. The Library is in the process of getting a contract for the delivery service for

this. Link+ enables our customers to borrow materials (except downloadables) from about 90 libraries not included in our SPLASH consortium.

Ms. Katz announced that there will be an agenda item taken to the Board of Supervisors asking them to approve the appointments recommended by the Advisory Council of the Measure L Library Sales Tax Measure Independent Oversight Committee for a four-year term to expire on June 30, 2021.

9. **OLD BUSINESS:**

- a. Budget Update-The Council will receive a budget update.

Ms. Katz reported that the County budget, which was close to \$1 billion, was passed by the Board of Supervisors at the end of June.

Some of the highlights of the Library budget and projects for this fiscal year are:

- Facility Master Plan
- Refresh the website (the public side and the staff side)
- Branding (signage, logo, color scheme)

Ms. Katz informed the Council that the County has put into place an intern program. These are extra help part time positions for graduate and under graduate students. The Library has added four interns to the Communications and Marketing team and one for Automation, and is presently working to add another one in Automation.

10. **NEW BUSINESS:** None.

11. **ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Mr. DuClair announced that the Vacaville Library Commission made a recommendation to their Library Board to expand the Vacaville Cultural Center and thanked Ms. Katz for her excellent budgeting enabling them to start the process of a possible expansion.
- b. Mr. Overholt gave kudos to the Discover and Go program.
- c. Ms. Clark Silveira shared that she works with family child care providers in Solano County they have been getting the word out about the Solano Reading Challenge

12. **DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be on Monday, September 18, 2017.

13. **ADJOURNMENT:** The meeting adjourned at 7:10 p.m.

  
**BONNIE A. KATZ**  
Director of Library Services

**Report of the Director of Library Services  
to the Solano County Library Advisory Council  
September 2017**

**Personnel**

We were able to fill the Information Technology Specialist II position by hiring Dennis Cosme. Dennis brings a strong background in technical and network support. He worked for over 8 years for AT & T, and most recently for the Mount Diablo Unified School District. Dennis began his position on August 14.

Karina Ramirez has joined the Library as a part time College Intern in Automation. Karina recently graduated from Sacramento State University with a degree in Business Administration.

**Recruitments**

We are continuing to recruit to fill the last three librarian positions, two full time positions at Fairfield Civic Center and a full time position at the Kennedy Library. We hope to have these positions filled by early October.

**Summer Reading Program**

Summer Reading Program finished in August with programs for all ages. We had 7,614 folks sign up for the program, an increase of 16% over last year. The participants read 53,146 books an increase of 58% over last year. The new Summer Reading Program format which includes all age groups continues to grow and is a very successful program for the Library.

**Bilingual Book Grant**

The Library received a \$10,000 grant from the California State Library's Immigrant Alliance Project. The grant money was used to update and enhance our collection of bilingual books for children from Pre-K through 6<sup>th</sup> grade. Titles added will be primarily in Spanish/English, but a small number of bilingual books in other languages will also be purchased.

**Link +**

After all these months of talking about Link + it's finally here! Link + launched to the public on Tuesday, September 5 and customers are pleased with the service. As you recall, Link + is a free service a library customer can use to borrow materials that the SPLASH consortium does not have available. Link + is a cooperative resource sharing effort between over 60 California and Nevada libraries, both public and academic.

**Tattoo Readers' Advisory**

Behind every tattoo there is a story and there is a story for every tattoo. This month staff is recommending books, movies and music based on the tattoos of our customers and the back stories that go along with them. We currently have some stories posted on our web site with more to come. We have encouraged staff as well as the public to participate and share their tattoos and stories with us.