

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, September 17, 2018

6:30 p.m.

LOCATION: Becker-Balmer Room, Fairfield Civic Center Library

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 16, 2018 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS
Budget update – The Council will hear a budget update.
10. NEW BUSINESS
Presentation on Makerspace – The Council will see a presentation by Amelia Vander Heide, Supervising Librarian, on the Makerspace project at the John F. Kennedy Library.
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – November 19, 2018
13. ADJOURNMENT

*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, July 16, 2018

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Stephanie Cobb, Neil Hall, Ron Heinrich, Maria Hernandez, Kurt Overholt, Dotty Schenk, Kathryn Clark Silveira

Members Absent: Gloria Felder, and Cassandra Patton

Others Present: Bonnie Katz, Director of Library Services, Cherelyn Hunt, Literacy Program Manager, Tamie Tvrdik, clerical
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 21, 2018:**
Mr. Heinrich moved to approve the minutes of the May 21, 2018 meeting; seconded by Mr. Hall. Motion carried. So ordered by 8-0 vote.
5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for July 16, 2018; Ms. Schenk seconded. Motion carried. So ordered by 8-0 vote.
6. **PUBLIC COMMENT:** Mr. Al Brosas with Jump City informed the Council that he has launched a free streaming service. The idea behind this is to give the city and its local institutions and businesses a platform to easily deliver local information to the community. He has partnered with the Chamber of Commerce in Vacaville and the Boys & Girls club. Visit jumpcity.com.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's report, she reviewed the Library's open recruitments, promotions and reassignments with the Council. Ms. Katz reported that the Summer Reading Challenge is going well with over 6,000 signups. The RFID project is finished and every library is "live".

Ms. Katz reported that Tutor.com is not being used as well as it has in the past. Therefore, the Library is doing a major push through marketing and outreach to see if we cannot get more participants. The service has also been expanded to 10 am – 10 pm, 7 days a week.

The kickoff meeting for AMH is next week and Fairfield Civic Center Library will be first because Automation is physically here to work out the kinks before going out to other branches.

The kickoff meeting for HVAC is Thursday and the project will be about 4 months to replace the system.

Good news for the Rio Vista Library – they are now connected to CENIC and their internet should be a lot faster.

9. OLD BUSINESS:

Budget Update – The Council will hear a budget update.

Ms. Katz reports that the Board of Supervisors has passed the Library budget for FY 2018-2019.

10. NEW BUSINESS:

Solano County Library Literacy Services – The Council will receive a presentation by Cheryln Hunt, Literacy Program Manager, on the Library's Literacy Services.

Ms. Hunt gave a presentation and update on the Literacy program. She described functionally illiterate as a person's reading and writing skills that are inadequate and that affect their ability to achieve their accomplishments, i.e. getting a better job, reading to their children, meeting basic everyday needs. In Solano County there are approximately 60,000 functionally illiterate adults.

Ms. Hunt reported that last year the Literacy program had 260 tutors. Some have stayed for many years; they are asked to stay for 6 months after they go through training.

Ms. Hunt described each component of the Literacy program: Basic Literacy, ESL, Families for Literacy and Reach Out and Read.

Literacy does constant tutor training and development throughout the year. She reported that Literacy now has a new data tracking system to streamline their operations. She explained that their program does specialized outreach in the different communities because what works in one community may not work in another.

The next tutor training is in September.

11. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Clark Silveira shared that lots of her providers had their child care children enrolled in the Summer Reading Challenge
- b. Ms. Clark Silveira was awarded a grant from First Five Solano which involves using library space to conduct classes for families to encourage healthy attachments, stress management and emotional self-regulation through mindfulness meditation and yoga
- c. Ms. Hernandez gave kudos to the JFK Library for their Harry Potter program


12. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be Monday, September 17, 2018 at 6:30 pm.

Ms. Katz announced that the annual meeting of the Independent Citizens Oversight Committee for Measure L will be Monday, September 17, 2018 starting at 6 pm. Council members that are

Solano County Library Advisory Council
Minutes – July 16, 2018

on this committee include Dottie Schenk, Kurt Overholt, Gloria Felder, and Kathryn Clark Silveira. Other Council members are welcome to attend.

13. **ADJOURNMENT:** The meeting adjourned at 7:30 p.m.



BONNIE A, KATZ
Director of Library Services

**Report of the Director of Library Services
to the Solano County Library Advisory Council
September 2018**

Personnel

We continue to fill positions. Mychal Threats has accepted the full time children's librarian position at the Springstowne Library where he has been working as a Library Associate. Amellia Fiske has accepted the full time Library Associate position in circulation at the Vacaville Town Square Library. Amellia comes to us from Napa County Library. Ricky Gjertsen has filled the half time Library Associate position in TAC. Ricky transferred from Health and Social Services. We have also promoted three departmental aides to library aides. Sarah Douglas has accepted the full time position at Springstowne, Nandy Fabretti has accepted the full time position at Rio Vista and Esther Schenone has accepted the half time position at Cordelia.

Recruitments

We are continuing to recruit for the Deputy Director of Public Services, the half time children's librarian position at Rio Vista, the full time Library Associate position at TAC, the half time Library Aide position at Fairfield and extra help Library Associate and Library Aide positions.

Summer Reading Program

Summer Reading Program finished at the end of July with programs for all ages. We had 7,124 folks sign up for the program who read over 2,248,200 minutes. Instead of "books" read this year, we calculated how many minutes were read. The new Summer Reading Program format which includes all age groups is a very successful program for the Library.

Bilingual Book Grant

The Library received another \$10,000 grant from the California State Library's Immigrant Alliance Project. The grant money was used to update and enhance our collection of bilingual books for children from Pre-K through 6th grade. Titles added will be primarily in Spanish/English, but a small number of bilingual books in other languages will also be purchased.

State Library Diversity Task Force

Anika Johnson and Joaquin Ayala were invited to participate in the State Library's Taskforce on Immigration and Diversity Alliance. The USCIS has agreed to partner with California libraries to come up with ideas to better inform customers about their services. They have developed new Naturalization Workshops and a new workshop on Survival Skills for immigrants. The Immigrant Legal Resource Center has pledged their mission to work with and educate immigrants, community organizations, and the legal sector to continue to build a democratic society that values diversity and the rights of all people.

Library Program Updates

Amelia Vander Heide, Supervising Librarian at the JFK Library will be at your meeting to give you a presentation on the plans for the Makerspace at the Kennedy Library.