

VACAVILLE LIBRARY COMMISSION

January 12, 2015

6:30 p.m.

LOCATION: Vacaville Public Library – Cultural Center, Conference Room

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Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Vacaville Public Library – Cultural Center, 1020 Ulatis Drive, Vacaville, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
4. APPROVAL OF MINUTES OF November 10, 2014 – Attachment 1 - ACTION
5. APPROVAL OF AGENDA – ACTION
6. COMMENTS FROM THE FLOOR (10-minute time limit per individual)
 - a. Items on the Agenda – Persons wishing to speak to items on the agenda should so indicate to the President of the Commission at this time. You will be given an opportunity to speak on the subject at the time the item is discussed by the Commission.
 - b. Items Not on the Agenda – Persons wishing to speak to items not on the agenda should so indicate to the President of the Commission at this time. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name and address.
7. CORRESPONDENCE
8. LIBRARIANS' REPORTS – The Vacaville libraries' Supervising Librarians' reports are issued in written format in the interest of time. Questions on any of the topics may be presented at the meeting – Attachment 2
9. OLD BUSINESS

Boundaries of the Library District – the Commission will receive an update on boundaries of the Library District

10. NEW BUSINESS

Budget Discussion – the Commission will discuss their wish list for the one-time redevelopment monies and may take action. ACTION.

11. ITEMS OF INTEREST TO THE COMMISSION

12. DATE OF NEXT MEETING: March 9, 2015

13. ADJOURNMENT

Vacaville Public Library-Cultural Center
1020 Ulatis Drive
Vacaville, CA 95687

Library Commission Meeting
November 10, 2014
Meeting Room

CALL TO ORDER

Former President, Mr. Bruce DuClair called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Carol Sue Adams
Beatryce Clark
Bruce DuClair
Janet Matthews
Frank Murphy

Members absent:

None.

Others present:

Patricia Khan, Supervising Librarian
Bonnie Katz, Director of Library Services
Tamie Tvrdik, Clerical Supervisor

INTRODUCTIONS

The Commission welcomed new member, Beatryce Clark. All present introduced themselves and gave brief backgrounds.

APPROVAL OF MINUTES

The minutes of September 8, 2014 were unanimously approved on motion of Mr. Murphy and seconded by Ms. Matthews. So ordered by 5-0 vote.

APPROVAL OF AGENDA

Ms. Katz noted that Item 10b should be an action item. On motion of Ms. Clark, seconded by Ms. Adams, the Commission approved the agenda of the Vacaville Library Commission as amended. So ordered by 5-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

Ms. Khan and Ms. Clarke submitted their reports in writing. In response to Commissioner Matthews inquiry, Ms. Khan stated that the Vacaville libraries do not change hours during the winter. Ms. Katz added that the Cultural Center library is open 62 hours while the Town Square is open 56 hours.

OLD BUSINESS

FY 2014-2015 Budget – the Commission will receive an update on the FY2014-2015 Revised Budget.

After the Commission took the revised budget to the Library Board, the County came out with revised property tax projections for FY2014-2015. Ms. Katz explained that means additional revenues of \$581,000. This is unanticipated revenue. The property tax should continue but at some point the redevelopment monies will go away. There will also be additional costs in next year's budget regarding employee costs. Ms. Katz requested that the Commission discuss at their January meeting what they would like to do with these one-time monies, if anything.

NEW BUSINESS

- a. Boundaries of the Library District – the Commission will discuss the boundaries of the Library District.

As discussed before, the property tax money coming from property owners near Leisure Town Road is going to the Dixon Library district; however residents in that area are being served by the Vacaville Library District. Currently that area is bringing in approximately \$42,000-\$43,000 to the Dixon Library District. However the residents that live there are not voting for the Dixon Library Board; they are voting for the Vacaville School Board. Both parties have negotiated an agreement for a 20-year phase out whereby the Vacaville Library District pays the Dixon Library District \$40,000 a year. Anything over \$40,000 the Vacaville District will keep. County Counsel is going forward to petition the court to make this agreement.

- b. Election of President – the Commission will elect a President.

After some discussion, Ms. Clark moved to elect Mr. DuClair to serve as President; Ms. Matthews seconded. The Commission voted unanimously to appoint Mr. DuClair as President of the Vacaville Library Commission. So ordered by 5-0 vote.

ITEMS OF INTEREST TO THE COMMISSION

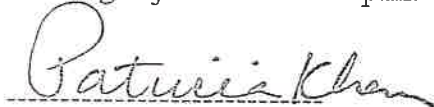
Ms. Katz asked for a Commission member to speak at the December Library Board meeting. Mr. DuClair will be the speaker and several other commission members indicated they will be attending.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, January 12, 2015 at 6:30 p.m. at the Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.



Patricia Khan, Supervising Librarian

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Cultural Center (VCC)
January 2015

Greetings, Commissioners:

During the months of November and December, the library welcomed 37,250 visitors and circulated 71,491 items. VCC continues to lead the system in circulation for FY 2014-2015.

During the reporting period, children's services staff presented 40 storytimes with 918 people attending. 15 regularly scheduled programs for elementary school-age children drew 284 participants. Programs included PAWS, Homework Help, Grandpeople and Books, and Afternoon Adventures. In addition, VCC hosted a Family Night puppet performance attended by 45 people. Another 100 children came to hear Janet Tashjian speak about her novel, *My Life as a Book*. This event was part of Solano Kids Read, which is a county-wide program aimed at encouraging upper-elementary students to read and discuss a selected title. I wish more local schools had made the effort to bring children to the Vacaville Performing Arts Theater for the event—Ms. Tashjian is an engaging speaker, and the students who attended were excited to interact with an author whose work they had read.

13 teens attended monthly Teen Advisory Board meetings, and we had 42 kids attend a winter craft workshop—the event was aimed at teens and tweens but, realistically, only about half of them were ages 12 and up.

128 adults attended library programs, including SKIP, Getting Back to Work, No More Nightmares, City of Vacaville Christmas Wish signups, and our quarterly craft program.

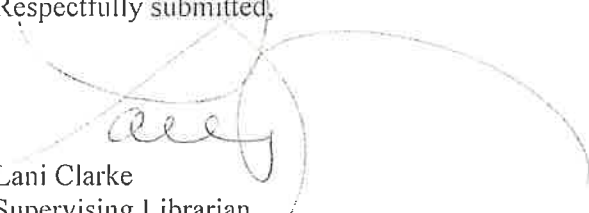
Upcoming events include:

All About Cruise Vacations: Tues., 1/20 at 7:00
Family Night: Samba Samba (steel drums!) 2/17 at 7:00
Emergency Preparedness, 2/26 at 7:00

I am also starting an ESL Club this week, to offer non-native speakers of English a regular opportunity to practice their English-language conversation skills. The group meet every Wednesday at 5:30.

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,



Lani Clarke
Supervising Librarian
Vacaville Public Library-Cultural Center

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Town Square
November and December 2014

Dear Commissioners:

Library Use:

November 2014:	16,381 visitors'	18,385 items circulated
December 2014:	13,505	17,975 items circulated

Branch Programming:

	Children/YA	Adult
November 2014:	19/935 attending	7 programs/511 attended
December 2014:	25/734 attending	7 programs/192 attended

In November, we held two programs of note: Randal Metz's Nutcracker Puppet Theater was outstanding and held 97 attendees in thrall. A local ballet studio held a dance-demonstration of the Nutcracker as well and there 121 enthusiastic kids and caregivers. We held our yearly free Flu Clinic with staff from Solano County Public Health and 185 inoculations were provided. Town Square Writers meet every Wednesday. A small group has been planning a Bookfest Solano, in association with Solano County Library Foundation, taking place on April 11-12, primarily at the Hampton Inn and Suites with a few author programs at the two Vacaville libraries. The Christmas Wish program and had 215 attend to try and sign up. We have also rekindled our partnership with the City of Vacaville's Housing and Redevelopment Department and held a day-long Homebuyers Workshop with 37 interested folks. Homework Help continues to amaze us with the numbers of tutors and students.

In December, the numbers for the Homebuyer Workshop dipped to 20 participants; however, we have booked workshops through January. We began to hold computer classes where folks brought in their e-readers and smart phones. Our computer docent, Thom, also showed them how to access the library's e-books/e-audio collections. Merriment on Main featured Alina's Dance Studio in our meeting room. Gingerbread Houses, Inventor's Lab and a Science, Education and Technology program were all well attended.

Upcoming programs include:

First Time Homebuyers	Saturday January 24 from 8:30 a.m.
Covered California Enrollments	Thursdays in January 6:00-9:00 p.m.
Measure L Celebration	Thursday January 22 at 4:00 p.m.
Book Club: <i>Spiderwoman's Daughter</i>	Wednesday January 21 at 1 p.m.
Adult Literacy New Student Meeting	Thursday January 8 6:30-8:30 p.m.
Adult Literacy New Student Meeting	Wednesday January 14, 10:00-11:30
Writer's Group	Every Wednesday 1-3 p.m.
Homework Help	Wednesdays at 3:30
Free SAT/ACT Practice Exam	Saturday, January 17 12:00
SAT/ACT Test Result Workshop	Tuesday January 27 6:00 p.m.
Solano Sheriff K-9 Dogs Demonstration	Thursday, January 15 4:00 p.m.
Matrix Parent Network Workshop	Tuesday January 13 at 6:00 p.m.

There were no suspensions for inappropriate use of the Internet during this reporting period.

Respectfully Submitted,

Supervising Librarian
Patricia Khan pmkhan@solanocounty.com
Vacaville Public Library-Town Square