

SOLANO COUNTY LIBRARY ADVISORY COUNCIL

Monday, March 16, 2015

6:30 p.m.

NOTE: Please call Library Headquarters (784-1505) before noon on the Friday before the day of the meeting to let staff know whether or not you will attend the meeting.

The County of Solano, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings. If you wish to attend this meeting and you will require assistance in order to participate, please call the Supervising Librarian at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Fairfield Civic Center Library, 1150 Kentucky Street, Fairfield, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
- ACTION 4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF
January 26, 2015 – (Please bring with you)
- ACTION 5. APPROVAL OF AGENDA
6. PUBLIC COMMENT*
7. CORRESPONDENCE
8. DIRECTOR’S REPORT – Attachment
9. OLD BUSINESS
10. NEW BUSINESS
- ACTION a. Proposed Budget FY 2015-2016 – the Council will discuss the
proposed budget for next year and may take action
- b. Oversight Committee for Measure L – the Council will discuss the
Oversight Committee for Measure L
11. ANNOUNCEMENTS/MEMBER REPORTS
12. DATE OF NEXT MEETING – May 18, 2015
13. ADJOURNMENT

*Members of the public may speak for up to five (5) minutes per person, not to exceed 20 minutes.

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, January 26, 2015

1. **CALL TO ORDER:** The meeting was called to order by Chair Teena Miller, at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Henry Beecher, Ron Heinrich, Teena Miller, Kurt Overholt, Margie Russell, Dotty Schenk, Lynne Vaughan

Members Absent: Bruce DuClair

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF November 17, 2014:** The minutes of the November 17, 2014 meeting were revised to correctly record the members present and the members absent for that meeting. Upon revision, the minutes were unanimously approved on motion of Mr. Heinrich, seconded by Mr. Overholt. So ordered by 8-0 vote.

5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the January 26, 2015 agenda; Ms. Barney seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report she announced that Lynne Williams, Deputy Director of Public Services, will be retiring this April. In addition, Joanne Wright, Literacy Program Manager, is retiring May 1st. Lani Clarke has been hired as one of the two branch managers. While in the process of rebuilding the administration/management team, Ms. Katz has brought back the former Senior Staff Analyst, Debbie Hardin, and the former Assistant Director, Cara Swartz to work on a part time basis temporarily. Ms. Katz will be meeting with Human Resources to determine the best structure/organization for the Library.

Ms. Katz distributed the new Check It Outs. The newsletter celebrates the new sales tax measure, Measure L, which began on October 1st right after the previous sales tax measure, Measure B sunsetted on September 30th. The Library has continued to keep their promises by increasing materials, hours and programs.

Ms. Katz also distributed the 2014 Solano County Annual Report to each council member and shared that the Library was featured several times in it.

8. OLD BUSINESS

Budget update – the Council will hear a budget update.

Revenues are up and the mid-year projections are complete and the Library is in good financial shape right now. Ms. Katz is working on a 5-year budget projection and while PERS and health cost increases are known, it is unknown what the unions will negotiate for in terms of personnel costs. Ms. Katz hopes to reinstate a few positions that have been deleted over the past few years.

Ms. Katz informed the Council that although the Vallejo Library Advisory Board has been involved in the City of Vallejo’s participatory budget meetings, she explained that the City of Vallejo needs to put a contribution back to the Library as part of their regular ongoing budget. She suggested the Council may want to get involved especially the members that live in Vallejo. Chair Miller expressed that she would like to attend the City of Vallejo’s meeting and asked for a drafted statement to read. She will include the Vallejo Library Advisory Board.

Ms. Katz shared the news that the Governor is proposing to slash \$4 million from public library programs including \$1 million out of literacy. The Library community, including State Librarian Greg Lucas, will lobby very strongly to try to restore some of that funding.

Ms. Miller asked for the quote “Libraries are the last bastion of democracy.” to be included in the minutes. The quote came from Lynne Williams, Deputy Director of Support Services during the orientation of new and present members of the Solano County Library Advisory Council.

10. NEW BUSINESS:

- a. Security at branches – the Council will discuss security at the library branches.

Ms. Katz gave an overview of the security at our branches. She gave a brief background of security issues and stated that the “hire-a-cop” security officers did not work out. The Library now contracts with the Sheriff’s security office. The officers carry guns and have radios so they can call for backup straight from the Sheriff’s department. Many of these officers are retired from law enforcement so they have many years of training. These officers are stationed at the Vallejo libraries, Suisun, Fairfield Civic Center and the Vacaville Town Square library. Although the cost for FY2014-2015 is \$330,000, Ms. Katz feels it’s important to keep staff and customers safe.

During the discussion, Mr. Overholt had a question about having the Wi-Fi turned off at the Rio Vista Library when it closes. Ms. Katz will check with the Deputy Director of Support Services and get back to the Council on this.

- b. Budgets from other jurisdictions – the Council will receive an overview of budgets from other library jurisdictions.

Ms. Katz explained that Benicia is a city library and is funded by the city. Benicia and Dixon libraries are part of the SNAP consortium. Dixon is a school district/ library district like the Vacaville libraries are. Dixon and Vacaville are special revenue funds and receive their revenues from their property and sales tax. Ms. Katz reminded the Council that the Vacaville libraries are not actually part of the County Library but that the Vacaville Library Board

contracts with the County Library to provide service for the two libraries. The Dixon library runs on the same structure.


12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Schenk announced that she has a book signing on March 21st at Napa.
- b. Ms. Barney announced that Northbay is partnering with the Foundation in sponsoring the popular “Just Like a Woman” concerts again this year.
- c. Ms. Schenk announced she is involved with Bookfest Solano hosted by the Foundation and coming to the Hampton Inn, Vacaville, on April 11 and 12.

13. DATE OF NEXT MEETING: March 16, 2015

Topics for next agenda: Oversight Committee for Measure L

14. ADJOURNMENT: The meeting adjourned at 7:25 p.m.



BONNIE A. KATZ
Director of Library Services

**Report of the Director of Library Services
to the Solano County Library Advisory Council
March 2015**

Personnel

During the midyear report to the Board of Supervisors, we added back the Assistant Director position. Staffing is now at 108 FTE from a high of 142 FTE a few years ago

Retirements

We have numerous upcoming retirements. Elizabeth Deschuytter, Library Associate at the Telephone Assistance Center retired on March 14; Lynne Williams, Deputy Director for Support Services is retiring on April 10; Carlos Orino, Information Technology Specialist II in Automation is retiring on May 10; Kathy Kuntz, Library Assistant at the Fairfield Cordelia Library is retiring on May 15; and Carol Stuart, Library Associate at the Fairfield Civic Library is retiring on May 30.

Resignations

Also, Rhea Fabricante, Library Assistant at the Suisun City Library resigned effective January 23.

Recruitments

We have held interviews for the Assistant Director position and Supervising Librarian position which we hope to have filled shortly. We will be recruiting for the other positions as quickly as possible to “fill in the gaps”.

Fiscal Year 2015/16 Budget

It's that time of the year again and we will be discussing the state of the budget at our meeting.

Quilt Display

Throughout the month of February, the Library celebrated Black History Month with our third year of quilt displays in all of the branches. The quilts are the work of the Quilting Sisters, a group of women that has been quilting together for the last 13 years. This again was a very successful exhibit.

Literacy Milestone

Since its inception in 1999, Reach Out and Read, the Library's pediatric literacy program, has given out over 200,000 new books to parents. The books are distributed by pediatricians when they “prescribe” reading at regular checkups for children from birth through age five.

