

**Minutes of the  
SOLANO COUNTY LIBRARY ADVISORY COUNCIL**

July 17, 2023 6:30 p.m.

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1. **CALL TO ORDER**

The meeting was called to order by Vice-Chair Dove at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM**

Members Present: Noah Dove, Stephanie Cobb, Diane Barney, Sergio Maciel, Neil Hall, Kelli Mahoney, Jeffrey Worrell

Members Absent: Dotty Schenk, Ariel Ortila, Dave McCallum, Lloyd McCabe

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Mike Eitner, Solano County Library Assistant Director of Library Services; Megan Wong, Solano County Library Deputy Director of Support Services, Brenda Guzman, Solano County Library Office Assistant

3. **INTRODUCTIONS**

Mr. Jeffrey Worrell introduced himself as a new member representing the City of Vallejo. All members and staff introduced themselves.

4. **APPROVAL OF MINUTES** of May 15, 2023- Attachment 1

Ms. Cobb moved to approve May 15, 2023, meeting minutes; Ms. Barney seconded. Motion carried. So ordered by 7-0 vote.

5. **APPROVAL OF AGENDA**

Mr. Hall moved to approve the July 17, 2023, agenda; Ms. Mahoney seconded. Motion carried. So ordered by 7-0 vote.

6. **PUBLIC COMMENT**

None.

7. **CORRESPONDENCE**

None.

8. **DIRECTOR'S REPORT** – Attachment 2

The Council reviewed Ms. Olawski's written report. Ms. Olawski reported back to the Council from the last meeting on how an event at one of the branches was publicized. The local author event was publicized through the Vacaville Downtown Association, local businesses, churches, press releases, local bookstore, KUIC, and information was posted to the Library's website and events calendar. Ms. Olawski followed up on a query regarding call numbers in the online catalog, stating the Polaris software will be upgraded to display call numbers as part of search results.

Ms. Olawski stated there is no update yet on the Board of Supervisors merger of the Measure L Oversight Committee and the Library Advisory Council committees and she will keep the Council posted as she receives updates. Mr. Hall inquired about the purpose of the Measure L committee. Ms. Olawski explained the Measure L committee's purpose is codified and its responsibility is to review and report on the public libraries' administration of and compliance with the expenditure plan and prepare an annual report on the expenditures for the Board of Supervisors.

Ms. Olawski stated she is looking into refresher training on the Brown Act and Robert Rules of Order for the Council for a future meeting date.

Ms. Olawski also reported the libraries serve as cooling centers during heat related events. Vallejo Springstowne Library is experiencing issues with its new air conditioner. A portable air conditioner is on loan to the branch until the unit is fixed by the City of Vallejo. The Library continues to move forward with the software to allow the public to book study/meeting rooms online. There are 63 hotspots specifically designated to the Rio Vista Library which will help provide better coverage in the area.

Ms. Barney inquired when the construction will begin at the Vacaville Cultural Center Library. Ms. Olawski stated possibly late spring or early summer of 2024. Staff is exploring options for continuity of service during the branch closure.

Ms. Cobb commented she is excited to see the Library adding coding robots for kids to the collection.

Ms. Mahoney inquired how many people attended the Kelly Yang event back in April. Ms. Olawski stated the event was very well attended with 250 attendees.

**9. OLD BUSINESS**

None.

**10. NEW BUSINESS**

a. The Council will receive a Technical Services, Collections, SPLASH, Link+ presentation.

Ms. Megan Wong, Deputy Director of Support Services, gave a presentation on Technical Services, Collections, SPLASH, and Link+ (see attached presentation).

**11. ANNOUNCEMENTS/MEMBER REPORTS**

Mr. Dove inquired any updates on the JFK library repairs from the fire? He understands it's a City building.

Ms. Mahoney commented the Rio Vista Library staff are fantastic and they work well with the schools in Rio Vista.

Mr. Worrell stated the Dolly Parton Imagination Library program is coming to California and inquired if Vallejo can be a part of it? Ms. Olawski stated the CA State Library is working on this project and is currently looking for community partners (non-profit organizations) to commit to additional funding support. Families can sign up on to be on a waitlist and once the program is established in the area they reside, the registered children will begin receiving free books sent directly to their homes.

**12. DATE OF NEXT MEETING:** September 18, 2023  
Fairfield Civic Center Library  
150 Kentucky St., Fairfield, CA 94533

**13. ADJOURNMENT** 7:22 p.m.



Suzanne Olawski  
Director of Library Services