

Minutes of the
Vacaville Library Commission
June 12, 2023

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:40 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Cathy Valdez

Peggy Rollins

Steve Vidmar

Members Absent

Beatryce Clark

Others Present

Suzanne Olawski, Director of Library Services, Solano County Library

Lisa Lin, Admin Services Manager, Solano County Library

Nancy Redfield, Branch Manager, Solano County Library

Mike Perkins, Supervising Librarian

John Parker, Supervising Librarian

Cathy Sheldon, Office Assistant, Solano County Library

Brian Nash, Auditor, Richardson & Company, LLP (via Zoom)

INTRODUCTIONS

Ms. Olawski introduced Mr. Brian Nash, Auditor, Richardson & Company, LLP.

APPROVAL OF MINUTES

Ms. Rollins moved to approve the meeting minutes of March 13, May 8 and May 11, 2023 (Special Meeting); Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

APPROVAL OF AGENDA

Ms. Rollins moved to approve the June 12, 2023 agenda; Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

COMMENTS FROM THE FLOOR

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported the Summer Reading Program started June 1, 2023. Vacaville libraries have 984 signups so far. Student access cards checked out 15,750 items. Ms. Olawski stated there will be a special meeting of the Vacaville Unified School Board Library Board sometime this summer, to give them an update on the Cultural Center expansion. Ms. Olawski stated library staff reached out to the City of Vacaville about moving the bike racks closer to the entrance and about EV stations at the Cultural Center plaza. The City stated there are two EV charging stations behind the community center. Library staff will follow up with the City of Vacaville.

OLD BUSINESS

New Commissioner - The Commission will discuss and may take action to fill vacancies due to the resignation of Dave McCallum and the fulfillment three consecutive three-year terms by Beatryce Clark.

After a brief discussion about the vacancies and previous candidates who interviewed, Mr. Vidmar moved to approve Ms. Olawski reaching out to Ms. Henry and Mr. Baxley regarding their interest to serve on the Commission; Ms. Rollins seconded. Motion carried. So ordered 3-0 vote.

NEW BUSINESS

- a. District Audit - The Commission will receive a report for the Library District for the years ending June 30, 2020 and June 30, 2021 and may take action.

Mr. Brian Nash, Auditor, Richardson & Company, LLP via Zoom gave the Commission a report on the audit. The auditor issued an unmodified opinion, which is a clean opinion under generally accepted auditing standards.

Ms. Rollins moved to recommend the Board accept the Library District audit for the years ending June 30, 2020 and June 30, 2021; Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

- b. FY 2023-2024 Proposed Budget Update - The Commission will hear a budget update and make take action.

Ms. Olawski gave the Commission a brief update on the FY 2023-2024 Proposed budget.

Ms. Rollins moved to accept the updated FY 2023-2024 Proposed Budget; Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

- c. Election of President-Commissioners will elect a President for the Fiscal Year 2023-2024.

Ms. Valdez vacated her position as chair and moved to elect Ms. Rollins for President for FY 2023-2024; Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

- d. Commissioner Re-appointment-Commissioners will discuss and may take action on recommending a second term for a three-year re-appointment of Commissioner Peggy Rollins.

Ms. Valdez vacated her position as Chair and moved to reappoint Ms. Rollins for a 2nd three-year re-appointment to the Commission; Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

ITEMS OF INTEREST TO THE COMMISSION


Ms. Valdez will attend the VUSDLD meeting on June 15, 2023.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, September 11, 2023 at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:55 p.m.



Suzanne Olawski, Director of Library Services