

Minutes of the
Vacaville Library Commission
September 11, 2023

CALL TO ORDER

Ms. Rollins called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Cathy Valdez

Peggy Rollins

Steve Vidmar

Others Present

Suzanne Olawski, Director of Library Services, Solano County Library

Mike Eitner, Assistant Director of Library Services, Solano County Library

Lisa Lin, Admin Services Manager, Solano County Library

Nancy Redfield, Branch Manager, Solano County Library

Cathy Sheldon, Office Assistant, Solano County Library

Thomas Baxley, candidate for library commissioner

INTRODUCTIONS

Everyone introduced themselves to Mr. Baxley.

APPROVAL OF MINUTES

Ms. Valdez moved to approve the meeting minutes of June 12, 2023 and August 9, 2023 (Special Meeting); Mr. Vidmar seconded. Motion carried. So ordered 3-0 vote.

APPROVAL OF AGENDA

Mr. Vidmar moved to approve the September 11, 2023 agenda; Ms. Valdez seconded. Motion carried. So ordered 3-0 vote.

COMMENTS FROM THE FLOOR

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported the bike racks were moved closer to the entrance of the Cultural Center Library and there are two EV charging stations in the back of the Ulatis Community Center. The conceptual plan for a temporary library facility will go before the Vacaville Library District Board on September 21, 2023 for approval. The library has a new marketing software, Savannah. Savannah is an online

tool that interacts with library data which allows for targeted messaging, such as location-specific newsletters that collate programs and events for branches that are close to each other.

OLD BUSINESS

FY 2023-2024 Vacaville Library District Revised Budget - The Commission will receive a budget update and may take action.

Ms. Rollins moved to approve the Vacaville Library District FY 2023/2024 revised budget and requests that the Vacaville Library Board authorize the Director of Library Services to make adjustments to the Budget as long as there is no overall change in the budget as adopted by the Board; Mr. Vidmar seconded. Motion carried. So ordered 3-0.

NEW BUSINESS

Commission Appointments - The Commission will discuss and may take action on recommending the appointment of Allison Henry and Thomas Baxley to the Vacaville Library Commission.

Ms. Rollins moved to recommend approval of the appointment of Allison Henry to the Library Commission to fill the unexpired term from October 1, 2023 to June 30, 2025 and for the first three-year term of July 1, 2025 to June 30, 2028 and approve the appointment of Thomas Baxley to the Library Commission to fill the vacancy for the first three-year term of October 1, 2023 to June 30, 2025; Ms. Valdez seconded. Motion carried. So ordered 3-0 vote.

ITEMS OF INTEREST TO THE COMMISSION

Ms. Valdez will attend the VUSDLD meeting on September 21, 2023 and encouraged other members to attend too.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, November 13, 2023 at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:30 p.m.



Suzanne Olawski, Director of Library Services