



**Thursday, December 14, 2023  
Vacaville Library Board Organizational Meeting**

**Vacaville Unified School District  
Library District Organizational Meeting**

**EDUCATIONAL SERVICES CENTER  
401 Nut Tree Road  
Vacaville, California 95687**

**VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order**

**In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.**

**Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.**

**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

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<b>Subject</b>	<b>A. Options to view and/or participate in meeting</b>
Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	1. TELECONFERENCE/ATTEND MEETING INFORMATION
Access	Public
Type	Procedural

There are two options to view and/or participate in this meeting:

- 1) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Open session begins at 6:20 p.m. Public comments can be made in-person or in writing via this [form](#).
- 2) View YouTube live stream: <https://www.youtube.com/playlist?list=PLA4TLF5sgWi04Euu5-MmH0Ip66HNJU2ZZ>.

**2. OPENING OF MEETING**

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<b>Subject</b>	<b>A. Establish Quorum/Call to Order</b>
Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	2. OPENING OF MEETING
Access	Public

Type Procedural

**Subject B. Approval of December 14, 2023 Agenda**

Meeting Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category 2. OPENING OF MEETING

Access Public

Type Action

Recommended Action It is requested that the Board approve the December 14, 2023 agenda as presented.  
Board Member Vote:

**Subject C. Approval of September 21, 2023 Minutes (attachment)**

Meeting Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category 2. OPENING OF MEETING

Access Public

Type Action, Minutes

Recommended Action It is requested that the Board approve the September 21, 2023 minutes as presented.  
Board Member Vote:

Minutes [View Minutes](#) for Sep 21, 2023 - Vacaville Library Board Regular Meeting

File Attachments

[September 21, 2023 Library Board Regular Meeting Minutes.pdf \(106 KB\)](#)

### **3. COMMENTS FROM THE FLOOR**

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**Subject A. Comments from the Floor**

Meeting Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category 3. COMMENTS FROM THE FLOOR

Access Public

Type Public Comment

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

### **4. ELECTION OF OFFICERS**

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**Subject                      A. Election of President**

Meeting                      Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category                      4. ELECTION OF OFFICERS

Access                      Public

Type                      Action

Recommended Action                      \_\_\_\_\_ be elected President of the Library Board for the term December 14, 2023 through December 19, 2024.  
Board Member Vote:

The Board will elect its President of the Library Board for the term December 14, 2023 through December 19, 2024.

**Subject                      B. Election of Secretary**

Meeting                      Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category                      4. ELECTION OF OFFICERS

Access                      Public

Type                      Action

Recommended Action                      \_\_\_\_\_ be elected Secretary of the Library Board for the term December 14, 2023 through December 19, 2024.  
Board Member Vote:

The Board will elect its Secretary of the Library Board for the term December 14, 2023 through December 19, 2024.

**5. ACTION ITEMS**

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**Subject                      A. Approval of Appointment of Library Commissioners (attachment)**

Meeting                      Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category                      5. ACTION ITEMS

Access                      Public

Type                      Action

Recommended Action                      It is requested that the Board approve the appointment of Allison Henry to the Library Commission to fill the unexpired term from January 1, 2024 to June 30, 2025 and for the first three-year term of July 1, 2025 to June 30, 2028.  
Board Member Vote:

The Library Commission recommends approval of appointment of Allison Henry to the Library Commission to fill the unexpired term from January 1, 2024 to June 30, 2025 and for the first three-year term of July 1, 2025 to June 20, 2028.

File Attachments

[LIBRARY MEETING- Henry, Allison Library Commissioner.pdf \(153 KB\)](#)**Subject                      B. Adoption of Resolution No. 1, 2023-24, Resolution for Vacaville Library Board Meeting Establishing Quarterly Meetings (attachment)**

Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action
Recommended Action	it is requested that the Board approve Resolution No. 1, 2023-24, Establishing Quarterly Library Board Meetings. ROLL CALL VOTE:

Education Code Section 18380 requires quarterly Library Board meetings. This resolution enables the Library Board to schedule quarterly meetings accordingly.

File Attachments

[LIBRARY MEETING- Resolution No. 1 2023-24 Establishing Quarterly Library District Meetings.pdf \(60 KB\)](#)

<b>Subject</b>	<b>C. Establish Library Board meeting Dates and Locations</b>
Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action
Recommended Action	It is requested that the Board approve the recommended Library Board meeting dates for 2024, as presented. Board Member Vote:

The following dates are recommended for the regularly scheduled Library Board meetings for 2024: March 21, June 27, September 26, and December 19, 2024. Regular Library meetings are to be held at the Vacaville Unified School District's Educational Services Center.

## **6. STAFF REPORTS AND PRESENTATIONS**

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<b>Subject</b>	<b>A. Library Commission Report</b>
Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	6. STAFF REPORTS AND PRESENTATIONS
Access	Public
Type	Information

Library Commissioner Peggy Rollins will report on issues and items of interest to the Library Board.

<b>Subject</b>	<b>B. Library Director's Report</b>
Meeting	Dec 14, 2023 - Vacaville Library Board Organizational Meeting
Category	6. STAFF REPORTS AND PRESENTATIONS
Access	Public

Type Information

Solano County Director of Library Services Suzanne Olawski will provide a report on current issues and items of interest to the Library Board.

**Subject C. Cultural Center Library Project Update**

Meeting Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category 6. STAFF REPORTS AND PRESENTATIONS

Access Public

Type Information

Solano County Library Director Suzanne Olawski will provide an update on the Vacaville Cultural Center Library project.

**7. ADJOURNMENT**

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**Subject A. Adjourn December 14, 2023 Meeting**

Meeting Dec 14, 2023 - Vacaville Library Board Organizational Meeting

Category 7. ADJOURNMENT

Access Public

Type Procedural