

Minutes of the Solano County Law Library Board of Trustees (June 26, 2023)

CALL TO ORDER:

The meeting of the Law Library Board of Trustees was called into order by Judge Christine Carringer (Acting Chairperson) at 4:05 p.m. at the Jury Assembly Room (located at the Old Solano Courthouse, 580 Texas Street—Lower Level, Fairfield, CA 94533).

ROLL CALL AND ESTABLISHMENT OF QUORUM:

PRESENT: Judge Christine Carringer (Chairperson); Judge Wendy Getty; Judge Amyra Cobb-Hampton; JoAnn I. Parker, Esq.; Suzanne Olawski, Director of Library Services for Solano County Library; Jonathan Watson, Law Librarian for Solano County Law Library

ABSENT Judge Daniel J. Healy (Vice-Chairperson); Supervisor John M. Vasquez

CORRECTIONS TO MINUTES:

None.

APPROVAL OF MINUTES:

Moved: Ms. Parker moved that the minutes from the meeting of May 22, 2023, be accepted.

Seconded: Judge Cobb-Hampton seconded the motion.

The motion was carried unanimously, and the minutes of the meeting were approved.

APPROVAL OF AGENDA:

Moved: Ms. Parker moved that the agenda be accepted.

Seconded: Judge Cobb-Hampton seconded the motion.

The motion was carried unanimously, and the agenda was approved.

CORRESPONDENCE:

None.

ITEMS FROM THE FLOOR:

None.

OLD BUSINESS:

- a. Developing a vision for Solano County Law Library's Services:
 - Mr. Eitner updated the board on the progress of the project. A document is currently being worked on to develop a path forward, and it is anticipated that there will be various size projections to give the Law Library Board of Trustees options as to how they want to setup the new facility. The goal is present the proposal at the August meeting.
 - Judge Getty announced that Solano County Superior Court has yet to finalize the site acquisition and will update the Board when information becomes available. While the project will be done in phases, the current location of the Solano County Law Library will eventually be demolished.
 - At the Board's request, Ms. Olawski spoke with Solano County Administrator Bill Emlen and expressed the Board's desire to have Solano County Law Library's new location be near the court complex.
 - Ms. Olawski informed the Board that Solano County Law Library's relocation will likely impact Solano County Law Library's budget because Solano County Law Library will have to absorb new ongoing operating expenses.
 - Judge Getty mentioned that backfill monies might be available for California county law libraries, though she will confirm if this is indeed the case. Regarding operational costs, Judge Getty will be sharing the statute that details the county's responsibility to provide space for Solano County Law Library.

- c. Appointment of New Trustee: Judge Cobb-Hampton spoke with Julie Hilt, the Executive Director for the Solano County Bar Association. Two individuals have been proposed thus far, and Judge Cobb-Hampton is awaiting word as to whether there might be more potential candidates. She hopes to have a finalized list by the next board meeting. Judge Getty emphasized that obtaining a quorum is a consistent issue, and it might be best to pinpoint which members are appointed by the Chairperson of the Board of Supervisors (currently Supervisor Vasquez) and the Solano County Bar Association.

NEW BUSINESS:

- a. Creation of a new agreement for services between the Law Library Board of Trustees and the County Library: Judge Carringer requested that the discussion item be tabled until the next board meeting so that she may better examine the existing agreement for potential revisions.

LIBRARIAN'S REPORT:

None.

ANNOUNCEMENTS:

None.

DATE OF NEXT MEETING:

The next meeting will be held on August 28, 2023, as Judge Carringer anticipates that the July calendar will pose scheduling conflicts for the board members.

ADJOURNMENT:

The meeting was adjourned by Judge Carringer at 4:30 p.m.

RESPECTFULLY SUBMITTED,

Jonathan Watson

**JONATHAN WATSON, SECRETARY,
BOARD OF TRUSTEES
LAW LIBRARY**