

VACAVILLE LIBRARY COMMISSION

January 8, 2024 - 6:30 p.m.

LOCATION: Vacaville Cultural Center Library - 1020 Ulatis Drive, Vacaville, CA 95687

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the meeting, or to otherwise participate at Commission meetings, please contact the Vacaville Cultural Center Library at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection at the Vacaville Cultural Center Library, 1020 Ulatis Drive, Vacaville, CA during normal business hours.

AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
4. APPROVAL OF MINUTES of November 13, 2023 - Attachment 1 **ACTION**
5. APPROVAL OF AGENDA **ACTION**
6. COMMENTS FROM THE FLOOR (3-minute time limit per individual)
Items on the Agenda – Persons wishing to speak to items on the agenda should so indicate to the President of the Commission at this time. You will be given an opportunity to speak on the subject at the time the item is discussed by the Commission.

Items Not on the Agenda – Persons wishing to speak to items not on the agenda should so indicate to the President of the Commission at this time. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name and address.
7. CORRESPONDENCE
8. LIBRARIANS' REPORTS – Attachment 2
9. OLD BUSINESS
The Commission will receive an update on the Cultural Center Library expansion project.
10. NEW BUSINESS
The Commission will appoint a member to the Solano County Library Advisory Council **ACTION**
11. ITEMS OF INTEREST TO THE COMMISSION
12. DATE OF NEXT MEETING: March 11, 2024
13. ADJOURNMENT

Minutes of the
Vacaville Library Commission
November 14, 2023

CALL TO ORDER

Ms. Rollins called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Cathy Valdez

Peggy Rollins, President

Steve Vidmar

Tom Baxley

Others Present

Suzanne Olawski, Director of Library Services, Solano County Library

Mike Eitner, Assistant Director of Library Services, Solano County Library

Nancy Redfield, Library Branch Manager, Solano County Library

Cathy Sheldon, Office Assistant III, Solano County Library

Allison Henry, candidate for Library Commissioner

INTRODUCTIONS

Introductions were made and Ms. Henry briefly spoke about her continued interest in serving on the Library Commission.

APPROVAL OF MINUTES

September 11, 2023 meeting minutes were corrected to reflect Ms. Rollins called the meeting to order. Ms. Valdez moved to approve the meeting minutes of September 11, 2023 as amended; Mr. Vidmar seconded. Motion carried. So ordered 4-0 vote.

APPROVAL OF AGENDA

Mr. Vidmar moved to approve the November 14, 2023 agenda; Mr. Baxley seconded. Motion carried. So ordered 4-0 vote.

COMMENTS FROM THE FLOOR

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the librarians' reports, Ms. Olawski reported Ms. Henry's appointment to the Commission will go to the Vacaville Library Board for approval at their December 14, 2023 meeting. At the Commission's January 8,

2024 meeting, the Commission will appoint a member to the Solano County Library Advisory Council. Currently Mr. McCallum, former Commissioner, attends the meeting; however, per the Commission by-laws, a member of the Commission is to be appointed.

Mr. Eitner gave a brief presentation on the Solano County Library 5-year strategic plan, which the Board of Supervisors approved in September 2023. He distributed the strategic plan brochure, which also may be viewed on the library's website. Ms. Rollins commented it was well done.

OLD BUSINESS

The Commission will receive an update on the Cultural Center Library expansion project.

Ms. Olawski gave a brief update on the Cultural Center expansion. The library continues to meet with the project team, City of Vacaville, and the school district. The library still is exploring a temporary space; the type of permit needed will determine how the library moves forward with the temporary location. Ms. Olawski will update the Commission as she receives more information.

ITEMS OF INTEREST TO THE COMMISSION

Ms. Rollins heard on the radio the State will require the teaching of media literacy to K-12 students starting in January.

Ms. Valdez attended the Solano County Library Foundation's annual Authors Luncheon with the Vacaville Friends of the Library and stated it was fabulous! She stated Mychal Threets, Supervising Librarian and library influencer, was a keynote speaker at the event.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, January 8, 2024 at 6:30 p.m. at the Vacaville Cultural Center Library.

ADJOURNMENT

Meeting adjourned at 7:30 p.m.

Suzanne Olawski, Director of Library Services

Librarian's Report to the Vacaville Library Commission
Vacaville Public Library-Cultural Center
January 2024

Greetings, Commissioners:

We ended the year with a short programming break during the last two weeks of December. We were very happy to see that despite the holidays and two long holiday weekends where the library was closed, we still managed to see 7,981 visitors who borrowed 38,320 materials. That's not a bad way to end the year!

We spent last month—and anticipate spending a chunk of the next two months—preparing for our closure. Collections are being weeded and evaluated; we are also looking at our plans for where collections may end up after the remodel is completed. The remodel will move a lot of our shelving into different areas and it's a good opportunity for us to decide if the layout we have makes the most sense. Many of our collections have been in the same location since 1992. There's no better time to reevaluate things than when we're about to empty the entire building!

There will be an increased emphasis on Saturday activities in 2024. Many Vacaville residents commute to work, and many households have both parents working, so we want to acknowledge that by ensuring we offer kids and families something to do on weekends as much as we do afternoons. Read to a Dog will occur every Saturday at 11am; we will simultaneously offer a family Catch Up and Color art activity while kids await their turn with the dog; and we will also have a volunteer offering Free Notary Services on Saturday, January 13 at 9am.

For teens, After Hours Game Night returns Friday, January 26 at 5:30pm and we also have Teen Rainbow Reads Book Club on Wednesday, January 17 at 4pm. Our cadre of teen volunteers continues to grow. We hope to turn that into a teen advisory board so teens can play a part in planning the activities they would be most interested in seeing.

Since your last meeting, we said goodbye to Suzanne Clerkin, our children's librarian of many years, who accepted a job for Sacramento Public Library. We were sad to see her go, but we were also excited to welcome Vanessa Diaz, who transferred into the position last month. Vanessa has been with Solano County Library for many years—she first started in high school at the Town Square Library, in fact!

Mike Perkins
Supervising Librarian
Vacaville Public Library-Cultural Center

Librarian's Report to the Vacaville Library Commission
Vacaville Town Square Library (VTS)
January 8, 2024

Greetings, Commissioners:

From September to October, VTS welcomed 13,392 visitors and circulated 30,270 items.

During the reporting period, staff presented 38 storytimes with 1,087 in attendance. 1,546 children and teens participated in library programs including Storytimes (Baby Bounce, Toddler, Outdoor, Pajama, and Preschool), Afternoon Adventures, Native American Craft, Dungeons & Dragons, NorCal Bats, StoryWalk, and Class Visit.

Total attendance for outreach programs was 548. These included the local school visits, Youth Roundtable, and Reading at the Barbershop.

Upcoming events highlights include:

- Novel Knowledge Book Club: Wednesday, January 17th, 4:00 – 5:00 PM. Are you participating in the Novel Knowledge competition? Join us as we discuss each book and help prepare for competition by collaborating with other students. The book club host will engage participants in discussing questions about each book and will invite participants to challenge each other by asking book focused trivia.
- Saturday Family Storytime @ Vacaville Town Square: Saturday, February 3rd, 9:00 AM – 12:00 PM. Join us for stories, songs, and craft for a special Saturday morning storytime! All ages welcome.
- Tech Exchange Drop-In Tech Help: Tuesday, February 13th, 12:00 – 3:00 PM. This is a drop-in service for adults & seniors to receive help with their personal technology devices (phones, tablets, etc.) This service will be available every Tuesday in February.

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,
Johnny Parker
Supervising Librarian
Solano County Library