

Vacaville Library Board Organizational Meeting (Thursday, December 14, 2023)

Generated by Jenna Skinner on Monday, December 18, 2023

Members present

John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

Meeting called to order at 6:40 PM**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

Procedural: A. Options to view and/or participate in meeting

2. OPENING OF MEETING

Procedural: A. Establish Quorum/Call to Order

President Jansen called the meeting to order at 6:40 p.m.

Action: B. Approval of December 14, 2023 Agenda

It is requested that the Board approve the December 14, 2023 agenda as presented.

Board Member Vote:

Motion by Daniel Santellan, second by Nancy Dunn.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

Action, Minutes: C. Approval of September 21, 2023 Minutes (attachment)

It is requested that the Board approve the September 21, 2023 minutes as presented.

Board Member Vote:

Motion by Daniel Santellan, second by Michael Kitzes.

3. COMMENTS FROM THE FLOOR

Public Comment: A. Comments from the Floor

There were no comments from the floor.

4. ELECTION OF OFFICERS

Action: A. Election of President

Trustee Jansen be elected President of the Library Board for the term December 14, 2023 through December 19, 2024.

Board Member Vote:

Motion by Michael Kitzes, second by Daniel Santellan.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

Action: B. Election of Secretary

Trustee Dunn be elected Secretary of the Library Board for the term December 14, 2023 through December 19, 2024.

Board Member Vote:

Motion by Daniel Santellan, second by Michael Kitzes.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

5. ACTION ITEMS

Action: A. Approval of Appointment of Library Commissioners (attachment)

It is requested that the Board approve the appointment of Allison Henry to the Library Commission to fill the unexpired term from January 1, 2024 to June 30, 2025 and for the first three-year term of July 1, 2025 to June 30, 2028.

Board Member Vote:

Motion by Daniel Santellan, second by Nancy Dunn.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

Action: B. Adoption of Resolution No. 1, 2023-24, Resolution for Vacaville Library Board Meeting Establishing Quarterly Meetings (attachment)

it is requested that the Board approve Resolution No. 1, 2023-24, Establishing Quarterly Library Board Meetings.

ROLL CALL VOTE:

Motion by Daniel Santellan, second by Nancy Dunn.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

Action: C. Establish Library Board meeting Dates and Locations

It is requested that the Board approve the recommended Library Board meeting dates for 2024, as presented.

Board Member Vote:

Motion by Daniel Santellan, second by Lindsay Kelly.

Final Resolution: Motion Passed

Yes: John Jansen, Michael Kitzes, Daniel Santellan, Santiago Serrato, Nancy Dunn, Lindsay Kelly

6. STAFF REPORTS AND PRESENTATIONS

Information: A. Library Commission Report

Library Commissioner Peggy Rollins reported many schools have visited the Cultural Center Library; staff are preparing the collection for the upcoming move; librarians are presenting a variety of children's programs; and the Town Square Library has had many activities and programs to include outreach of downtown Vacaville, such as the Halloween stroll and Creek Walk of Vacaville.

Information: B. Library Director's Report

Solano County Director of Library Services Suzanne Olawski reported that the library has added a new data base called Lote, which holds 2,700 picture books in many languages including American Sign language; Dash robot used for coding, listening devices, gardening tools, and bakeware are available to be checked out; an online career program is available for those interested in receiving accredited diplomas along with online tutoring; and the new heating, ventilation and air conditioning system should arrive in January for the Town Square Library.

Information: C. Cultural Center Library Project Update

Solano County Library Director Suzanne Olawski reported that the Cultural Center Library Project design development is at one hundred percent; the cost estimate is in line with the proposed budget; the Library Board met with the City of Vacaville in regards to permitting and preliminary design review; the timeline for the construction contract is estimated for Spring and construction to begin the expansion is anticipated to begin in June; the closure of the library is estimated for August 2024; there is no longer a need for a temporary space to be rented during the time of closure, and will be directing all to the Town Square Library; the Town Square Library will have expanded hours and possible additional staff; the storage of items during the closure will be stored in the Vallejo John F. Kennedy Library; and the Ulatis Community Center has offered their facility for larger events when more space is needed.

7. ADJOURNMENT

Procedural: A. Adjourn December 14, 2023 Meeting

There being no further business President Jansen adjourned the meeting at 6:52 p.m.