



**Thursday, June 27, 2024  
Vacaville Library Board Regular Meeting**

**Vacaville Unified School District  
Regular Library District Meeting**

**EDUCATIONAL SERVICES CENTER  
401 Nut Tree Road  
Vacaville, California 95687  
6:00 PM**

**VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order**

**In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.**

**Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.**

**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

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<b>Subject</b>	<b>A. Options to view and/or participate in meeting</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	1. TELECONFERENCE/ATTEND MEETING INFORMATION
Access	Public
Type	Procedural

There are two options to view and/or participate in this meeting:

1) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Open session begins at 6:20 p.m. Public comments can be made in-person or in writing via this [form](#).

2) View YouTube live stream: <https://www.youtube.com/playlist?list=PLA4TLF5sgWi04Euu5-MmH0Ip66HNJU2ZZ>.

**2. OPENING OF MEETING**

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<b>Subject</b>	<b>A. Establish Quorum/Call to Order</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	2. OPENING OF MEETING
Access	Public

Type Procedural

**Subject B. Approval of June 27, 2024 Agenda**

Meeting Jun 27, 2024 - Vacaville Library Board Regular Meeting

Category 2. OPENING OF MEETING

Access Public

Type Action

Recommended Action It is requested that the Board approve the June 27, 2024 agenda as presented.  
Board Member Vote:

**Subject C. Approval of March 21, 2024 Minutes**

Meeting Jun 27, 2024 - Vacaville Library Board Regular Meeting

Category 2. OPENING OF MEETING

Access Public

Type Action, Minutes

Recommended Action It is requested that the Board approve the March 21, 2024 Regular Library Board meeting minutes as presented.  
Board Member Vote:

Minutes [View Minutes](#) for Mar 21, 2024 - Vacaville Library Board Regular Meeting

File Attachments  
[March 21, 2024 Library Board Meeting Minutes.pdf \(86 KB\)](#)

### 3. COMMENTS FROM THE FLOOR

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**Subject A. Comments from the Floor**

Meeting Jun 27, 2024 - Vacaville Library Board Regular Meeting

Category 3. COMMENTS FROM THE FLOOR

Access Public

Type Public Comment

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. Written public comments will not be read aloud during open session, however emailed to the Board members for review. Receipt of comment will be confirmed by an email from the Superintendent's office. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

## 4. STAFF REPORTS AND PRESENTATIONS

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<b>Subject</b>	<b>A. Library Commission Report</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	4. STAFF REPORTS AND PRESENTATIONS
Access	Public
Type	Information

Library Commissioner Peggy Rollins will report on issues and items of interest to the Library Board.

<b>Subject</b>	<b>B. Library Director's Report</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	4. STAFF REPORTS AND PRESENTATIONS
Access	Public
Type	Information

Solano County Director of Library Services Suzanne Olawski will provide a report on current issues and items of interest to the Library Board.

<b>Subject</b>	<b>C. The Vacaville Cultural Center Library Project (attachment)</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	4. STAFF REPORTS AND PRESENTATIONS
Access	Public
Type	Information, Presentation

Solano County Director of Library Services Suzanne Olawski and Solano County Capital Project Coordinator Tim Reynolds will provide an update on the Vacaville Cultural Center Library project.

File Attachments

[LIBRARY 4c. 06 27 2024 VUSDLD VCC Library Presentation-pdf.pdf \(5,310 KB\)](#)

## 5. ACTION ITEMS

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<b>Subject</b>	<b>A. Adoption of Resolution No. 2, 2023-24, Adopting the Gann Limit for 2024-25 (attachments)</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	5. ACTION ITEMS
Access	Public

Type	Action
Recommended Action	It is requested the Board approve Resolution No. 2, 2023-24, Adopting the Gann Limit for 2024-25 as presented. ROLL CALL VOTE:

Each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriation limit for the following fiscal year pursuant to Article XIII B. The appropriation limit for the Vacaville Library District for the 2024-25 fiscal year is \$3,917,069.00.

File Attachments

[Independent Special Districts - GANN Appropriations Limit FY 24-25.pdf \(738 KB\)](#)  
[LIBRARY Resolution No. 2, 2024-25 Gann Limit.pdf \(71 KB\)](#)

<b>Subject</b>	<b>B. Approval of an Increase for Total Project Cost for a Not-to-Exceed Amount for the Renovation and Expansion of the Vacaville Cultural Center Library and authorize the Director of the Library Services to transfer funds from the Library District's reserve funds (730 accounts) to the Library District's Operating Fund (427) (attachment)</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action
Recommended Action	It is requested the Board approve a total project cost for an increase not-to-exceed Amount of \$24,500,000.00 for the renovation and expansion of the Vacaville Cultural Center Library and authorize the Director of the Library Services to transfer funds from the Library District's reserve funds (730 accounts) to the Library District's operating fund (427).

The Vacaville Library Commission recommends approval of an increased amount from \$20,000,000.00 approved on September 21, 2023, additional \$4,500,000.00, for a total project cost of an amount not-to-exceed \$24,500,000.00 for the renovation and expansion of the Vacaville Cultural Center Library, and the authorization of the Director of the Library Services to transfer funds from the Library District's reserve funds (730 accounts) to the Library District's operating fund (427).

File Attachments

[VUSDLD Budget Consideration memo f.pdf \(117 KB\)](#)

<b>Subject</b>	<b>C. Approval of Authorization of the Director of the Library Services to Execute a Construction Manager at Risk Agreement with Gilbane Building Company for the Renovation and Expansion of the Vacaville Cultural Center Library Project (attachment)</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action

Recommended  
Action

It is requested that the Board authorization the Director of the Library Services to execute a Construction Manager at Risk Agreement with Gilbane Building Company for the Renovation and Expansion of the Vacaville Cultural Center Library with a not-to-exceed or guaranteed maximum price (GMP) of \$18,556,409.00. Alternatively, the Board could consider a not-to-exceed amount of \$18,062,939.00 which would exclude additive/alternates for the outdoor children/teens area.  
Board Member Vote:

The Vacaville Library Commission recommends approval of a not-to-exceed amount or guaranteed maximum price of \$18,556,409.00 for the renovation and expansion of the Vacaville Cultural Center Library.

File Attachments

[LIBRARY Vacaville Library GMP-Board-R1- updated.pdf \(803 KB\)](#)

**Subject**

**D. Approval of Delegating Authority to the Director of the Library Services to Execute Amendments within the Approved Project Budget up to \$75,000.00 per Amendment**

Meeting

Jun 27, 2024 - Vacaville Library Board Regular Meeting

Category

5. ACTION ITEMS

Access

Public

Type

Action

Recommended  
Action

It is requested that the Board authorize the Director of Library Services to execute amendments within the approved project budget. The cost of individual amendments authorized by the Director of Library Services shall not exceed up to \$75,000.00 per amendment.  
Board Member Vote:

The Vacaville Library Commission recommends approval of delegating authority to the Director of Library Services to execute amendments within the approved project budget up to \$75,000.00 per amendment.

**Subject**

**E. Approval of Authorizing the Library Director to remit existing furniture, fixtures, and equipment to County Surplus (attachment)**

Meeting

Jun 27, 2024 - Vacaville Library Board Regular Meeting

Category

5. ACTION ITEMS

Access

Public

Type

Action

Recommended  
Action

It is requested that the Board authorize the Library Director to remit existing furniture, fixtures, and equipment to County Surplus as part of the Cultural Center Library renovation and expansion project.  
Board Member Vote:

The Vacaville Library Commission recommends approval of delegating authority to the Director of Library Services to remit existing furniture, fixtures, and equipment to County Surplus as part of the Cultural Center Library renovation and expansion project.

File Attachments

[VCC Library Project Inventory for Surplus.pdf \(87 KB\)](#)

<b>Subject</b>	<b>F. Adoption of the Vacaville Library District Budget for Fiscal Year 2024-25 (attachment)</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action
Recommended Action	It is requested that the Board approve the Vacaville Library District 2024-25 budget as presented. Board Member Vote:

The Vacaville Library Commission recommends adoption of the proposed 2024-25 Library District budget as presented.

File Attachments  
[LIBRARY Vacaville FY25 Budget .pdf \(1,081 KB\)](#)

<b>Subject</b>	<b>G. Approval of the Updated MOU between the County of Solano on behalf of the Solano County Auditor-Controller and the Vacaville Unified School District Library District for Financial Services</b>
Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	5. ACTION ITEMS
Access	Public
Type	Action
Recommended Action	It is requested the Board approve the updated MOU between the County of Solano on behalf of the Solano County Auditor-Controller and the Vacaville Unified School District Library District for Financial Services. Board Member Vote:

The Solano County’s Auditor-Controller Office (ACO) provides fiscal services to special districts in Solano County and has been providing this service to the Vacaville Library Districts for decades. The original Agreement is outdated and the terms of the new Agreement have not changed. Current agreements should be on file for all special districts. Library District revenues are received, deposited, and managed by the ACO.

File Attachments  
[Mou VUSDLD-County.pdf \(208 KB\)](#)

## 6. ADJOURNMENT

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<b>Subject</b>	<b>A. Adjourn June 27, 2024 Meeting</b>
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Meeting	Jun 27, 2024 - Vacaville Library Board Regular Meeting
Category	6. ADJOURNMENT
Access	Public
Type	Procedural