

Minutes of the
Vacaville Library Commission
September 9, 2024

CALL TO ORDER

Ms. Rollins called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Ms. Peggy Rollins

Ms. Cathy Valdez

Mr. Tom Baxley

Ms. Allison Henry

Others Present

Ms. Suzanne Olawski, Director of Library Services, Solano County Library

Ms. Nancy Redfield, Library Branch Manager, Solano County Library

Mr. Mike Perkins, Supervising Librarian, Solano County

Ms. Lisa Lin, Admin Services Manager, Solano County Library

Ms. Cathy Sheldon, Office Assistant III, Solano County Library

INTRODUCTIONS

None

APPROVAL OF MINUTES

Ms. Valdez moved to approve the meeting minutes of June 10, 2024; Mr. Baxley seconded. Motion carried. So ordered 4-0 vote.

APPROVAL OF AGENDA

Ms. Valdez moved to approve the September 9, 2024 agenda; Ms. Henry seconded. Motion carried. So ordered 4-0 vote.

COMMENTS FROM THE FLOOR

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

Mr. Perkins and Ms. Redfield provided branch reports. Ms. Olawski reported Town Square Library distributed 6,405 meals via Lunch @ the Library: 1,130 breakfasts and 5,275 lunches. Vacaville's Summer Reading Program had 3,000 participants. Funding for the CA State Library Park Pass and Lunch @ the Library programs was restored. Ms. Henry commented how she appreciates the state park passes.

OLD BUSINESS

- a. FY 2024-2025 Vacaville Library District Revised Budget

Ms. Valdez moved to approve the FY 2024-2025 Vacaville Library District Revised Budget; Mr. Baxley seconded. Motion carried. So ordered 4-0 vote.

- b. Vacaville Cultural Center Library Project Update

Ms. Olawski gave a brief update on the VCC expansion project. Mr. Reynolds is working with the City of Vacaville to obtain necessary permits. The City will approve the ADA parking plan and a cost share allocation will be worked out. Gilbane is still waiting to set up their job site; the building is cleared. Mr. Reynolds will attend the November 2024 Vacaville Library Commission meeting to provide an update on the Cultural Center Library project.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION

None.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, November 4, 2024 at 6:30 p.m. at the Vacaville Town Square Library, 1 Town Square.

ADJOURNMENT

Meeting adjourned at 7:15 p.m.



Suzanne Olawski, Director of Library Services