

Minutes of the
Vacaville Library Commission
November 4, 2024

CALL TO ORDER

Ms. Rollins called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Ms. Peggy Rollins

Ms. Cathy Valdez

Mr. Steve Vidmar

Others Present

Ms. Suzanne Olawski, Director of Library Services, Solano County Library

Ms. Nancy Redfield, Library Branch Manager, Solano County Library

Mr. John Parker, Supervising Librarian, Solano County Library

Ms. Nancy Dunn, Trustee, Vacaville Unified School District Library District

Mr. Tim Reynolds, Sr. Capital Projects Coordinator, Solano County

Ms. Cathy Sheldon, Office Assistant III, Solano County Library

INTRODUCTIONS

None

APPROVAL OF MINUTES

Ms. Valdez moved to approve the meeting minutes of September 9, 2024; Ms. Rollins seconded. Motion carried. So ordered 3-0 vote.

APPROVAL OF AGENDA

Mr. Vidmar moved to approve the November 4, 2024, agenda; Ms. Valdez seconded. Motion carried. So ordered 3-0 vote.

COMMENTS FROM THE FLOOR

None.

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

Ms. Redfield and Mr. Parker provided branch reports. Ms. Olawski reported the library is working on its annual report and the Cultural Center Library project continues to move forward. Project updates and photos are posted to the Library's website.

Mr. Rollins commented on the increased number of visitors at the Town Square Library. Mr. Parker stated the library is hosting a lot of programs and the library marketing department is doing a great job in promoting all the programs.

Ms. Redfield commented on the amount of outreach staff are doing at the schools and other organizations such as the Craft-Paramount House and senior living facilities. Storytimes and special programs continue at the Ulatis Center where attendance is growing.

Ms. Rollins commented on the challenges of finding space for literacy and tutors space to meet and expressed appreciation for the efforts of literacy staff who are assisting with those challenges.

OLD BUSINESS

a. Vacaville Cultural Center Library Project Update

Mr. Reynolds shared a slide presentation (attached) and provided an update on the Vacaville Cultural Center Library expansion project.

NEW BUSINESS

a. Lease Extension with Recology Vacaville

Ms. Olawski presented the Commission with the Second Amendment to the Commercial Lease Agreement with Recology Vacaville Solano for a Renewal Term of July 1, 2022 through June 30, 2027 for space at 1 Town Square. Ms. Olawski asked the Commission to make a recommendation to the Library Board for approval of the amendment.

Mr. Vidmar moved to recommend approval of the Second Amendment to the Commercial Lease Agreement with Recology Vacaville Solano for a Renewal Term of July 1, 2022 through June 30, 2027; Ms. Valdez seconded. Motion carried. So ordered 3-0 vote.

ITEMS OF INTEREST TO THE COMMISSION

Ms. Valdez attended the Solano County Library Foundation Authors Luncheon and shared the event is an annual fundraiser to raise money for library literacy program. She enjoyed the event and the authors presentations.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, January 13, 2025, at 6:30 p.m. at the Vacaville Town Square Library, 1 Town Square.

ADJOURNMENT

Meeting adjourned at 7:25 p.m.



Suzanne Olawski, Director of Library Services