

Thursday, December 19, 2024
Vacaville Library Board Organizational Meeting

Vacaville Unified School District
Library District Organizational Meeting

EDUCATIONAL SERVICES CENTER
401 Nut Tree Road
Vacaville, California 95687

VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.

1. TELECONFERENCE/ATTEND MEETING INFORMATION

Subject : A. Options to view and/or participate in meeting
Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting
Category : 1. TELECONFERENCE/ATTEND MEETING INFORMATION
Type : Procedural

Public Content

There are two options to view and/or participate in this meeting:

1) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Open session begins at 6:20 p.m. Public comments can be made in-person or in writing via this [form](#).

2) View YouTube live stream:<https://www.youtube.com/playlist?list=PLA4TLF5sgWi04Euu5-MmH0lp66HNJU2ZZ>.

2. OPENING OF MEETING

Subject : A. Establish Quorum/Call to Order
Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting
Category : 2. OPENING OF MEETING
Type : Procedural
Subject : B. Approval of December 19, 2024 Vacaville Library Board Organizational Meeting Agenda

Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting
Category : 2. OPENING OF MEETING
Type : Action
Recommended Action : It is requested that the Board approve the December 19, 2024 Vacaville Library Board Organizational meeting agenda as presented.
Board Member Vote:

Motion & Voting

It is requested that the Board approve the December 19, 2024 Vacaville Library Board Organizational meeting agenda as presented.

Board Member Vote:

Motion by Amy T Russell, second by John Jansen.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : C. Approval of September 26, 2024 Vacaville Library Board Regular Meeting Minutes

Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting

Category : 2. OPENING OF MEETING

Type : Action, Minutes

Recommended Action : It is requested that the Board approve the September 26, 2024 Vacaville Library Regular Meeting minutes as presented.

Board Member Vote:

Minutes : [View Minutes](#) for Sep 26, 2024 - Vacaville Library Board Regular Meeting

File Attachments

[September 26, 2024 Vacaville Library Board Regular Meeting.pdf \(89 KB\)](#)

Motion & Voting

It is requested that the Board approve the September 26, 2024 Vacaville Library Regular Meeting minutes as presented.

Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

3. COMMENTS FROM THE FLOOR

Subject : A. Comments from the Floor
Meeting : Dec 19, 2024 - Vacaville Library Board
Organizational Meeting
Category : 3. COMMENTS FROM THE FLOOR
Type : Public Comment

Public Content

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. Written public comments will not be read aloud during open session, however emailed to the Board members for review. Receipt of comment will be confirmed by an email from the Superintendent's office. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced. Please note that there will be a 20-minute time limit for each topic. This time constraint will apply to all items both those on and off the agenda.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

4. ELECTION OF OFFICERS

Subject : A. Election of President
Meeting : Dec 19, 2024 - Vacaville Library Board
Organizational Meeting
Category : 4. ELECTION OF OFFICERS
Type : Action
Recommended Action : _____ be elected President of the Library Board for the term December 19, 2024 through December 18, 2025.
Board Member Vote:

Public Content

The Board will elect its President of the Library Board for the term December 19, 2024 through December 18, 2025.

Motion & Voting

Nancy Dunn be elected President of the Library Board for the term December 19, 2024 through December 18, 2025.
Board Member Vote:

Motion by Amy T Russell, second by John Jansen.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : B. Election of Secretary
Meeting : Dec 19, 2024 - Vacaville Library Board

Organizational Meeting

Category :

4. ELECTION OF OFFICERS

Type :

Action

Recommended Action :

_____ be elected Secretary of the Library Board for the term December 19, 2024 through December 18, 2025.
Board Member Vote:

Public Content

The Board will elect its Secretary of the Library Board for the term December 19, 2024 through December 18, 2025.

Motion & Voting

Amy Tran Russell be elected Secretary of the Library Board for the term December 19, 2024 through December 18, 2025.

Board Member Vote:

Motion by Amy T Russell, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

5. ACTION ITEMS

Subject :

A. Adoption of Resolution No. 1, 2024-25, Resolution for Vacaville Library Board Meeting Establishing Quarterly Meetings (attachment)

Meeting :

Dec 19, 2024 - Vacaville Library Board Organizational Meeting

Category :

5. ACTION ITEMS

Type :

Action

Recommended Action :

It is requested that the Board approve the recommended Library Board meeting dates for 2025, as presented.
ROLL CALL VOTE:

Public Content

The following dates are recommended for the regularly scheduled Library Board meetings for 2025: March 27, June 26, September 25, and December 18, 2025. Regular Library meetings are to be held at the Vacaville Unified School District's Educational Services Center.

File Attachments

[01. Resolution No. 1, 2024-25, Establishing Quarterly Library District Meetings VAC \(1\).pdf \(397 KB\)](#)

Motion & Voting

It is requested that the Board approve the recommended Library Board meeting dates for 2025, as presented.

ROLL CALL VOTE:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : B. Establish Library Board Meeting Dates and Locations

Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting

Category : 5. ACTION ITEMS

Type : Action

Recommended Action : It is requested that the Board approve the recommended Library Board meeting dates for 2025 as presented.
Board Member Vote:

Public Content

The following dates are recommended for the regularly scheduled Library Board meetings for 2025: March 27, June 26, September 25, and December 18. Regular Library meetings are to be held at the Vacaville Unified School District's Educational Services Center.

Motion & Voting

It is requested that the Board approve the recommended Library Board meeting dates for 2025 as presented.

Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : C. Approve the Second Amendment to the Commercial Lease Agreement with Recology Vacaville Solano for a Renewal Term of July 1, 2022 through June 30, 2027 (attachment)

Meeting : Dec 19, 2024 - Vacaville Library Board Organizational Meeting

Category : 5. ACTION ITEMS

Type : Action

Recommended Action : It is requested to approve the second amendment to the commercial lease agreement with Recology Vacaville Solano as presented.
Board Member Vote:

Public Content

On December 11, 2002, the Vacaville Unified Library District (District) approved a Commercial Lease Agreement with Recology Vacaville Solano for the lease of the 2nd floor of the then newly constructed 1 Town Square Place, Vacaville. Pursuant to the terms of that Lease, the District offered Recology Vacaville Solano (Lessee) an option to extend the lease. On September 18, 2014, the First Amendment to the Commercial Lease Agreement for a renewal term from September 1, 2014 through June 30, 2022 was approved by the District. At the conclusion of that renewal period, the Lessee had the right to extend the term for another five years period to coincide with any extension of Recology Vacaville Solanos Franchise Agreement with the City of Vacaville. Pursuant to the terms of the First Amendment, the Lessee has exercised the right of renewal and staff is recommending approval of the attached Second Amendment to the Commercial Lease Agreement for a renewal term from July 1, 2022 through June 30, 2027. Rent payable by Lessee was adjusted to the amount of \$26,234.47 per month effective as of September 1, 2024 and will be adjusted on each September 1st annually thereafter during the term of the Lease in accordance with Section 4 of the Existing Lease.

File Attachments

[0C. Second Amendment to Recology Lease DEC2024 \(1\).pdf \(542 KB\)](#)

[0B. First Amendment to Recology Lease AUG2014 \(1\).pdf \(793 KB\)](#)

Motion & Voting

It is requested to approve the second amendment to the commercial lease agreement with Recology Vacaville Solano as presented.

Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

6. STAFF REPORTS AND PRESENTATIONS

Subject :	A. Library Commission Report
Meeting :	Dec 19, 2024 - Vacaville Library Board Organizational Meeting
Category :	6. STAFF REPORTS AND PRESENTATIONS
Type :	Information

Public Content

Solano County Director of Library Services, Suzanne Olawski will report on issues and items of interest to the Library Board.

Subject :	B. Library Director's Report
Meeting :	Dec 19, 2024 - Vacaville Library Board Organizational Meeting
Category :	6. STAFF REPORTS AND PRESENTATIONS
Type :	Information

Public Content

Solano County Director of Library Services, Suzanne Olawski will provide a report on current issues and items of interest to the Library Board.

Subject : C. Cultural Center Library Project Update
(attachment)

Meeting : Dec 19, 2024 - Vacaville Library Board
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Category : 6. STAFF REPORTS AND PRESENTATIONS

Type : Information, Presentation

Public Content

Solano County Director of Library Services, Suzanne Olawski and Solano County Capital Project Sr. Coordinator, Tim Reynolds will provide an update on the Vacaville Cultural Center Library project.

File Attachments

[Vacaville Library Board Updates 12-19-24.pdf \(2,703 KB\)](#)

7. ADJOURNMENT

Subject : A. Adjourn December 19, 2024 Vacaville Library Board
Organizational Meeting

Meeting : Dec 19, 2024 - Vacaville Library Board Organizational
Meeting

Category : 7. ADJOURNMENT

Type : Procedural