

Thursday, June 26, 2025  
Vacaville Library Board Regular Meeting

Vacaville Unified School District  
Regular Library District Meeting  
6:15 PM

EDUCATIONAL SERVICES CENTER  
401 Nut Tree Road  
Vacaville, California 95687

VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.

## **1. TELECONFERENCE/ATTEND MEETING INFORMATION**

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Subject : A. Options to view and/or participate in meeting  
Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting  
Category : 1. TELECONFERENCE/ATTEND MEETING INFORMATION  
Type : Procedural

## **Public Content**

There are two options to view and/or participate in this meeting:

1) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Open session begins at 6:20 p. m. Public comments can be made in-person or in writing via this [form](#).

2) View YouTube live stream:<https://www.youtube.com/playlist?list=PLA4TLF5sgWi04Euu5-MmH0lp66HNJU2ZZ>.

## **2. OPENING OF MEETING**

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Subject : A. Establish Quorum/Call to Order/Public Comment Cards Due  
Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting  
Category : 2. OPENING OF MEETING  
Type : Procedural

Subject : B. Approval of June 26, 2025 Vacaville Library Board Regular Meeting Agenda

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 2. OPENING OF MEETING

Type : Action

Recommended Action : It is requested that the Board approve the June 26, 2025 agenda as presented.  
Board Member Vote:

## Motion & Voting

It is requested that the Board approve the June 26, 2025 agenda as presented.  
Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : C. Approval of March 27, 2025 Vacaville Library Board Regular Minutes (attachment)

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 2. OPENING OF MEETING

Type : Action

Recommended Action : It is requested that the Board approve the March 27, 2025 Regular Library Board meeting minutes as presented.  
Board Member Vote:

## File Attachments

[March 27, 2025 Vacaville Library Board Regular Meeting Minutes.pdf \(57 KB\)](#)

## Motion & Voting

It is requested that the Board approve the March 27, 2025 Regular Library Board meeting minutes as presented.  
Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

## 3. COMMENTS FROM THE FLOOR

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Subject : A. Comments from the Floor

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 3. COMMENTS FROM THE FLOOR

Type : Public Comment

## Public Content

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. Written public comments will not be read aloud during open session, however emailed to the Board members for review. Receipt of comment will be confirmed by an email from the Superintendent's office. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced. Please note that there will be a 20-minute time limit for each topic. This time constraint will apply to all items both those on and off the agenda.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

## 4. STAFF REPORTS AND PRESENTATIONS

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Subject : A. Library Commission Report  
Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting  
Category : 4. STAFF REPORTS AND PRESENTATIONS  
Type : Information

## Public Content

Library Commissioner, Peggy Rollins, will report on issues and items of interest to the Library Board.

Subject : B. Library Director's Report  
Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting  
Category : 4. STAFF REPORTS AND PRESENTATIONS  
Type : Information

## Public Content

Solano County Director of Library Services, Suzanne Olawski, will provide a report on current issues and items of interest to the Library Board.

Subject : C. The Vacaville Cultural Center Library Project (attachment)  
Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting  
Category : 4. STAFF REPORTS AND PRESENTATIONS

Type :

Information, Presentation

## Public Content

Solano County Director of Library Services, Suzanne Olawski and Solano County Sr. Capital Projects Coordinator, Tim Reynolds will provide an update on the Vacaville Cultural Center Library project.

### File Attachments

[VCC Board Update 6-26-25.pdf \(28,705 KB\)](#)

## 5. ACTION ITEMS

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Subject : A. Adoption of Resolution No. 2, 2024-25, Adopting the Gann Limit for 2025-26 (attachments)

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 5. ACTION ITEMS

Type : Action

Recommended Action : It is requested the Board approve Resolution No. 2, 2024-25, Adopting the Gann Limit for 2025-26 as presented.  
ROLL CALL VOTE:

## Public Content

Each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriation limit for the following fiscal year pursuant to Article XIII B. The appropriation limit for the Vacaville Library District for the 2025-26 fiscal year is \$4,168,078.00.

### File Attachments

[VLB. ACTION ITEM A FY25-26 GANN LIMIT Resolution No. 2 2024-25 for 2025-26 Gann Limit 06262025.pdf \(17 KB\)](#)

[VLB. ACTION ITEM A. FY25-26 SPECDISTR LTR - GANN FY2526 - Signed ACO.pdf \(729 KB\)](#)

## Motion & Voting

It is requested the Board approve Resolution No. 2, 2024-25, Adopting the Gann Limit for 2025-26 as presented.

ROLL CALL VOTE:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : B. Adoption of the Vacaville Library District Budget for the Fiscal Year 2025-26 (attachment)

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 5. ACTION ITEMS

Type : Action  
Recommended Action : It is requested that the Board approve the Vacaville Library District Fiscal Year 2025-26 budget as presented.  
Board Member Vote:

## Public Content

The Vacaville Library Commission recommends the adoption of the Vacaville Library District Fiscal Year 2025-26 budget as presented.

### File Attachments

[VLB. ACTION ITEM B. FY25-26 BUDGET 06262025.pdf \(484 KB\)](#)

## Motion & Voting

It is requested that the Board approve the Vacaville Library District Fiscal Year 2025-26 budget as presented.

Board Member Vote:

Motion by John Jansen, second by Amy T Russell.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject : C. Approval of Delegating Authority to the Director of the Library Services to Execute five (5) Purchase Orders with Campbell Keller (attachment)

Meeting : Jun 26, 2025 - Vacaville Library Board Regular Meeting

Category : 5. ACTION ITEMS

Type : Action

Fiscal Impact : Yes

Dollar Amount : \$373,578.38

Budgeted : Yes

Recommended Action : It is requested that the Board authorize the Director of the Library Services to execute five (5) purchase orders for public library furniture acquisition through Campbell Keller under existing CMAS and OMNIA cooperative purchasing agreements in the amount not-to-exceed \$373,578.38.  
Board Member Vote:

## Public Content

The Director of Library Services, Suzanne Olawski, requests the approval to execute five (5) purchase orders for public library furniture acquisition through Campbell Keller under existing CMAS and OMNIA cooperative purchasing agreements in the amount not-to-exceed \$373,578.38.

### File Attachments

## Motion & Voting

It is requested that the Board authorize the Director of the Library Services to execute five (5) purchase orders for public library furniture acquisition through Campbell Keller under existing CMAS and OMNIA cooperative purchasing agreements in the amount not-to-exceed \$373,578.38.

Board Member Vote:

Motion by John Jansen, second by Amy T Russell.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Subject :	D. Approval of Delegating Authority to the Director of the Library Services to Execute a Purchase Order with Ross McDonald Company(attachment)
Meeting :	Jun 26, 2025 - Vacaville Library Board Regular Meeting
Category :	5. ACTION ITEMS
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	\$427,895.38
Budgeted :	Yes
Recommended Action :	It is requested that the Board authorized the Director of Library Services to execute a purchase order for the library shelving acquisition through Ross McDonald Company under existing CMAS cooperative purchasing agreement in the amount no-to-exceed \$427,895.38. Board Member Vote:

## Public Content

The Director of Library Services, Suzanne Olawski requests approval to execute a purchase order for library shelving acquisition through the Ross McDonald Company under existing CMAS cooperative purchasing agreement in the amount not-to-exceed \$427,895.38.

### File Attachments

[VLB. ACTION ITEM D. SHELVING Quote #G23005 Vacaville Cultural Center 06262025.pdf \(140 KB\)](#)

## Motion & Voting

It is requested that the Board authorized the Director of Library Services to execute a purchase order for the library shelving acquisition through Ross McDonald Company under existing CMAS cooperative purchasing agreement in the amount no-to-exceed \$427,895.38.

Board Member Vote:

Motion by John Jansen, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

## 6. ADJOURNMENT

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Subject :	A. Adjourn June 26, 2025 Vacaville Library Board Regular Meeting
Meeting :	Jun 26, 2025 - Vacaville Library Board Regular Meeting
Category :	6. ADJOURNMENT
Type :	Action, Procedural
Recommended Action :	It is requested that the Board approve the adjournment of the June 26, 2025 meeting. Board Member Vote:

### Motion & Voting

It is requested that the Board approve the adjournment of the June 26, 2025 meeting.

Board Member Vote:

Motion by Amy T Russell, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra