

Minutes of the
Vacaville Library Commission
May 12, 2025

CALL TO ORDER

Ms. Rollins called the meeting to order at 6:29 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members Present

Ms. Peggy Rollins

Ms. Cathy Valdez

Mr. Steve Vidmar

Mr. Tom Baxley

Ms. Allison Henry

Others Present

Ms. Suzanne Olawski, Director of Library Services, Solano County Library

Ms. Nancy Redfield, Library Branch Manager, Solano County Library

Ms. Megan Wong, Assistant Director of Library Services, Solano County Library

Ms. Lisa Lin, Admin Services Manager, Solano County Library

Ms. Nancy Dunn, President, Vacaville Unified School District Library District

Ms. Brenda Guzman, Office Assistant II, Solano County Library

INTRODUCTIONS

None

APPROVAL OF MINUTES

Ms. Valdez moved to approve the meeting minutes of March 10, 2025; Mr. Baxley seconded. Motion carried. So ordered 5-0 vote.

APPROVAL OF AGENDA

Mr. Vidmar moved to approve the May 12, 2025 agenda; Ms. Valdez seconded. Motion carried. So ordered 5-0 vote.

COMMENTS FROM THE FLOOR

None

CORRESPONDENCE

None

LIBRARIANS' REPORTS

Mr. Parker and Mr. Perkins provided branch reports. Mr. Vidmar commented on the Free Little Library located at the Cultural Center Library, which was built and is being stocked by Gilbane.

OLD BUSINESS

a. Vacaville Cultural Center Library Project

Ms. Olawski gave a verbal update on the Vacaville Cultural Center Library expansion project. She provided the following updates:

- Schedule of tour dates for various stakeholders
- The project is still on schedule with anticipated reopening slated for late November 2025
- The project is still on budget
- Furniture and shelving finishes are in process
- Sale of 100 commemorative bricks as a fundraiser for the Friends of the Vacaville Libraries

NEW BUSINESS

a. FY 2025-2026 Proposed Budget

Ms. Olawski reviewed the proposed FY 2025-2026 Vacaville Library District budget. The budget is balanced with a healthy contingency.

On motion of Ms. Valdez and seconded by Mr. Vidmar, the Commission approved the proposed FY 2025-2026 Vacaville Library District budget. So ordered 5-0 vote.

ITEMS OF INTEREST TO THE COMMISSION

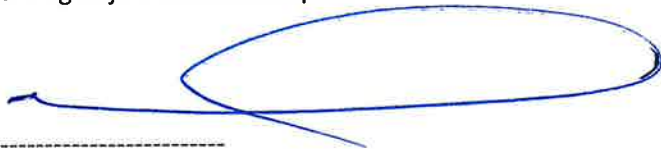
Ms. Rollins asked what the frequency of Brown Act Training is and will forward the email she received about the training to Ms. Olawski.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, June 9, 2025, at 6:30 p.m. at the Vacaville Town Square Library, 1 Town Square.

ADJOURNMENT

Meeting adjourned at 7:39 p.m.



Suzanne Olawski, Director of Library Services