

Vacaville Library Board Regular Meeting (Thursday, June 26, 2025)

Generated by Jenna Skinner on Monday, June 30, 2025

Members present

John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Meeting called to order at 6:15 PM**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

Procedural: A. Options to view and/or participate in meeting

2. OPENING OF MEETING

Procedural: A. Establish Quorum/Call to Order/Public Comment Cards Due

President Dunn called the Vacaville Library Board Regular Meeting to order at 6:16 PM.

Action: B. Approval of June 26, 2025 Vacaville Library Board Regular Meeting Agenda

It is requested that the Board approve the June 26, 2025 agenda as presented.

Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: C. Approval of March 27, 2025 Vacaville Library Board Regular Minutes (attachment)

It is requested that the Board approve the March 27, 2025 Regular Library Board meeting minutes as presented.

Board Member Vote:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

3. COMMENTS FROM THE FLOOR

Public Comment: A. Comments from the Floor

There were no public comments.

4. STAFF REPORTS AND PRESENTATIONS

Information: A. Library Commission Report

Library Supervisor, Mike Perkins, reported that students at the schools, where he makes library book deliveries, have a higher check-out rate than those that do not, and he is hoping to expand the delivery service to other Elementary Schools this next year; attendance at the library's summer events have been good; and free breakfast and lunch served to students daily at the Vacaville Town Square Library in collaboration with the VUSD Student Nutrition Department has been well received.

Information: B. Library Director's Report

Director of Library Services, Suzanne Olwaskie, reported the county budget passed Monday, June 23, 2025; the library budget is solid and healthy and she is not expecting cuts to state library funding; negotiations are upcoming for the county employees; a tour of the Cultural Center renovation was offered to the Governing Board for the end of July; the commemorative bricks offered to purchase for the expansion has sold out quickly; a Gilbane fundraiser golf tournament, with entry fee of \$1,000.00, has also sold out and these funds will support Friends of the Library program; many new collections have been added for check-out: memory lab kit, photo equipment to convert slides or film to USB, brail story time, and induction cook-tops; noted that State Park and museum passes are available.

Information, Presentation: C. The Vacaville Cultural Center Library Project (attachment)

Solano County Director of Library Services, Suzanne Olawski and Solano County Sr. Capital Projects Coordinator, Tim Reynolds provided an update on the Vacaville Cultural Center Library project. The project is on time and within budget.

5. ACTION ITEMS

Action: A. Adoption of Resolution No. 2, 2024-25, Adopting the Gann Limit for 2025-26 (attachments)

It is requested the Board approve Resolution No. 2, 2024-25, Adopting the Gann Limit for 2025-26 as presented.

ROLL CALL VOTE:

Motion by John Jansen, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: B. Adoption of the Vacaville Library District Budget for the Fiscal Year 2025-26 (attachment)

It is requested that the Board approve the Vacaville Library District Fiscal Year 2025-26 budget as presented.

Board Member Vote:

Motion by John Jansen, second by Amy T Russell.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: C. Approval of Delegating Authority to the Director of the Library Services to Execute five (5) Purchase Orders with Campbell Keller (attachment)

It is requested that the Board authorize the Director of the Library Services to execute five (5) purchase orders for public library furniture acquisition through Campbell Keller under existing CMAS and OMNIA cooperative purchasing agreements in the amount not-to-exceed \$373,578.38.

Board Member Vote:

Motion by John Jansen, second by Amy T Russell.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: D. Approval of Delegating Authority to the Director of the Library Services to Execute a Purchase Order with Ross McDonald Company(attachment)

It is requested that the Board authorized the Director of Library Services to execute a purchase order for the library shelving acquisition through Ross McDonald Company under existing CMAS cooperative purchasing agreement in the amount no-to-exceed \$427,895.38.

Board Member Vote:

Motion by John Jansen, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

6. ADJOURNMENT

Action, Procedural: A. Adjourn June 26, 2025 Vacaville Library Board Regular Meeting
There being no further business, President Dunn adjourned the meeting at 6:57 PM.

It is requested that the Board approve the adjournment of the June 26, 2025 meeting.

Board Member Vote:

Motion by Amy T Russell, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Nancy Dunn
Amy T Russell