

Vacaville Library Board Regular Meeting (Thursday, September 25, 2025)

Generated by Jenna Skinner on Friday, September 26, 2025

Members present

John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Meeting called to order at 6:15 PM**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

Procedural: A. Options to view and/or participate in meeting

2. OPENING OF MEETING

Procedural: A. Establish Quorum/Call to Order/Public Comment Cards Due

President Dunn called the September 25, 2025 Vacaville Library Board Regular meeting to order at 6:18 p.m.

Action: B. Approval of September 25, 2025 Vacaville Library Board Regular Meeting Agenda

It is requested that the Board approve the September 25, 2025 agenda as presented.

Board Member Vote:

Motion by Amy T Russell, second by Santiago Serrato.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action, Minutes: C. Approval of June 26, 2025 Vacaville Library Board Regular Meeting Minutes

It is requested that the Board approve the June 26, 2025 Regular Library Board meeting minutes as presented.

Board Member Vote:

Motion by Santiago Serrato, second by Amy T Russell.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

3. COMMENTS FROM THE FLOOR

Public Comment: A. Comments from the Floor

There were no public comments.

4. STAFF REPORTS AND PRESENTATIONS

Information: A. Library Commission Report

The Vacaville Library Commissioner, Peggy Rollins, reported multiple community events and programs that the libraries provide have increased such as the meals served, visitors, circulation, participation in the summer reading challenge, and outreach mobile library to schools.

Information, Presentation: C. The Vacaville Cultural Center Library Project (attachment)

The Vacaville Library Director, Suzanne Olawski and Solano County Sr. Capital Projects Coordinator, Tim Reynolds provided an update on the Vacaville Cultural Center Library Project to the Board, sharing that the project is on time and on budget.

5. ACTION ITEMS

Action, Presentation: A. Approval of Financial Audit Report for Fiscal Years Ending June 30, 2022 and June 30, 2023 (attachment)

It is requested that the Board approve the Library District's Audit Report for fiscal years ending June 30, 2022 and 2023 as presented.

Board Member Vote:

Motion by Santiago Serrato, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: B. Adoption of the Vacaville Library District Revised Budget for Fiscal Year 2025-26 (attachment)

It is requested that the Board approve the Vacaville Library District Fiscal Year 2025-26 revised budget as presented.

Board Member Vote:

Motion by Santiago Serrato, second by Daniel Garcia.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Action: C. Approval of Reappointment Library Commissioner

It is requested that the Board approve the reappointment of Cathy Valdez to the Library Commission for a third three-year term of July 1, 2025 to June 30, 2028.

Board Member Vote:

Motion by John Jansen, second by Audra Orr.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

6. ADJOURNMENT

Action, Procedural: A. Adjourn September 25, 2025 Vacaville Library Board Regular Meeting

There being no further business of the Vacaville Library Board, President Dunn adjourned the Library Regular meeting at 7:01 p.m.


It is requested that the Board approve the adjournment of the September 25, 2025 meeting.

Board Member Vote:

Motion by Santiago Serrato, second by Audra Orr.

Final Resolution: Motion Passed

Yes: John Jansen, Santiago Serrato, Nancy Dunn, Amy T Russell, Daniel Garcia, Audra Orr, Michele Guerra

Handwritten signatures in black ink. The top signature is "Nancy Dunn" and the bottom signature is "Audra Orr".