



**Thursday, December 18, 2025  
Vacaville Library Board Organizational Meeting**

**Vacaville Unified School District  
Library District Organizational Meeting**

**EDUCATIONAL SERVICES CENTER  
401 Nut Tree Road  
Vacaville, California 95687**

**VUSD Board of Trustees meetings are conducted according to Rosenberg's Rules of Order**

**In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at (707) 453-6101. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.**

**Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at the Educational Services Center located at 401 Nut Tree Road, Vacaville, CA 95687 during normal business hours. In addition, such writings and documents are posted to the District's website, <https://www.vacavilleusd.org>.**

**1. TELECONFERENCE/ATTEND MEETING INFORMATION**

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<b>Subject</b>	<b>A. Options to view and/or participate in meeting</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	1. TELECONFERENCE/ATTEND MEETING INFORMATION
Type	Procedural

There are two options to view and/or participate in this meeting:

- 1) Attend in-person at the Educational Services Center, 401 Nut Tree Road, Vacaville, CA 95687. Public comments can be made in-person or in writing via this [form](#).
- 2) View YouTube live stream: <https://www.youtube.com/playlist?list=PLA4TLF5sgWi04EUU5-MmH0Ip66HNJU2ZZ>.

**2. OPENING OF MEETING**

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<b>Subject</b>	<b>A. Establish Quorum/Call to Order/Public Comment Cards Due</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	2. OPENING OF MEETING
Type	Procedural

<b>Subject</b>	<b>B. Approval of the December 18, 2025 Vacaville Library Board Organizational Meeting Agenda</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting

Category 2. OPENING OF MEETING  
Type Action  
Recommended Action It is requested that the Board approve the December 18, 2025 agenda as presented.  
Board Member Vote:

**Subject C. Approval of the September 25, 2025 Vacaville Library Board Meeting Minutes (attachment)**

Meeting Dec 18, 2025 - Vacaville Library Board Organizational Meeting

Category 2. OPENING OF MEETING

Type Action

Recommended Action It is requested that the Board approve the September 25, 2025 minutes as presented.  
Board Member Vote:

File Attachments

[September 25, 2025 Vacaville Library Board Regular Meeting Minutes.pdf \(87 KB\)](#)

### 3. COMMENTS FROM THE FLOOR

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**Subject A. Comments from the Floor**

Meeting Dec 18, 2025 - Vacaville Library Board Organizational Meeting

Category 3. COMMENTS FROM THE FLOOR

Type Public Comment

Persons wishing to address the Board may submit their request to speak in advance by completing a Request to Speak form. To submit a request in advance or to submit a written comment, please fill out this [form](#) by 5:30 p.m. on the day of the meeting. Written public comments will not be read aloud during open session, however emailed to the Board members for review. Receipt of comment will be confirmed by an email from the Superintendent's office. There is a 3-minute time limit per individual speaker; however, depending on the number of speakers on a specific topic, the 3-minute time limit may be reduced. Please note that there will be a 20-minute time limit for each topic. This time constraint will apply to all items both those on and off the agenda.

Persons who have complaints against Board Members or staff are encouraged to seek resolution of those complaints by utilization of the Vacaville Unified School District written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

### 4. ELECTION OF OFFICERS

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**Subject A. Election of President**

Meeting Dec 18, 2025 - Vacaville Library Board Organizational Meeting

Category 4. ELECTION OF OFFICERS

Type Action

Recommended Action \_\_\_\_\_ be elected President of the Library Board for the term December 18, 2025 through December 17, 2026.  
Board Member Vote:

The Board will elect its President of the Library Board for the term December 18, 2025 through December 17, 2026.

**Subject B. Election of Secretary**

Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	4. ELECTION OF OFFICERS
Type	Action
Recommended Action	_____ be elected Secretary of the Library Board for the term December 18, 2025 through December 17, 2026. Board Member Vote:

The Board will elect its Secretary of the Library Board for the term December 18, 2025 through December 17, 2026.

## 5. ACTION ITEMS

<b>Subject</b>	<b>A. Adoption of Resolution No. 1, 2025-26, Resolution for Vacaville Library Board Meeting Establishing Quarterly Meetings (attachment)</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	5. ACTION ITEMS
Type	Action
Recommended Action	It is requested that the Board approve the recommended Library Board meeting dates for 2026, as presented. ROLL CALL VOTE:

The following dates are recommended for the regularly scheduled Library Board meetings for 2026: March 26, June 25, September 24, and December 17. Regular Board Library meetings are to be held at the Vacaville Unified School District's Educational Services Center.

### File Attachments

[Res. No. 1, 2025-26, Establishing Quarterly Library District Meetings.pdf \(343 KB\)](#)

<b>Subject</b>	<b>B. Establish Library Board Meeting Dates and Locations</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	5. ACTION ITEMS
Type	Action
Recommended Action	It is requested that the Board approve the recommended Library Board meeting dates for 2026 as presented. Board Member Vote:

The following dates are recommended for the regularly scheduled Library Board meetings for 2026: March 26, June 25, September 24, and December 17. Regular Library Board meetings are to be held at the Vacaville Unified School District's Educational Services Center.

## 6. STAFF REPORTS AND PRESENTATIONS

<b>Subject</b>	<b>A. Library Commission Report</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	6. STAFF REPORTS AND PRESENTATIONS
Type	Information

Library Commissioner President, Steve Vidmar, will report on issues and items of interest to the Library Board.

<b>Subject</b>	<b>B. Library Director's Report</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	6. STAFF REPORTS AND PRESENTATIONS
Type	Information

Solano County Director of Library Services, Suzanne Olawskie, will provide a report on current issues and items of interest to the Library Board.

<b>Subject</b>	<b>C. Cultural Center Library Project Update Presentation (attachment)</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	6. STAFF REPORTS AND PRESENTATIONS
Type	Information, Presentation

Solano County Library Director, Suzanne Olawski, and Solano County Capital Project Sr. Coordinator, Tim Reynolds, will provide an update on the Vacaville Cultural Center Library Project.

File Attachments  
[VUSDLD VCC Update 12-18-25 pdf presentation.pdf \(5,063 KB\)](#)

## **7. RECOGNITION OF LIBRARY DIRECTOR**

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<b>Subject</b>	<b>A. Recognition of Solano County Director of Library Services</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	7. RECOGNITION OF LIBRARY DIRECTOR
Type	Information

The Vacaville Unified School District Governing Board members will recognize Suzanne Olawskie for her four years of services as the Solano County Director of Library Services.

## **8. ADJOURNMENT**

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<b>Subject</b>	<b>A. Adjourn the December 18, 2025 Vacaville Library Board Organizational Meeting</b>
Meeting	Dec 18, 2025 - Vacaville Library Board Organizational Meeting
Category	8. ADJOURNMENT
Type	Action, Procedural
Recommended Action	It is requested that the Board approve the adjournment of the December 18, 2025 meeting. Board Member Vote: