

## VACAVILLE LIBRARY COMMISSION

January 12, 2026 - 6:30 p.m.

LOCATION: Vacaville Cultural Center Library – 1020 Ulatis Drive Vacaville, CA 95687

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the meeting, or to otherwise participate at Commission meetings, please contact the Vacaville Town Square Library at 1-866-572-7587 at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection at the Vacaville Cultural Center Library, 1020 Ulatis Dr, Vacaville, CA during normal business hours.

### AGENDA

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
3. INTRODUCTIONS
4. APPROVAL OF MINUTES of November 10, 2025 - Attachment 1 (**ACTION ITEM**)
5. APPROVAL OF AGENDA (**ACTION ITEM**)
6. COMMENTS FROM THE FLOOR (3-minute time limit per individual)  

Items on the Agenda – Persons wishing to speak to items on the agenda should so indicate to the President of the Commission at this time. You will be given an opportunity to speak on the subject at the time the item is discussed by the Commission.

Items Not on the Agenda – Persons wishing to speak to items not on the agenda should so indicate to the President of the Commission at this time. Subjects that are not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name and address.
7. CORRESPONDENCE
8. LIBRARIANS' REPORTS – Attachment 2
9. OLD BUSINESS
10. NEW BUSINESS
11. ITEMS OF INTEREST TO THE COMMISSION
12. DATE OF NEXT MEETING: March 9, 2026
13. ADJOURNMENT



Minutes of the  
Vacaville Library Commission  
November 10, 2025

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**CALL TO ORDER**

Mr. Vidmar called the meeting to order at 6:28 p.m.

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Members Present

Mr. Steve Vidmar

Ms. Cathy Valdez

Mr. Tom Baxley

Others Present

Ms. Suzanne Olawski, Director of Library Services, Solano County Library

Ms. Nancy Redfield, Library Branch Manager, Solano County Library

Mr. Johnny Parker, Supervising Library, Solano County Library

Mr. Mike Perkins, Supervising Library, Solano County Library

Ms. Brenda Guzman, Office Assistant II, Solano County Library

**INTRODUCTIONS**

None

**APPROVAL OF MINUTES**

Approval of minutes of September 8, 2025 (ACTION)

Mr. Baxley moved to approve the minutes of the September 8, 2025 meeting. Ms. Valdez seconded. Motion carried by a 3-0 vote. So ordered.

**APPROVAL OF AGENDA (ACTION)**

Ms. Valdez moved to approve the agenda for November 10, 2025. Mr. Baxley seconded. Motion carried by a 3-0 vote. So ordered.

**COMMENTS FROM THE FLOOR**

None

**CORRESPONDENCE**

None

**LIBRARIANS' REPORTS**

Supervising Librarians provided operational updates, including preparations for reopening the Vacaville Cultural Center Library. Materials are being relocated from storage back into the facility, followed by redistribution from other branches as needed. Staff described the reopening process as intensive but progressing on schedule.

School delivery services continue to expand and remain in high demand. Sierra Vista School expanded participation to include seventh and eighth grades and is currently one of the highest-use sites. Staff are coordinating with Vacaville Unified School District to potentially add additional middle schools. Outreach efforts emphasize delivering requested materials only to ensure efficient use. Early feedback from school administrators suggests increased student reading engagement.

Storytime programming continues, with a transition back indoors planned following reopening. A public reopening event is scheduled for December 13, featuring free activities with no registration required.

Program attendance remains strong. Recent events included NorCal Bats and pumpkin painting. Upcoming programs include a gingerbread house event on December 12 and a teen after-school movie program on December 19. Circulation statistics indicate that a significant portion of physical circulation within Vacaville Unified School District is generated through school delivery services.

## **OLD BUSINESS**

### **a. Cultural Center Library Project Update – attached**

Ms. Olawski provided a detailed verbal update on the Vacaville Cultural Center Library project. The project is nearing substantial completion, with final punch-list work underway. Interior features, including divider walls, stained glass, and courtyards, are largely complete. Furniture and shelving deliveries are ongoing, with some items expected after reopening. Wi-Fi infrastructure and internal access points are operational.

She reported ongoing coordination with the City of Vacaville regarding parking and ADA compliance issues related to the shared parking lot. These discussions are continuing; however, the planned reopening date of December 13 remains unchanged.

Also noted that preliminary planning is underway to assess future improvements to the Vacaville Town Square Library, including potential interior upgrades such as flooring, paint, and space reconfiguration. Conceptual planning, cost estimates, and community input will be developed prior to Commission consideration.

## **NEW BUSINESS**

None

## **ITEMS OF INTEREST TO THE COMMISSION**

The Commission was informed of the upcoming retirement of the Library Director in December. Commissioners expressed appreciation for staff leadership and continued service during the renovation period.

**DATE OF NEXT MEETING**

The next Vacaville Library Commission meeting will be held on Monday, January 12, 2026 at 6:30 p.m. at the Vacaville Cultural Center Library, 1020 Ulatis Drive.

**ADJOURNMENT**

Meeting adjourned at 7:21 p.m.

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Megan Wong, Interim Director of Library Services

DRAFT



# Grand Reopening Celebration

**VACAVILLE CULTURAL CENTER LIBRARY**

1020 ULATIS DRIVE, VACAVILLE, CA 95687

## LIVE MUSIC CENTER

CELEBRATE THE SEASON WITH FESTIVE MUSIC IN THE LOBBY



**10:00AM-11:00AM**

## WILDLIFE AMBASSADORS

MEET A CAPYBARA AND ANIMAL FRIENDS IN THE MEETING ROOM



**11:00AM-11:45AM**

## FELLOWSHIP OF THE RINGERS

ENJOY FESTIVE HOLIDAY MUSIC IN THE LOBBY



**12:00PM-1:00PM**

## LOCAL AUTHOR TONY WADE

AUTHOR TALK & BOOK SIGNING FOR "GROWING UP IN VACAVILLE" IN THE READING ROOM



**12:00PM-1:00PM**

## FEATURED EVENT

# LUCHA LIBRO

BOOKS MEET PROFESSIONAL WRESTLING IN THIS HIGH-ENERGY, FAMILY-FRIENDLY SHOWDOWN IN THE MEETING ROOM

**2:00PM-4:00PM**



## MISS KELLEY'S FACE PAINTING & BALLOON TWISTING



**12:00PM-3:00PM**

## FAMILY STORYTIME

JOIN US FOR STORIES, SONGS, AND FUN FOR THE WHOLE FAMILY IN THE CHILDREN'S AREA



**1:00PM-1:45PM**

- KIDS CRAFTS
- PHOTO BOOTHS
- COOKIES & COCOA



**ALL DAY!**

Activities made possible by the generous support of the **Friends of the Vacaville Libraries**

Visit our Friends of the Vacaville Libraries new **Words of Wonder** bookstore inside the library!

Librarian's Report to the Vacaville Library Commission  
Vacaville Town Square Library (VTS)  
January 12, 2026

Greetings, Commissioners:

From November to December, VTS welcomed 28,803 visitors and circulated 89,125 items.

During the reporting period, staff presented 45 storytimes with 1,603 in attendance. 2,057 children and teens participated in library programs including Storytimes (Baby Bounce, Bilingual, Family, Toddler, and Preschool), LEGO Club, Read-To-A-Dog, Build It Club, Family Movie Night, Native American Crafts and Games, and the Gingerbread House Craft.

Total attendance for outreach programs was 222. These included a Mobile Library visit to Padan elementary school, Paramount House Senior Living visit, and Reading at the Barbershop.

Upcoming events highlights include:

- American and Filipino Mahjong Club: Wednesday, January 14<sup>th</sup>, 11:30 AM – 3:30 PM. Do you enjoy playing American or Filipino Mahjong? This group is intended for experienced players, but curious players are welcome to attend. As this program is still new, players are encouraged to bring their own card tables and tiles. Chairs and refreshments will be provided. No registration required.
- Ukulele Beginner to Brilliant: Thursday, January 15<sup>th</sup>, 5:30 PM – 7:45 PM. Bring your ukulele if you have one or use one of our loaner ukuleles for your first session if you don't have your own. Stanley will give advice on what to buy if you are looking to purchase a ukulele. There is also a YouTube channel where Doug Falconer demonstrates the lessons. No book purchase is required.
- Anime Your Way with Carlos Nieto III: Friday, February 6<sup>th</sup>, 3:00 PM – 4:15 PM. Anime Your Way is a comprehensive step by step drawing program developed over 10 years by former Simpson's artist Carlos Nieto III that teaches you how to create and modify an anime character from scratch, no matter what your drawing level is! Using simple shapes and easy to understand instructions, you will gain the knowledge to create your very own unique anime characters! All materials are provided.
- Listeners League – Audiobook Club: Friday, February 27<sup>th</sup>, 2:00 PM – 4:00 PM. An audiobook club for kids and teens - we will listen to books and keep our hands busy with casual self-directed crafts.

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,  
Johnny Parker  
Supervising Librarian  
Solano County Library

Librarian's Report to the Vacaville Library Commission  
Vacaville Cultural Center Library (VCC)  
January 12, 2026

Greetings, Commissioners:

In December, VCC welcomed 9123 visitors and circulated 13,589 items.

During the reporting period, VCC reopened on December 13<sup>th</sup>. It was an incredibly successful day with 3,801 visitors attending.

Our temporary hours during the rest of December concluded on January 4. We are back to being open seven days a week and open until 8pm Monday through Thursday. By the end of December, VCC was back to being the highest circulating branch in the county.

The school deliveries resume in January. Staff is working with VUSD's Librarian to incorporate additional schools into the program, with the hope it will be easier now that we can plan and carry out the service directly at VCC. In the fall, we started deliveries to Vaca Pena Middle School, though we have only met with two classrooms prior to their holiday break. We hope to see a big increase in their participation by the end of the school year.

Dionna Campbell accepted a transfer to the VCC children's librarian position. Dionna is a long-time Solano County Library employee. She has been working here since she was a teenager in the 1990s. We're very excited to have her back in Vacaville.

Upcoming events highlights include:

- Magician Perry Yan – Join us Tuesday, January 27 at 4pm for a magical performance from Perry Yan.
- Family Storytimes – Saturdays at 2pm, we will have an all-ages Family Storytime. This will be our first time offering weekly Storytimes every Saturday, so we hope it will build an audience, especially for parents who find weekday mornings too difficult to attend.
- Afternoon Book Club – January 14 at 1pm. The book club meets monthly to discuss two books—read both or choose just one! This month, we'll be discussing *All the Other Me* by Jody Holford and *Dear Dotty* by Jaclyn Westlake.

There were no suspensions for inappropriate use of the Internet during the reporting period.

Respectfully submitted,  
Mike Perkins  
Supervising Librarian  
Solano County Library